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HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD OF THE CITY AND COUNTY OF SAN FRANCISCO HELD IN THE BOARD MEETING ROOM 1155 MARKET STREET, FOURTH FLOOR SAN FRANCISCO, CALIFORNIA

THURSDAY, JANUARY 11, 1996 - 4:00 P.M.

AGENDA

1. Call to Order -

2. Pledge of Allegiance.

3. Roll Call:

President Foster	Commissioner Hsieh
Vice President Paretchan	Commissioner Krueger
Commissioner Delgnan	Commissioner Zvanski
Commissioner Heldfond	

4. Minutes of Regular Meeting of December 14, 1995 submitted for approval -

   Board Action:

5. Actuarial Consultant's Report - Rael & Letson

   Board Action:

6. Old Business -

   a) Policy Resolution on Scope of Benefits Subject to Collective Bargaining -

      Board Action:

   b) Consideration of Implementation of PCS Health Systems Performance Based Network and Preferred Drug Program -

      Board Action:

   c) Amended Resolution of Certification of Average Contribution of Ten Most Populous Counties -

      Board Action:

   d) Consideration of Rate Increase for Mills/Peninsula Hospitals -

      Board Action:

7. New Business -

   a) Selection of Contractor to Provide a Strategic Benefits Action Plan -

      Board Action:

Accessible Meeting Policy

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Market and 8th Streets.

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- A sound enhancement system will be available upon request at the meeting.
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If you require the use of any of these services, please contact Mila A. Palarca at (415) 554-1700 at least 72 hours prior to the meeting.

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KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE
(Chapter 67 of the San Francisco Administrative Code)

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7. New Business - (cont'd.)

   b) Resolution Authorizing Attendance at IFEB Conferences for 1996 -

      Board Action:

8. Consent Calendar -

   All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or an Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff)

   a) Appeal for Additional Hospitalization Coverage Under City Health Plan -

      1. HSS No. 75477-00

      Board Action: Continued from 12/14/95

   b) Appeal for Coverage of Speech Therapy Under City Health Plan -

      HSS No. 33346-02

      Board Action: Continued from 12/14/95

   c) Appeal to Lift Exemption -

      HSS No. 72172-00

      Board Action:

   d) Appeal to Cancel Dependent From Medical Plan -

      HSS No. 26910-00

      Board Action:

   e) Appeal to Add Dependent to Dental Plan -

      HSS No. 23972-00

      Board Action:

9. Executive Director's Report/Communications -

10. Announcements/Other Public Comment -

11. Adjournment -

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HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

THURSDAY, JANUARY 11, 1996 - 4:00 P.M.

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AGENDA Action Taken

1. Call to Order - 4:11 P.M.
2. Pledge of Allegiance.
3. Roll Call:
   Present:
   President Foster
   Vice President Paretchan
   Commissioner Deignan
   Commissioner Krueger
   Commissioner Zvanski

   Absent:
   Commissioner Heldfond
   Commissioner Hsieh
4. Minutes of Regular Meeting of December 14, 1995 submitted for approval -
   Board Action: Approved (4-0 vote)
5. Actuarial Consultant's Report - Rael & Letson
   Board Action: Report Accepted (5-0 vote)
6. Old Business -
   a) Policy Resolution on Scope of Benefits Subject to Collective Bargaining -
      Board Action: Continued
   b) Consideration of Implementation of PCS Health Systems Performance Based Network and Preferred Drug Program -
      Board Action: Approved (5-0 vote)
   c) Amended Resolution of Certification of Average Contribution of Ten Most Populous Counties -
      Board Action: Approved (5-0 vote)
   d) Consideration of Rate Increase for Mills/Peninsula Hospitals -
      Board Action: Approved (5-0 vote)
7. New Business -
   a) Selection of Contractor to Provide a Strategic Benefits Action Plan -
      Board Action: Approved Selection of Towers Perrin (5-0 vote)

7. New Business - (cont'd.)

   b) Resolution Authorizing Attendance at IFEB Conferences for 1996 -

      Board Action: Approved (5-0 vote)

8. Consent Calendar -

   All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or an Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff)

   a) Appeal for Additional Hospitalization Coverage Under City Health Plan -

      1. HSS No. 75477-00

      Board Action: Continued

   b) Appeal for Coverage of Speech Therapy Under City Health Plan -

      HSS No. 33346-02

      Board Action: Approved Staff Recommendation (5-0 vote)

   c) Appeal to Lift Exemption -

      HSS No. 72172-00

      Board Action: Continued

   d) Appeal to Cancel Dependent From Medical Plan -

      HSS No. 26910-00

      Board Action: Tabled (5-0 vote)

   e) Appeal to Add Dependent to Dental Plan -

      HSS No. 23972-00

      Board Action: Approved Appellant's Appeal (3-1 vote, Paretchan)

9. Executive Director's Report/Communications -

10. Announcements/Other Public Comment -

11. Adjournment - 6:22 P.M.

HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

THURSDAY, JANUARY 11, 1996 - 4:00 P.M.

1. CALL TO ORDER - President Foster called the meeting to order at 4:11 P.M.

2. PLEDGE OF ALLEGIANCE -

3. ROLL CALL -

   Present:
   President Foster
   Vice President Paretchan
   Commissioner Deignan
   Commissioner Krueger
   Commissioner Zvanski

   Absent:
   Commissioner Heldfond
   Commissioner Hsieh

4. MINUTES OF THE REGULAR MEETING OF DECEMBER 14, 1995 SUBMITTED FOR APPROVAL -

   Commissioner Zvanski moved to approve the minutes of the Regular Meeting of December 14, 1995. The motion was seconded and approved 4-0 vote.

   Note: President Foster called item No. 7a out of order.

7. NEW BUSINESS -

   a. Selection of Contractor to Provide a Strategic Benefits Action Plan -

      President Foster presented the findings of the selection review committee which reviewed the four proposals submitted by Buck Consultants, KPMG, Mercer and Towers Perrin. The committee narrowed the selection to Mercer and Towers Perrin and recommends Towers Perrin to the Board primarily on the basis of a more acceptable work plan.

      President Foster asked Towers Perrin and Mercer to comment on their respective proposals and the Board questioned each proposer. After the presentations and questioning, Commissioner Zvanski made a motion, which was seconded, to select Towers Perrin as the contractor to provide a Strategic Benefits Action Plan. The motion was approved (5-0 vote).

      Note: Commissioner Paretchan joined the meeting during this item.

Note: President Foster took Item No. 8 out of order.

8. CONSENT CALENDAR -

All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or an Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff)

a. Appeal for Additional Hospitalization Coverage Under City Health Plan -

HSS No. 75477-00

Staff asked that item number 8a be continued at the request of the appellants. President Foster, without objection, continued the item.

b) Appeal for Coverage of Speech Therapy Under City Health Plan -

HSS No. 33346-02

Mr. Smith provided an update of this appeal. After discussion, Commissioner Deignan moved to deny the appeal. The motion was seconded and passed by a 5-0 vote.

c) Appeal to Lift Exemption -

HSS No. 72172-00

Commissioner Paretchan provided an overview on the appeal. The appellant then presented his case. After discussion and questioning of the appellant, the item was continued to allow appellant time to provide additional information.

d) Appeal to Cancel Dependent from Medical Plan -

HSS No. 26910-00

This item was tabled, without objection, as the appeal was resolved to the satisfaction of the appellant.

e) Appeal to Add Dependent to Dental Plan -

HSS No. 23972-00

Commissioner Paretchan presented an overview of this case. The appellant then presented her case. After discussion, Commissioner Deignan made a motion, which was seconded, to approve the appellant's appeal. The motion was adopted 3-1 vote (Paretchan).

Note: Commissioner Zvanski left the meeting during discussion of this item.

Note: President Foster then returned to the agenda as presented.

5. ACTUARIAL CONSULTANT'S REPORT - RAEL & LETSON -

Mr. Tito Rael, Rael & Letson, submitted and reported on the City Plan I experience through December (Exhibit 'A'). The report reflected a loss ratio of 82% for the month (91% year to date) on medical benefits, 142% on prescription drugs (106% year to date), 94% on vision benefits (111% year to date) and an overall loss ratio of 93% (94% year to date).

After discussion, Commissioner Paretchan made a motion which was seconded to accept the report. The motion was adopted (4-0 vote)

Note: The quarterly Comparison of Monthly Claim Costs (Exhibit 'B') was provided to the Board subsequent to the meeting.

6. OLD BUSINESS -

a) Policy Resolution on Scope of Benefits Subject to Collective Bargaining -

This item was continued, without objection, upon request of the staff.

b) Consideration of Implementation of PCS Health Systems Performance Based Network and Preferred Drug Program -

The proposal (Exhibit 'C' to 'C-9') to implement the PCS Client Based Network and the Performance Prescription/Preferred Drug Program, which would save approximately $860,000 per year and which were discussed in detail at the December 14th regular meeting and the January 11th Rates and Benefits Committee meeting were presented for action by the Board. Commissioner Paretchan made a motion, which was seconded, to implement both the Client Based Network and the Performance Prescription Program. The motion was adopted 4-0 vote.

c) Amended Resolution of Certification of Average Contribution of Ten Most Populous Counties -

An amended resolution and accompanying information (Exhibit 'D' to 'D-15') were presented to the Board for adoption of the amount of $167.33 per month as the employer contribution to the Health Service Trust Fund for the 1996-97 fiscal year.

After discussion, Commissioner Deignan made a motion, which was seconded, to adopt the amended resolution as presented certifying $167.33 as the average contribution of the ten most populous counties. The resolution was adopted 4-0 vote.

d) Consideration of Rate Increase for Mills/Peninsula Hospitals -

Mr. Smith presented the counter rate proposal of Mills-Peninsula Hospitals.

After discussion, Commissioner Paretchan made a motion, which was seconded to approve the rate increase as proposed. The motion was adopted 4-0 vote.

7. NEW BUSINESS - (cont'd.)

b) Resolution Authorizing Attendance at IFEB Conferences for 1996 -

Commissioner Deignan made a motion, which was seconded, to approve the Resolution (Exhibit 'E'). The motion was adopted 4-0 vote.

9. EXECUTIVE DIRECTOR'S REPORT -

Mr. Smith reported the following items:

a) As of the end of November, the outstanding claim count rose to 20,309 (Exhibit 'F') from 14,131 at the end of November. Staffing was at 49% for the month and 75% for the year. There is an average of 90 more claims being received each business day this year versus last year. This is the equivalent workload of one additional claims processor.

b) The Municipal Attorney's Association's Life Insurance policy has been put in force effective January 1, 1996.

c) Staff is negotiating with the Municipal Executives Association on their benefit package. A survey of their membership has been received from MEA.

10. ANNOUNCEMENT/PUBLIC COMMENT -

President Foster announced after discussion by the Board that the next Rates and Benefits Committee meeting would be held on January 26, 1996 at 1:00 P.M. and the Annual Meeting of the Board would be held on January 26, 1996 at 4:00 P.M.

11. ADJOURNMENT -

There being no further business, President Foster adjourned the meeting at 6:22 P.M.

Randall B. Smith
Executive Director

REPORT BY ACTUARY ON CASH BASIS FOR THE JANUARY 11, 1996 MEETING OF THE HEALTH SERVICE BOARD

PLAN I

Experience for the period July 1, 1995 through December 31, 1995

	CONTRIBUTIONS	CLAIMS	LOSS RATIO FOR MONTH	LOSS RATIO CUMULATIVE
(1) MEDICAL BENEFITS				
Active Employees	$ 7,805,297	$ 6,155,980	56%	79%
Retired Employees (NM)	3,132,753	3,124,095	101	100
Retired Employees (M)	1,879,292	2,048,204	112	109
Adult Dependents (NM)	3,385,745	2,967,038	100	88
Adult Dependents (M)	338,123	465,924	223	138
Minor Dependents	1,456,667	1,659,132	99	114
TOTAL	$ 17,997,877	$ 16,420,373	82%	91%
(2) PRESCRIPTION DRUG BENEFIT				
Active Employees	$ 1,539,627	$ 1,626,370	118%	106%
Retired Employees (NM)	538,338	577,244	170	107
Retired Employees (M)	2,075,980	2,208,791	159	106
TOTAL	$ 4,153,945	$ 4,412,405	142%	106%
(3) VISION CARE BENEFIT				
Active Employees	$ 202,988	$ 228,905	75%	113%
Retired Employees (NM)	45,677	56,239	113	123
Retired Employees (M)	144,265	152,392	124	106
TOTAL	$ 392,930	$ 437,536	94%	111%
(4) ALL COVERAGES				
Active Employees	$ 9,547,912	$ 8,011,255	66%	84%
Retired Employees (NM)	3,716,768	3,757,578	111	101
Retired Employees (M)	4,099,537	4,409,387	136	108
Adult Dependents (NM)	3,385,745	2,967,038	100	88
Adult Dependents (M)	338,123	465,924	223	138
Minor Dependents	1,456,667	1,659,132	99	114
TOTAL	$ 22,544,752	$ 21,271,366	93%	94%

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HEALTH SERVICE SYSTEM
ANNUAL MEETING OF THE HEALTH SERVICE BOARD OF THE CITY AND COUNTY OF SAN FRANCISCO

1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

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FRIDAY - JANUARY 26, 1996 - 4:00 P.M.

AGENDA

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call:

President Foster	Commissioner Hsieh
Vice President Paretchan	Commissioner Krueger
Commissioner Deignan	Commissioner Zvanski
Commissioner Heldfond	

4. Report of Rates and Benefits Committee -
    1. Consideration of Proposed Rates and Benefits for Health Plans for the 1996-97 Fiscal Year -
        a. City Health Plan
            1. Consideration of Traditional Chinese Medical Treatment Benefit
            2. Medical Benefits
            3. Vision Care
            4. Prescription Drug Benefit
        b. Kaiser Foundation Health Plan
        c. Aetna Health Plans of California
        d. Health Net
        e. FHP/TakeCare

        Board Action:

Accessible Meeting Policy

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2. Medicare Beneficiary Plans and Benefits -

   a. City Health Plan

   b. Kaiser 'Senior Advantage'

   c. Aetna 'Senior Choice'

   d. Health Net 'Seniority Plus'

   e. FHP/TakeCare 'Retiree Gold'

   f. Pacificare 'Secure Horizons'

   Board Action:

3. Behavioral Health and Substance Abuse Treatment Benefit -

   Board Action:

4. Consideration of Other Programs for 1996-97 -

   a. Short Term Disability Plan - Colonial Life and Accident -
   b. Dependent Care Assistance Plan (DCAP) -
   c. Health Care Flexible Spending Account -

   Board Action:

5. Consideration of Proposed Rates and Benefits for Dental Plans for the 1996-97 Fiscal Year -

   a. Employer Paid Plans
      1. Delta Dental
      2. DentiCare
      3. Safeguard

   b. Employee Paid Plans
      1. DentiCare
      2. Safeguard
      3. Safehealth

   Board Action:

5. President's Remarks -

6. Commissioner's Remarks -

7. Actuary Remarks -

8. Executive Director's Remarks -

9. Public Comment -

10. Adjournment -

HEALTH SERVICE BOARD

January 26, 1996

The Minutes of this meeting are missing.

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HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

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THURSDAY, FEBRUARY 8, 1996 - 4:00 P.M.

AGENDA

1. Call to Order -
2. Pledge of Allegiance.
3. Roll Call:

   President Foster — Commissioner Hsieh
   Vice President Paretchan — Commissioner Krueger
   Commissioner Deignan — Commissioner Zvanski
   Commissioner Heldfond

4. Minutes of Regular Meeting of January 11, 1996 and Annual Meeting of January 26, 1996 submitted for approval -

   Board Action:

5. Actuarial Consultant's Report - Rael & Letson

   Board Action:

6. Old Business -

   a) Policy Resolution on Scope of Benefits Subject to Collective Bargaining -

      Board Action:

   b) 1996-97 Plans, Rates and Benefits -

      Board Action:

7. New Business -

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8. Consent Calendar -

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a) Appeal for Additional Hospitalization Coverage Under City Health Plan -

1. HSS No. 75477-00

Board Action: Continued from 1/11/96

b) Appeals of Denial to Lift Exemption -

1) HSS No. 72172-00

Board Action: Continued from 1/11/96

2) HSS No. 59402-00

Board Action:

c) Appeal of Denial to Add Baby Born Over Ninety Days Ago -

HSS No. 49799-00

Board Action:

d) Appeals of Denial to Cancel Dental Coverage -

1) HSS No. 34769-00

Board Action:

2) HSS No. 09064-00

Board Action:

9. Executive Director's Report/Communications -

10. Announcements/Other Public Comment -

11. Adjournment -

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HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD OF THE CITY AND COUNTY OF SAN FRANCISCO HELD IN THE BOARD MEETING ROOM 1155 MARKET STREET, FOURTH FLOOR SAN FRANCISCO, CALIFORNIA

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THURSDAY, FEBRUARY 8, 1996 - 4:00 P.M.

AGENDA ... Action Taken

1. Call to Order - 4:04 P.M.
2. Pledge of Allegiance.
3. Roll Call:

   Present:

   Vice President Paretchan
   Commissioner Deignan
   Commissioner Heldfond
   Commissioner Krueger
   Commissioner Zvanski

   Absent:
   President Foster (Excused)
   Commissioner Hsieh
4. Minutes of Regular Meeting of January 11, 1996 and Annual Meeting of January 26, 1996 submitted for approval -

   Board Action: Approved (4-0 vote)
5. Actuarial Consultant's Report - Rael & Letson

   Board Action: Information Item Only.
6. Old Business -

   a) Policy Resolution on Scope of Benefits Subject to Collective Bargaining

   Board Action: Continued

   b) 1996-97 Plans, Rates and Benefits -

   Board Action: Approved Acceptance of Revised Kaiser Senior Advantage Rate (5-0 vote).
7. New Business - None

8. Consent Calendar -

All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or an Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff)

a) Appeal for Additional Hospitalization Coverage Under City Health Plan -

1. HSS No. 75477-00

Board Action: Approved Recommendation of Interplan (5-0 vote)

b) Appeals of Denial to Lift Exemption -

1) HSS No. 72170-00

Board Action: Approved Appeal on Condition Delinquent Premiums are Paid (4-0 vote)

2) HSS No. 59402-00

Board Action: Adopt Staff Recommendation (4-0 vote)

c) Appeal of Denial to Add Baby Born Over Ninety Days Ago -

HSS No. 49799-00

Board Action: Adopt Staff Recommendation (4-0 vote)

d) Appeals of Denial to Cancel Dental Coverage -

1) HSS No. 34769-00

Board Action: Adopt Staff Recommendation (4-0 vote)

2) HSS No. 09064-00

Board Action: Adopt Staff Recommendation (4-0 vote)

9. Executive Director's Report/Communications -

10. Announcements/Other Public Comment -

11. Adjournment - 5:33 P.M.

HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

THURSDAY, FEBRUARY 8, 1996 - 4:00 P.M.

1. CALL TO ORDER - Vice President Paretchan called the meeting to order at 4:04 P.M.

2. PLEDGE OF ALLEGIANCE -

3. ROLL CALL -

   Present:
   Vice President Paretchan
   Commissioner Deignan
   Commissioner Heldfond
   Commissioner Krueger
   Commissioner Zvanski

   Absent:
   President Foster (Excused)
   Commissioner Hsieh

4. MINUTES OF THE REGULAR MEETING OF JANUARY 11, 1996 AND ANNUAL MEETING OF JANUARY 26, 1996 SUBMITTED FOR APPROVAL -

   Commissioner Deignan moved to approve the minutes of the Regular Meeting of January 11, 1996 and Annual Meeting of January 26, 1996. The motion was seconded and approved 4-0 vote.

5. ACTUARIAL CONSULTANT'S REPORT - RAEL & LETSON

   Mr. Smith reported that Mr. Rael, Rael & Letson was ill and that the experience report will be provided to the Board at a later time. He did report that the January experience was at 117% for the month and 97% year to date. Information item only.

Note: Commissioner Krueger arrived during discussion of this item.

6. OLD BUSINESS -

   a) Policy Resolution on Scope of Benefits Subject to Collective Bargaining -

      This item was continued, without objection, upon request of the staff.

7. NEW BUSINESS - None

8. CONSENT CALENDAR -

All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or an Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff)

a. Appeal for Additional Hospitalization Coverage Under City Health Plan -

HSS No. 75477-00

President Pro Tem Paretchan asked Mr. Smith to provide an update of the findings of the second opinion review by Interplan.

The appellants presented their views on the findings of Interplan. After extensive discussion, Commissioner Zvanski made a motion, which was seconded, to approve the recommendation of Interplan. The motion was adopted 5-0 vote. Commissioner Deignan requested some additional information from HCE on the case.

b. Appeal of Denial To Lift Exemption -

1) HSS No. 72172-00

President Pro Tem Paretchan provided an overview on the appeal. The appellant then presented his case. After discussion, Commissioner Krueger made a motion, which was seconded, to approve the appeal on condition that delinquent premiums are paid. The motion was adopted 4-0 vote.

Note: Commissioner Deignan left the meeting during discussion of this item.

2) HSS No. 59402-00

President Pro Tem Paretchan presented an overview of the appeal. The appellant then presented her case. After discussion and questioning of the appellant, Commissioner Zvanski made a motion, which was seconded, to adopt staff's recommendation to deny. The motion was adopted 4-0 vote.

c. Appeal of Denial to Add Baby Born Over Ninety Days Ago -

HSS No. 49799-00

President Pro Tem Paretchan presented an overview of the appeal. The appellant then presented his case. After discussion and questioning of the appellant, Commissioner Zvanski made a motion, which was seconded, to adopt staff's recommendation to deny. The motion was adopted 4-0 vote.

d. Appeal to Cancel Dental Coverage -

1) HSS No. 34769-00

Commissioner Paretchan presented an overview of this case. After discussion, Commissioner Zvanski made a motion, which was seconded, to adopt staff's recommendation to deny. The motion was adopted 4-0 vote.

8. CONSENT CALENDAR - (cont'd.)

2) HSS No. 09064-00

Commissioner Paretchan presented an overview of this case. After discussion, President Pro Tem Paretchan made a motion, which was seconded, to adopt staff's recommendation to deny. The motion was adopted 4-0 vote.

9. EXECUTIVE DIRECTOR'S REPORT -

Mr. Smith reported the following items:

a. As of the end of December, the outstanding claim count rose to 22,063 (Exhibit 'A') from 20,309 at the end of December. Staffing was at 76% for the month and 75% for the year.

b. UCSF has requested consideration to being added as a preferred provider hospital.

10. ANNOUNCEMENT/PUBLIC COMMENT -

President Pro Tem Paretchan recognized the following:

a. Mr. Dennis Kruger of Firefighters Local 798 who asked that information on imputed income for domestic partners be put in annual open enrollment material. Without objection, it was so ordered.

b. Mr. Charles Bertucio, FHP/TakeCare who introduced Mark Walsh as the new service manager for the Health Service System.

11. ADJOURNMENT -

There being no further business, President Pro Tem Paretchan adjourned the meeting at 5:33 P.M.

Randall B. Smith
Executive Director

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3/14/96

HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD OF THE CITY AND COUNTY OF SAN FRANCISCO HELD IN THE BOARD MEETING ROOM 1155 MARKET STREET, FOURTH FLOOR SAN FRANCISCO, CALIFORNIA

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THURSDAY, MARCH 14, 1996 - 4:00 P.M.

AGENDA

1. Call to Order -
2. Pledge of Allegiance.
3. Roll Call:

   President Foster
   Vice President Paretchan
   Commissioner Deignan
   Commissioner Heldfond
   Commissioner Hsieh
   Commissioner Krueger
   Commissioner Zvanski

4. Minutes of Regular Meeting of February 8, 1996 submitted for approval -

   Board Action:

5. Actuarial Consultant's Report - Rael & Letson

   Board Action:

6. Consent Calendar -

   All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or an Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff)

   a) Appeal of Denial to Transfer Medical Plans -

      HSS No. 29625-00

      Board Action:

   b) Appeal for Additional Home Health Aide Hours of Coverage -

      HSS No. 98450-00

      Board Action:

6. Consent Calendar (cont'd.) -

   c) Appeal for Additional Skilled Nursing Hospitalization Coverage -

      HSS No. 75477-00

      Board Action: Continued from 2/8/96

7. Report of Rates and Benefits Committee -

   a. Consideration of Catholic Health Care West Request to Add Saint Francis Memorial and Seton Medical Center to Preferred Provider Network -

      Board Action:

   b. Consideration of University of California Medical Center (SF) Request to be Particlpating Preferred Provider -

      Board Action:

   c. Selection of Third Party Administrator for Substance Abuse Treatment Benefit -

      Board Action:

   d. Consideration of Vision Care Benefit Alternative -

      Board Action:

8. Old Business -

   a. Policy Resolution on Scope of Benefits Subject to Collective Bargaining -

      Board Action:

9. New Business -

   a. Board of Supervisors' Resolution 156-96 Urging the Health Service Board to Write to Health Plans Expressing Expectation of Making Available Most Current and Effective Care and Treatment for HIV Disease/AIDS and Other Life Threatening Illness -

      Board Action:

   b. Amending Part II, Section A6 of Rules and Regulations, To Provide for Medicare Surcharge Assessment for Non-Medicare Participation -

      Board Action:

   c. Approval of Supplemental Appropriation Request for Additional Staffing -

      Board Action:

10. Executive Director's Report/Communications -

11. Announcements/Other Public Comment -

12. Adjournment -

Accessible Meeting Policy

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In order to assist the City's efforts to accomodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accomodate these individuals.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE AT 564-6075.

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3/14/96

HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

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THURSDAY, MARCH 14, 1996 - 4:00 P.M.

AGENDA

Act on Taken

1. Call to Order - 5:05 P.M.

2. Pledge of Allegiance.

3. Roll Call:
   Present:
   President Foster
   Vice President Paretchan
   Commissioner Deignan
   Commissioner Krueger
   Commissioner Zvanski

   Absent:
   Commissioner Heldfond
   Commissioner Hsieh

4. Minutes of Regular Meeting of February 8, 1996 submitted for approval -

   Board Action: Approved 5-0 vote.

5. Actuarial Consultant's Report - Rael & Letson

   Board Action: Reports Accepted. Information Item Only.

6. Consent Calendar -

   All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or an Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff)

   a) Appeal of Denial to Transfer Medical Plans -

      HSS No. 29625-00

      Board Action: Approved Staff Recommendation (5-0 vote).

   b) Appeal for Additional Home Health Aide Hours of Coverage -

      HSS No. 98450-00

      Board Action: Approved Appeal (4-1 Paretchan).

6. Consent Calendar (cont'd.) -

   c) Appeal for Additional Skilled Nursing Hospitalization Coverage -

      HSS No. 75477-00

      Board Action: Tabled.

7. Report of Rates and Benefits Committee -

   a. Consideration of Catholic Health Care West Request to Add Saint Francis Memorial and Seton Medical Center to Preferred Provider Network -

      Board Action: Approved (5-0 vote).

   b. Consideration of University of California Medical Center (SF) Request to be Participating Preferred Provider -

      Board Action: Continued.

   c. Selection of Third Party Administrator for Substance Abuse Treatment Benefit -

      Board Action: Continued to Special Meeting of 3/25/96.

   d. Consideration of Vision Care Benefit Alternative -

      Board Action: Tabled.

8. Old Business -

   a. Policy Resolution on Scope of Benefits Subject to Collective Bargaining -

      Board Action: Continued.

9. New Business -

   a. Board of Supervisors' Resolution 156-96 Urging the Health Service Board to Write to Health Plans Expressing Expectation of Making Available Most Current and Effective Care and Treatment for HIV Disease/AIDS and Other Life Threatening Illness -

      Board Action: Approved Notification to Plans (4-0 vote).

   b. Amending Part II, Section A6 of Rules and Regulations, To Provide for Medicare Surcharge Assessment for Non-Medicare Participation -

      Board Action: Approved (4-0 vote).

   c. Approval of Supplemental Appropriation Request for Additional Staffing -

      Board Action: Approved (4-0 vote).

10. Executive Director's Report/Communications -

11. Section 54954.2(b)(2) of the Government Code (Brown Act) states a Board may take action on items not appearing on the posted agenda:
(2) Upon a determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that the need to take action arose subsequent to the agenda being posted as specified in Subdivision(a).

    a. Consideration of Service Employees Insurance Agency Request to Participate in Open Enrollment -

       Board Action: Continued.

    b. Consideration of Resolution Authorizing Advance Costs of 1996-97 Open Enrollment Publication -

       Board Action: Approved (4-0 vote).

12. Announcements/Other Public Comment -

13. Adjournment - 6:40 P.M.

HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD OF THE CITY AND COUNTY OF SAN FRANCISCO HELD IN THE BOARD MEETING ROOM 1155 MARKET STREET, FOURTH FLOOR SAN FRANCISCO, CALIFORNIA

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THURSDAY, MARCH 14, 1996 - 4:00 P.M.

1. CALL TO ORDER - President Foster called the meeting to order at 5:05 P.M. following completion of a Rates & Benefits Committee meeting.

2. PLEDGE OF ALLEGIANCE -

3. ROLL CALL -

   Present:

   President Foster
   Vice President Paretchan
   Commissioner Deignan
   Commissioner Krueger
   Commissioner Zvanski

   Absent:

   Commissioner Heldfond
   Commissioner Hsieh

4. MINUTES OF THE REGULAR MEETING OF FEBRUARY 8, 1996 SUBMITTED FOR APPROVAL -

   Commissioner Deignan moved to approve the minutes of the Regular Meeting of February 8, 1996. The motion was seconded and approved 5-0 vote.

5. ACTUARIAL CONSULTANT'S REPORT - RAEL & LETSON

   Mr. Rael, Rael & Letson, submitted the January and February City Plan experience reports (Exhibits 'A' & 'B')

   The February experience reflected a loss ratio for medical benefits of 99% (96% year-to-date), 105% for prescription drugs (106% year-to-date), 111% for vision (112% year-to-date) and 101% for all benefits (98% year-to-date). The report was accepted. Information item only.

6. CONSENT CALENDAR -

All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or an Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff)

a. Appeal of Denial to Transfer Medical Plans -

HSS No. 29625-00

Commissioner Paretchan provided an overview of the appeal.

Commissioner Paretchan then made a motion, which was seconded, to approve the recommendation to deny. The motion was adopted 5-0 vote.

b. Appeal for Additional Home Health Care Aide Hours of Coverage -

1) HSS No. 98450-00

Commissioner Paretchan provided an overview on the appeal. The appellant's attorney then presented the appellant's case. After discussion and questioning, including Health Care Evaluation's (HCE) background on the case, Commissioner Krueger made a motion, which was seconded, to approve the appeal. The motion was adopted 4-1 vote (Paretchan).

c. Appeal for Additional Skilled Nursing Hospitalization Coverage -

HSS No. 75477-00

This appeal was on the calendar for any questions of Health Care Evaluation left from the February meeting. After questions posed to HCE and their response, President Foster, without objection, tabled the appeal.

Note: President Foster read a letter (Exhibit 'C') from Germaine Wong, Registrar of Voters, advising that Commissioner Harry Paretchan is certified as a member of the Health Service Board for term commencing May 16, 1996 and ending May 15, 2001 by virtue of being a sole candidate.

7. REPORT OF RATES AND BENEFITS COMMITTEE -

President Foster reported the following recommendations of the Committee:

a. Consideration of Catholic Health Care West Request to Add Saint Francis Memorial and Seton Medical Center to Preferred Provider Network -

The Committee recommended approval of an agreement with CHW if an acceptable financial package could be agreed to. Mr. Smith reported that a recommended financial agreement has been achieved. Commissioner Krueger made a motion, which was seconded, to authorize a contract with Catholic Healthcare West. The motion was adopted 5-0 vote.

7. REPORT OF RATES AND BENEFITS COMMITTEE - (cont'd.)

b. Consideration of University of California Medical Center (SF) Request to be Participating Preferred Provider -

President Foster reported that this item would be continued because agreement has not been reached on financial aspects of a contract.

c. Selection of Third Party Administrator for Substance Abuse Treatment Benefit -

President Foster reported that this item is continued to a Special Meeting on March 25, 1996 at 9:30 A.M.

d. Consideration of Vision Care Benefit Alternative -

After review with Vision Service Plan, this item was tabled for reconsideration next year.

Note: President Foster left the meeting after this item and turned the gavel over to Vice President Paretchan.

8. OLD BUSINESS -

a. Policy Resolution on Scope of Benefits Subject to Collective Bargaining -

This item was continued, without objection, upon request of the staff.

9. NEW BUSINESS -

a. Board of Supervisor's Resolution 156-96 Urging the Health Service Board to Write to Health Plans Expressing Expectation of Making available Most Current and Effective Care and Treatment for HIV Disease/AIDS and Other Life Threatening Illness -

The Board and staff discussed the subject resolution (Exhibit 'D') and the Board of Supervisors hearings which led to the Resolution.

After discussion, Commissioner Krueger made a motion, which was seconded, to write to all health plans expressing the Board's expectations regarding the availability of the most current and highest quality health care.

The motion was adopted 4-0 vote.

b. Amending Part II, Section A6 of Rules and Regulations, to Provider for Medicare Surcharge Assessment for Non-Medicare Participation -

This amendment to the Rules would codify what the Board has already adopted as policy on the non-participation in Medicare of eligible members.

Commissioner Zvanski made a motion, which was seconded, to adopt the Rule amendment (Exhibits 'E'-'E-1') as presented. The motion was adopted 4-0 vote.

9. NEW BUSINESS - (cont'd.)

c. Approval of Supplemental Appropriation Request for Additional Staffing -

After a brief discussion, Commissioner Zvanski made a motion, which was seconded, to authorize submission of a supplemental (Exhibits 'F'-'F-2') for two additional staff. The motion was adopted 4-0 vote.

10. EXECUTIVE DIRECTOR'S REPORT -

Mr. Smith reported the following items:

a. As of the end of February, the outstanding claim count decreased to 18,229 (Exhibit 'G') from 22,063 at the end of January. Staffing was at 89% for the month and 76% for the year.

b. The Statement of Premiums Collected and Disbursed (Exhibit 'H') for the first six months of 1995-96 was presented to the Board.

c. The Board was reminded to file Economic Interest Statements by April 1st.

11. Section 54954.2(b)(2) of the Government Code (Brown Act) states a Board may take action on items not appearing on the posted agenda:
(2) Upon a determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that the need to take action arose subsequent to the agenda being posted as specified in Subdivision(a).

Commissioner Zvanski made a motion, which was seconded, to hear the Supplemental Agenda. The motion was adopted 4-0 vote.

a. Consideration of Service Employees Insurance Agency Request to Participate in Open Enrollment -

A discussion of the SEIA letter to Mr. Smith was reviewed. The consensus of the Board was to ask the City Attorney to advise the Board in closed session because of a pending lawsuit involving agents of AFLAC.

b. Consideration of Resolution Authorizing Advance Costs of 1996-97 Open Enrollment Publication -

Commissioner Zvanski made a motion, which was seconded, to approve the proposed resolution (Exhibit 'I'). The motion was adopted 4-0 vote.

12. ANNOUNCEMENT/PUBLIC COMMENT -

President Pro Tem Paretchan recognized the following:

a. Howard Wallace, SEIU Local 250 Health Workers who spoke on re-structuring in the health care industry and problems with sub-acute facilities in the state. Mr. Wallace indicated that he would be returning to the Board with proposals asking for their support.

13. ADJOURNMENT -

There being no further business, President Pro Tem Paretchan adjourned the meeting at 6:40 P.M.

Randall B. Smith
Executive Director

REPORT BY ACTUARY ON CASH BASIS FOR THE MARCH 14, 1996

MEETING OF THE HEALTH SERVICE BOARD

PLAN I

Experience for the period July 1, 1995 through February 29, 1996

		CONTRIBUTIONS	CLAIMS	LOSS RATIO FOR MONTH	LOSS RATIO CUMULATIVE
(1)	MEDICAL BENEFITS				
	Active Employees	$10,214,224	$ 8,366,122	81%	82%
	Retired Employees (NM)	4,154,135	4,231,258	105	102
	Retired Employees (M)	2,503,868	2,858,554	113	114
	Adult Dependents (NM)	4,435,342	3,962,276	96	89
	Adult Dependents (M)	448,535	620,508	99	138
	Minor Dependents	1,901,445	2,555,604	179	134
	TOTAL	$23,657,549	$22,594,322	99%	96%
(2)	PRESCRIPTION DRUG BENEFIT				
	Active Employees	$ 2,012,555	$ 2,180,540	117%	108%
	Retired Employees (NM)	713,697	745,293	98	104
	Retired Employees (M)	2,764,397	2,913,256	97	105
	TOTAL	$ 5,490,649	$ 5,839,089	105%	106%
(3)	VISION CARE BENEFIT				
	Active Employees	$ 265,341	$ 303,433	112%	114%
	Retired Employees (NM)	60,584	74,228	126	123
	Retired Employees (M)	192,171	201,291	105	105
	TOTAL	$ 518,096	$ 578,952	111%	112%
(4)	ALL COVERAGES				
	Active Employees	$12,492,120	$10,850,095	87%	87%
	Retired Employees (NM)	4,928,416	5,050,779	104	102
	Retired Employees (M)	5,460,436	5,973,101	105	109
	Adult Dependents (NM)	4,435,342	3,962,276	96	89
	Adult Dependents (M)	448,535	620,508	99	138
	Minor Dependents	1,901,445	2,555,604	179	134
	TOTAL	$29,666,294	$29,012,363	101%	98%

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HEALTH SERVICE SYSTEM
SPECIAL MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

MONDAY, MARCH 25, 1996 - 9:30 A.M.

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AGENDA

1. Call to Order - 4:09 P.M.

2. Pledge of Allegiance.

3. Roll Call:

   Present:

   President Foster
   Vice President Paretchan
   Commissioner Delgnan
   Commissioner Heldfond
   Commissioner Hsieh
   Commissioner Krueger
   Commissioner Zvanski

4. Closed Session - Pursuant to Government Code Section 54957.1, the Health Service Board will meet in Closed Session to discuss pending litigation -

   Board Action:

5. Consideration of Service Employees Insurance Agency Request to Participate in Open Enrollment -

   Board Action: Continued from 3/14/96

6. Selection of Third Party Administrator for Substance Abuse Treatment Benefit -

   Board Action: Continued from 3/14/96

7. Announcement/Other Public Comment -

8. Adjournment -

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HEALTH SERVICE SYSTEM
SPECIAL MEETING OF THE HEALTH SERVICE BOARD OF THE CITY AND COUNTY OF SAN FRANCISCO HELD IN THE BOARD MEETING ROOM 1155 MARKET STREET, FOURTH FLOOR SAN FRANCISCO, CALIFORNIA

MONDAY, MARCH 25, 1996 - 9:30 A.M.

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AGENDA ... Action Taken

1. Call to Order - 9:30 A.M.

2. Pledge of Allegiance.

3. Roll Call:

   Present:
   President Foster
   Vice President Paretchan
   Commissioner Deignan
   Commissioner Heldfond
   Commissioner Krueger
   Commissioner Zvanski

   Absent:
   Commissioner Hsieh

4. Closed Session - Pursuant to Government Code Section 54957.1, the Health Service Board will meet in Closed Session to discuss pending litigation -

   Board Action: A closed session was not held.

5. Consideration of Service Employees Insurance Agency Request to Participate in Open Enrollment -

   Board Action: Tabled (6-0 vote)

6. Selection of Third Party Administrator for Substance Abuse Treatment Benefit -

   Board Action: Approved the Selection of US Behavioral Health
   (5-1 vote, Heldfond)

7. Announcement/Other Public Comment -

8. Adjournment - 11:18 A.M.

HEALTH SERVICE SYSTEM
SPECIAL MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

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MONDAY, MARCH 25, 1996 - 9:30 A.M.

1. Call to Order - President Foster called the meeting to order at 9:30 A.M.

2. Pledge of Allegiance.

3. Roll Call:

   Present:

President Foster	Commissioner Heldfond
Vice President Paretchan	Commissioner Krueger
Commissioner Deignan	Commissioner Zvanski

   Absent:
   Commissioner Hsieh

4. Closed Session - Pursuant to Government Code Section 54957.1, the Health Service Board will meet in Closed Session to discuss pending litigation -

   A closed session was not held.

Note: President Foster took item number 6 out of order.

6. Selection of Third Party Administrator for Substance Abuse Treatment Benefit -

   President Foster provided five minutes to the proposers to make final comments. After final questions by the Board and the Employee Assistance Representatives, as well as the EAP's recommendations, President Foster asked for a motion on whether the contract should be let on an administrative services only or insured basis. Commissioner Paretchan made a motion, which was seconded, to approve an administrative services only (ASO) contract. The motion was adopted 6-0 vote.

   Commissioner Deignan made a motion, which was seconded, to select US Behavioral Health as the third party administrator. The motion was adopted 5-1 (Heldfond).

5. Consideration of Service Employees Insurance Agency Request to Participate in Open Enrollment -

A discussion of the request by SEIA to participate in the Health Service Open Enrollment was held. Upon request, Mr. Smith provided a review of the System's history with Colonial. President Foster asked that the memorandum to department heads be clarified as to covering the Open Enrollment period only. He also asked for a motion tabling the item until the Board could meet with the City Attorney because of the pending lawsuit. Commissioner Heldfond made a motion to table, which was seconded. The motion was adopted 6-0 vote.

7. Announcement/Other Public Comment -

There was no public comment.

8. Adjournment - There being no further business, President Foster adjourned the meeting at 11:18 A.M.

Randall B. Smith
Executive Director

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HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD OF THE CITY AND COUNTY OF SAN FRANCISCO HELD IN THE BOARD MEETING ROOM 1155 MARKET STREET, FOURTH FLOOR SAN FRANCISCO, CALIFORNIA

THURSDAY, APRIL 11, 1996 - 4:00 P.M.

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AGENDA

1. Call to Order -

2. Pledge of Allegiance.

3. Roll Call:

   President Foster
   Vice President Paretchan
   Commissioner Deignan
   Commissioner Heldfond
   Commissioner Hsieh
   Commissioner Krueger
   Commissioner Zvanski

4. Closed Session - Pursuant to Government Code Section 54957.1, the Health Service Board will meet in Closed Session to discuss pending litigation -

   Case C95-4622 Ronald Johnson, et al, v. City and County of San Francisco, et al.

   Board Action:

5. Minutes of Regular Meeting of March 14, 1996 and Special Meeting of March 25, 1996 submitted for approval -

   Board Action:

6. Actuarial Consultant's Report - Rael & Letson -

   Board Action:

7. Old Business -

   a. Policy Resolution on Scope of Benefits Subject to Collective Bargaining -

      Board Action:

   b. Consideration of University of California Medical Center (SF) and Its Physicians Request to be Participating Preferred Provider -

      Board Action:

8. New Business -

   a. Consideration of Resolution on Health Care Consumer Protection Presented by Service Employees International Union (Commissioner Zvanski) -

      Board Action:

   b. Consideration of Preferred Provider Laboratory Agreement with Lab One -

      Board Action:

   c. Consideration of Rate Increase Request for Rael & Letson -

      Board Action:

   d. Open Enrollment Status Report -

      Board Action:

9. Consent Calendar -

   All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or an Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff)

   a) Appeal of Denial To Change Medical Plans -

      HSS No. 08196

      Board Action:

   b) Appeal of Denial To Add Newborn -

      HSS No. 45075

      Board Action:

   c) Appeal of Denial To Retroactively Reinstate Dependent's Medical Coverage -

      HSS No. 74506

      Board Action:

10. Announcements/Other Public Comment -

11. Adjournment -

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Action Taken
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minutes

HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

THURSDAY, APRIL 11, 1996 - 4:00 P.M.

AGENDA Action Taken

DOCUMENTS DEPT
JUN 11 1996
SAN FRANCISCO
PUBLIC LIBRARY

1. Call to Order - 4:05 P.M.

2. Pledge of Allegiance.

3. Roll Call:

   Present:
   President Foster
   Vice President Paretchan
   Commissioner Deignan
   Commissioner Krueger
   Commissioner Zvanski

   Absent:
   Commissioner Heldfond
   Commissioner Hsieh

4. Closed Session - Pursuant to Government Code Section 54956.9(A), the Health Service Board will meet in Closed Session to discuss pending litigation -

   Case C95-4622 Ronald Johnson, et al, v. City and County of San Francisco, et al.

   Board Action: Approved Motion Not to Disclose (5-0 vote)
   No Action Taken

5. Minutes of Regular Meeting of March 14, 1996 and Special Meeting of March 25, 1996 submitted for approval -

   Board Action: Approved (5-0 vote)

6. Actuarial Consultant's Report - Rael & Letson -

   Board Action: Report Accepted. Information Item Only

7. Old Business -

   a. Policy Resolution on Scope of Benefits Subject to Collective Bargaining -

      Board Action: Approved (5-0 vote)

   b. Consideration of University of California Medical Center (SF) and Its Physicians Request to be Participating Preferred Provider -

      Board Action: Continued (5-0 vote)

8. New Business -

   a. Consideration of Resolution on Health Care Consumer Protection Presented by Service Employees International Union (Commissioner Zvanski) -

      Board Action: Continued (5-0 vote)

   b. Consideration of Preferred Provider Laboratory Agreement with Lab One -

      Board Action: Continued (5-0 vote)

   c. Consideration of Rate Increase Request for Rael & Letson -

      Board Action: Approved (5-0 vote)

   d. Open Enrollment Status Report -

      Board Action: Information Item Only

9. Consent Calendar -

   All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or an Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff)

   a) Appeal of Denial To Change Medical Plans -

      HSS No. 08196

      Board Action: Approved Staff Recommendation (4-0 vote)

   b) Appeal of Denial To Add Newborn -

      HSS No. 45075

      Board Action: Approved Staff Recommendation (4-0 vote)

   c) Appeal of Denial To Retroactively Reinstate Dependent's Medical Coverage -

      HSS No. 74506

      Board Action: Approved Staff Recommendation (4-0 vote)

10. Executive Director's Report/Communications -

11. Announcements/Other Public Comment -

12. Adjournment - 7:12 P.M.

HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

THURSDAY, APRIL 11, 1996 - 4:00 P.M.

1. CALL TO ORDER - President Foster called the meeting to order at 4:05 P.M.

2. PLEDGE OF ALLEGIANCE -

3. ROLL CALL -

Present:
President Foster
Vice President Paretchan
Commissioner Deignan
Commissioner Krueger
Commissioner Zvanski

Absent:
Commissioner Heldfond
Commissioner Hsieh

President Foster asked for and received a motion to take item numbers 6 and 8c out of order.

6. ACTUARIAL CONSULTANT'S REPORT - RAEL & LETSON

Mr. Rael, Rael & Letson, submitted the March City Plan experience report (Exhibit 'A').

The March experience reflected a loss ratio for medical benefits of 126% (99% year-to-date), 112% for prescription drugs (107% year-to-date), 118% for vision (112% year-to-date) and 123% for all benefits (101% year-to-date)..

Mr. Rael also presented the quarterly Comparison of Claim Costs (Exhibit 'B'). The minor dependent category showed an increase of 15% over last year with overall costs per life decreasing 1.1%. Commissioner Krueger requested that staff analyze the minor dependent category to determine any significant reason for the increase.

The actuarial report was then accepted. Information item only.

8. NEW BUSINESS -

c. Consideration of Rate Increase Request for Rael & Letson -

After a brief presentation by Mr. Rael, Commissioner Krueger made a motion, which was seconded, to approve the rate increase request of Rael & Letson. The motion was approved 5-0 vote.

Note: President Foster then returned to the regular order of the agenda.

4. CLOSED SESSION - Pursuant to Government Code Section 54956.9(A), the Health Service Board will meet in Closed Session to discuss pending litigation -

President Foster recessed the meeting at 4:16 P.M. for the closed session. President Foster reconvened the meeting at 4:43 P.M. President Foster announced to the public that no action was taken during the closed session.

Commissioner Krueger made a motion, which was seconded, to not disclose the discussion which took place. The motion was adopted 5-0 vote.

5. MINUTES OF THE REGULAR MEETING OF MARCH 14, 1996 AND SPECIAL MEETING OF MARCH 25, 1996 SUBMITTED FOR APPROVAL -

Commissioner Deignan moved to approve the minutes of the Regular Meeting of March 14, 1996 and Special Meeting of March 25, 1996. The motion was seconded and approved 5-0 vote.

7. OLD BUSINESS -

a. Policy Resolution on Scope of Benefits Subject to Collective Bargaining -

Mr. Smith provided an overview on the resolution (Exhibit 'C') on the scope of benefits subject to collective bargaining as amended by the City Attorney's office.

Commissioner Krueger made a motion, which was seconded, to approve the resolution. The motion was adopted on a 5-0 vote.

b. Consideration of University of California Medical Center (SF) and its Physicians Request to be Participating Preferred Provider -

Mr. Smith requested the item be continued as we are awaiting the hospital's response to our counter offer. Commissioner Paretchan made a motion, which was seconded to continue the item. The motion was adopted 5-0 vote.

8. NEW BUSINESS -

a. Consideration of Resolution on Health Care Consumer Protection Presented by Service Employees International Union (Commissioner Zvanski) -

Commissioner Zvanski provided a background overview on the resolution being proposed. The Board then asked questions of SEIU representatives.

Michael Carey, SEIU, indicated the primary intent of the resolution is to ensure that active health plan members not be placed in sub-acute facilities but into appropriate skilled nursing facilities and that the health plans more systematically evaluate their contractors of sub-acute care and provide assurance that they are contracting with facilities who provide the highest standard of care.

8. NEW BUSINESS - (cont'd.)

After lengthy discussion, Commissioner Paretchan made a motion, which was seconded, to continue the item in order to refer a request to the City Attorney on any legal problem with the wording of the Resolution and to inquire of the health plans regarding the selection of providers and standards of quality used. The motion was adopted 5-0 vote.

b. Consideration of Preferred Provider Laboratory Agreement with Lab One -

A presentation by Mr. Sal Terrazas of Lab One was made to the Board. Staff indicated that the Lab One contract fees were very competitive and in some cases better than the fees of other contract independent laboratories. Members of the Board expressed concern about the fact that the Lab One logo would go on the member's identification cards. After discussion, Commissioner Deignan made a motion, which was seconded, to continue the item to pursue an alternative way of contracting without the logo. The motion was adopted 5-0 vote.

Note: Item c taken out of order earlier.

d. Open Enrollment Status Report -

Ms. Smith reported that during the 1st seven days of April, a total of 730 applications was received. This is a 36% increase over the 1st seven days of 1995.

355 applications were received by U.S. mail, 205 by office visits, and 170 collected by Colonial representaives. No detail on the types of changes was available yet. Information Item Only.

Note: Commissioner Deignan left the meeting after this item.

9. CONSENT CALENDAR -

All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or an Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff)

a. Appeal of Denial to Change Medical Plans -

HSS No. 08196-00

Commissioner Paretchan provided an overview of the appeal.

After discussion, Commissioner Krueger then made a motion, which was seconded, to approve the recommendation to deny. The motion was adopted 4-0 vote.

9. CONSENT CALENDAR - (cont'd.)

b. Appeal of Denial to Add Newborn -

1) HSS No. 45075-00

Commissioner Paretchan provided an overview on the appeal. After discussion, Commissioner Krueger made a motion, which was seconded, to approve the recommendation to deny. The motion was adopted 4-0 vote.

c. Appeal of Denial to Retroactively Reinstate Dependent's Medical Coverage

HSS No. 74506-00

Commissioner Paretchan provided an overview of the appeal. The appellant then presented his case. After discussion and questioning, Commissioner Paretchan made a motion, which was seconded, to approve the recommendation to deny the appeal. The motion was adopted 4-0 vote.

10. EXECUTIVE DIRECTOR'S REPORT -

Mr. Smith reported the following items:

a. As of the end of March, the outstanding claim count stood at 18,391 versus 18,229 at the end of February. Staffing was at 87% for the month and 78% for the year (Exhibit 'D').

b. The Preferred Health Network Associated Hospital Savings Report (Exhibit 'E') was presented to the Board.

c. The PCS Manufacturer's Rebate Report (Exhibit 'F') was presented to the Board.

d. Aetna has notified us that they are merging with U.S. Healthcare, a large managed care company.

e. United Public Employees Local 790 has submitted a letter requesting that we clarify the memorandum to department heads dated March 26, 1996 as it relates to access to worksites for Local 790 insurance representatives.

Mr. Smith asked the chair to recognize Mr. Tom Quinn, CEO of SEIA. The chair recognized Mr. Tom Quinn who expanded on Mr. Varacalli's letter received on April 10th. After lengthy discussion, the consensus of the Board was to take no action because of the pending lawsuit on access which the City Attorney is handling.

11. ANNOUNCEMENT/PUBLIC COMMENT - None

12. ADJOURNMENT -

There being no further business, Commissioner Paretchan made a motion to adjourn. President Foster adjourned the meeting at 7:12 P.M.

Randall B. Smith
Executive Director

REPORT BY ACTUARY ON CASH BASIS FOR THE APRIL 11, 1996 MEETING OF THE HEALTH SERVICE BOARD

PLAN I

Experience for the period July 1, 1995 through March 31, 1996

	CONTRIBUTIONS	CLAIMS	LOSS RATIO FOR MONTH	LOSS RATIO CUMULATIVE
(1) MEDICAL BENEFITS				
Active Employees	$ 11,443,497	$ 9,653,581	105%	84%
Retired Employees (NM)	4,669,140	4,816,055	113	103
Retired Employees (M)	2,817,415	3,378,917	167	120
Adult Dependents (NM)	4,968,790	4,706,540	140	95
Adult Dependents (M)	504,017	725,449	189	144
Minor Dependents	2,124,260	2,922,116	164	138
TOTAL	$ 26,527,119	$ 26,202,658	126%	99%
(2) PRESCRIPTION DRUG BENEFIT				
Active Employees	$ 2,253,614	$ 2,480,465	124%	110%
Retired Employees (NM)	801,920	837,191	104	104
Retired Employees (M)	3,110,100	3,275,492	105	105
TOTAL	$ 6,165,634	$ 6,593,148	112%	107%
(3) VISION CARE BENEFIT				
Active Employees	$ 297,071	$ 343,440	126%	116%
Retired Employees (NM)	68,087	83,813	128	123
Retired Employees (M)	216,224	226,642	105	105
TOTAL	$ 581,382	$ 653,895	118%	112%
(4) ALL COVERAGES				
Active Employees	$ 13,994,182	$ 12,477,486	108%	89%
Retired Employees (NM)	5,539,147	5,737,059	112	104
Retired Employees (M)	6,143,739	6,881,051	133	112
Adult Dependents (NM)	4,968,790	4,706,540	140	95
Adult Dependents (M)	504,017	725,449	189	144
Minor Dependents	2,124,260	2,922,116	164	138
TOTAL	$ 33,274,135	$ 33,449,701	123%	101%

SF
H25
#2
5/9/96

HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

THURSDAY, MAY 9, 1996 - 4:00 P.M.

DOCUMENTS DEPT
MAY 06 1996
SAN FRANCISCO
PUBLIC LIBRARY

A G E N D A

1. Call to Order -
2. Pledge of Allegiance.
3. Roll Call:

   President Foster
   Vice President Paretchan
   Commissioner Deignan
   Commissioner Heldfond
   Commissioner Hsieh
   Commissioner Krueger
   Commissioner Zvanski

4. Minutes of Regular Meeting of April 11, 1996 submitted for approval -

   Board Action:

5. Actuarial Consultant's Report - Rael & Letson -

   Board Action:

6. Old Business -

   a. Consideration of University of California Medical Center (SF) and Its Physicians Request to be Participating Preferred Provider -

      Board Action:

   b. Consideration of Preferred Provider Laboratory Agreement with Lab One -

      Board Action:

   c. Consideration of Resolution on Health Care Consumer Protection Presented by Service Employees International Union (Commissioner Zvanski) -

      Board Action:

   d. Open Enrollment Status Report -

      Board Action:

7. New Business -

8. Consent Calendar -

All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or an Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff)

a) Appeal of Denial To Retroactively Cancel Dental Coverage And To Be Refunded Premiums -

HSS No. 35078

Board Action:

b) Appeal of Denial To Lift Exemption -

HSS No. 83666

Board Action:

c) Appeal of Denial To Retroactively Cancel Spouse's Medical Coverage And To Be Refunded Premiums -

HSS No. 72416

Board Action:

d) Appeal of Denial To Retroactively Reinstate Child From February 1, 1995 to September 30, 1995 -

HSS No. 06449

Board Action:

e) Appeal of Denial to Add a Baby Born Over 90 days Ago -

HSS No. 47571

Board Action:

f) Appeal for Medical Coverage for Air Ambulance Services -

HSS No. 01760-00

Board Action:

g) Appeal for Increase in Hospitalization Coverage -

HSS No. 09258-00

Board Action:

9. Executive Director's Report/Communications -

10. Announcements/Other Public Comment -

11. Adjournment -

0143A

Accessible Meeting Policy

The meeting will be held at 1155 Market St., 4th Floor. The closest accessible BART station is located at Market St./Civic Center. Accessible MUNI lines serving this location are J, K, L, M, 6, 7, 8 and 21. For information about MUNI accessible services call 923-6142.

There is accessible parking available at the following locations:

Market and 8th Streets.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available.

The following services are available upon request:

- American sign language interpreters will be available upon request.
- A sound enhancement system will be available upon request at the meeting.
- Minutes of the meeting or hearing are available in alternative formats.

If you require the use of any of these services, please contact Mila A. Palarca at (415) 554-1700 at least 72 hours prior to the meeting.

In order to assist the City's efforts to accomodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accomodate these individuals.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE AT 564-6075.

CF
425
#3
5/9/96

HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

THURSDAY, MAY 9, 1996 - 4:00 P.M.

DOCUMENTS DEPT
JUL 10 1996
SAN FRANCISCO
PUBLIC LIBRARY

AGENDA Action Taken

1. Call to Order - 4:14 P.M.

2. Pledge of Allegiance.

3. Roll Call:

   Present:
   President Foster
   Vice President Paretchan
   Commissioner Deignan
   Commissioner Heldfond
   Commissioner Zvanski

   Absent:
   Commissioner Hsieh
   Commissioner Krueger

4. Minutes of Regular Meeting of April 11, 1996 submitted for approval -

   Board Action: Approved (5-0 vote)

5. Actuarial Consultant's Report - Rael & Letson -

   Board Action: Report Accepted. Information item only.

6. Old Business -

   a. Consideration of University of California Medical Center (SF) and Its Physicians Request to be Participating Preferred Provider -

      Board Action: Continued

   b. Consideration of Preferred Provider Laboratory Agreement with Lab One -

      Board Action: Approved (5-0 vote)

   c. Consideration of Resolution on Health Care Consumer Protection Presented by Service Employees International Union (Commissioner Zvanski) -

      Board Action: Approved (5-0 vote)

   d. Open Enrollment Status Report -

      Board Action: Information item only.

7. New Business - None

8. Consent Calendar -

All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or an Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff)

a) Appeal of Denial To Retroactively Cancel Dental Coverage And To Be Refunded Premiums -

HSS No. 35078

Board Action: Approved Staff Recommendation (5-0 vote)

b) Appeal of Denial To Lift Exemption -

HSS No. 83666

Board Action: Continued.

c) Appeal of Denial To Retroactively Cancel Spouse's Medical Coverage And To Be Refunded Premiums -

HSS No. 72416

Board Action: Continued.

d) Appeal of Denial To Retroactively Reinstate Child From February 1, 1995 to September 30, 1995 -

HSS No. 06449

Board Action: Approved Staff Recommendation (5-0 vote)

e) Appeal of Denial to Add a Baby Born Over 90 days Ago -

HSS No. 47571

Board Action: Approved Staff Recommendation (5-0 vote)

f) Appeal for Medical Coverage for Air Ambulance Services -

HSS No. 01760-00

Board Action: Approved Staff Recommendation (5-0 vote)

g) Appeal for Increase in Hospitalization Coverage -

HSS No. 09258-00

Board Action: Continued.

9. Executive Director's Report/Communications -

10. Announcements/Other Public Comment -

11. Adjournment - 6:30 P.M.

0143A

HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

THURSDAY, MAY 9, 1996 - 4:00 P.M.

1. CALL TO ORDER - President Foster called the meeting to order at 4:14 P.M.

2. PLEDGE OF ALLEGIANCE.

3. ROLL CALL:

Present:
President Foster
Vice President Paretchan
Commissioner Deignan
Commissioner Heldfond
Commissioner Zvanski

Absent:
Commissioner Hsieh
Commissioner Krueger

4. MINUTES OF REGULAR MEETING OF APRIL 11, 1996 submitted for approval -

Commissioner Deignan moved to approve the minutes of the Regular Meeting of April 11, 1996. The motion was seconded and approved 5-0 vote.

5. ACTUARIAL CONSULTANT'S REPORT - RAEL & LETSON

Mr. Rael, Rael & Letson, submitted the April City Plan experience report (Exhibit 'A').

The April experience reflected a loss ratio for medical benefits of 148% (104% year-to-date), 120% for prescription drugs (108% year-to-date), 122% for vision (113% year-to-date) and 143% for all benefits (105% year-to-date).

The active employee loss ratio is very low at 92%, however, the minor dependent loss ratio is at very high 161% level. After discussion, Mr. Rael indicated that he would obtain a high claim case report from HCE which may indicate high intensity cases affecting the minor dependent loss ratio. The actuarial report was then accepted. Information item only.

6. OLD BUSINESS -

a. Consideration of University of California Medical Center (SF) and Its Physicians Request to be Participating Preferred Provider -

Mr. Smith requested the item be continued again as a financial proposal to be presented to the Board was not yet agreed upon. President Foster, without objection, continued the item.

b. Consideration of Preferred Provider Laboratory Agreement with Lab One -

Mr. Smith indicated to the Board that Lab One had agreed to contracting without use of their logo on the health plan identification card. Their fee schedule is very competitive with the system's largest laboratory contract.

c. Consideration of Resolution on Health Care Consumer Protection Presented by Service Employees International Union (Commissioner Zvanski) -

Commissioner Zvanski provided an update of revised language on the resolution being proposed.

After citing the language modifications, and indicating that the City attorney has reviewed and approved the language for its legal implications, Commissioner Zvanski made a motion, which was seconded, to adopt the Resolution as presented.

After further discussion and expression of concerns by the President and several Board members, Commissioner Heldfond made a motion, which was seconded, to amend the proposed resolution by adding language which states that it is the Health Service Board's intent to provide quality care and information for its members and in addition that language in the last paragraph and elsewhere be amended to reflect that this resolution refers to nursing facilities in general and not to any specific facility.

After further discussion, the motion to adopt the amended resolution (Exhibit 'B') was passed by a 5-0 vote.

d. Open Enrollment Status Report -

Mr. Smith reported that a total of 6,616 applications were received during the Open Enrollment.

2,117 applications were received by U.S. mail or interoffice mail, 1,689 by office visits, and 2,810 collected by Colonial representatives. A report on the Open Enrollment (Exhibit 'C'-'C-5') was provided to the Board. The most significant trends at this time were the increase in City Plan lives and the decrease in Aetna lives. Information Item Only.

7. NEW BUSINESS - None

8. CONSENT CALENDAR - (Appeals)

All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or an Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff)

a) Appeal of Denial to Retroactively Cancel Dental Coverage And To Be Refunded Premiums -

HSS No. 35078-00

Commissioner Paretchan provided an overview of the appeal. The appellant then presented her case. After discussion and questioning, Commissioner Zvanski made a motion, which was seconded, to approve the recommendation to deny the appeal. The motion was adopted 5-0 vote.

b) Appeal of Denial To Lift Exemption -

HSS No. 83666-00

Commissioner Paretchan provided an overview of the appeal. The appellant then presented her case. After discussion and questioning, the appeal was continued to obtain more information on the member's retirement status.

c) Appeal of Denial To Retroactively Cancel Spouse's Medical Coverage And To Be Refunded Premiums -

HSS No. 72416

Commissioner Paretchan provided an overview of the appeal. The appellant then presented her case. After discussion and questioning, the appeal was continued to obtain more information on dual coverage status.

d) Appeal of Denial To Retroactively Reinstate Child From February 1, 1995 to September 30, 1995 -

HSS No. 06449

Commissioner Paretchan provided an overview of the appeal. The appellant's daughter then presented her case. After discussion and questioning, Commissioner Deignan made a motion, which was seconded, to approve the recommendation to deny the appeal. The motion was adopted 5-0 vote.

e) Appeal of Denial to Add a Baby Born Over 90 days Ago -

HSS No. 47571

Commissioner Paretchan provided an overview on the appeal. After discussion, Commissioner Heldfond made a motion, which was seconded, to approve the recommendation to deny. The motion was adopted 5-0 vote.

8. CONSENT CALENDAR - (Appeals) (cont'd.)

f) Appeal for Medical Coverage for Air Ambulance Services -

HSS No. 01760

Mr. Smith provided an overview on the appeal. After discussion, Commissioner Deignan made a motion, which was seconded, to approve the recommendation to deny. The motion was adopted 5-0 vote.

g) Appeal for Increase in Hospitalization Coverage -

HSS No. 09258

This appeal was continued at staff's request. Without objection, the appeal was continued.

9. Executive Director's Report/Communications -

Mr. Smith reported the following items:

a. As of the end of April, the outstanding claim count stood at 14,997 versus 18,391 at the end of March. Staffing was at 88% for the month and 79% for the year (Exhibit 'D').

b. The quarterly Statement of Premiums Collected and Disbursed Report (Exhibit 'E') was presented to the Board.

c. The HCE Annual Activity Report (Exhibit 'F') was presented to the Board.

d. Information was provided to the Board on the use of herbs and the effect of disease provided by Tom Sinclair of the Immune Enhancement Project and a letter from George Wedemeyer reporting that Health Net was paying 50% of the cost of ancient Chinese exercise classes conducted at California Pacific.

e. Staff is working on the Municipal Executives Association Flexible Benefits Plan. An RFP for a life insurance and long term disability contractor is due May 17th. There is a commitment made to the organization to put the Plan in place by July 1st. In order to complete the Plan by that time, the contractors for life insurance and LTD need to be selected as soon as possible. Mr. Smith asked for a special meeting on this issue and the UCSF contract. A Special Meeting of the Board was set for June 4, 1996 at 9:30 A.M.

12. ANNOUNCEMENTS/OTHER PUBLIC COMMENT -

a) Commissioner Zvanski commended staff on the Open Enrollment Information Booklet

b) Lisa Schmidt, Health Net, acknowledged receipt of the letter on HIV protocols and they will respond shortly.

c) Dennis Kruger, Firefighters Local 798, asked if the resolution on Health Care Consumer Protection will be ready by the next meeting. Mr. Krueger received an affirmative response.

13. ADJOURNMENT - 6:30 P.M.

Randall B. Smith
Executive Director

REPORT BY ACTUARY ON CASH BASIS FOR THE MAY 9, 1996 MEETING OF THE HEALTH SERVICE BOARD

PLAN I

Experience for the period July 1, 1995 through April 30, 1996

	CONTRIBUTIONS	CLAIMS	LOSS RATIO FOR MONTH	LOSS RATIO CUMULATIVE
(1) MEDICAL BENEFITS				
Active Employees	$ 12,685,803	$ 11,066,574	113%	87%
Retired Employees (NM)	5,186,457	5,358,645	105	103
Retired Employees (M)	3,117,032	3,941,630	192	126
Adult Dependents (NM)	5,505,868	5,509,805	150	100
Adult Dependents (M)	559,628	807,205	147	144
Minor Dependents	2,350,471	3,785,935	382	161
TOTAL	$ 29,405,259	$ 30,469,794	148%	104%
(2) PRESCRIPTION DRUG BENEFIT				
Active Employees	$ 2,497,365	$ 2,803,531	133%	112%
Retired Employees (NM)	890,283	930,234	105	104
Retired Employees (M)	3,445,796	3,662,032	115	106
TOTAL	$ 6,833,444	$ 7,395,797	120%	108%
(3) VISION CARE BENEFIT				
Active Employees	$ 329,177	$ 384,277	127%	117%
Retired Employees (NM)	75,606	90,981	95	120
Retired Employees (M)	239,508	255,088	122	107
TOTAL	$ 644,291	$ 730,346	122%	113%
(4) ALL COVERAGES				
Active Employees	$ 15,512,345	$ 14,254,382	116%	92%
Retired Employees (NM)	6,152,346	6,379,860	105	104
Retired Employees (M)	6,802,336	7,858,750	150	116
Adult Dependents (NM)	5,505,868	5,509,805	150	100
Adult Dependents (M)	559,628	807,205	147	144
Minor Dependents	2,350,471	3,785,935	382	161
TOTAL	$ 36,882,994	$ 38,595,937	143%	105%

SF
H25
#2
6/4/96
Special

HEALTH SERVICE SYSTEM
SPECIAL MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

TUESDAY, JUNE 4, 1996 - 9:30 A.M.

A G E N D A

DOCUMENTS DEPT.
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1. Call to Order -

2. Pledge of Allegiance.

3. Roll Call:

President Foster	Commissioner Hsieh
Vice President Paretchan	Commissioner Krueger
Commissioner Deignan	Commissioner Zvanski
Commissioner Heldfond	

4. Special Order Of Business -

   a. Consideration of Life Insurance and Long Term Disability Contractors for Municipal Executives Association and Associated Employee Groups -

      Board Action:

   b. Consideration of University of California Medical Center (SF) and Its Physicians Request to be Participating Preferred Provider (continued from May 9, 1996) -

      Board Action:

ACCESSIBLE MEETING POLICY

The meeting will be held at 1155 Market St., 4th Floor. The closest accessible BART station is located at Market St./Civic Center. Accessible MUNI lines serving this location are J, K, L, M, 6, 7, 8 and 21. For information about MUNI accessible services call 923-6142.

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HEALTH SERVICE BOARD

June 4, 1996

The Minutes of this meeting are missing.

San Francisco Public Library
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HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

THURSDAY, JUNE 13, 1996 - 3:00 P.M.

DOCUMENTS DEPT.
JUN 11 1996
SAN FRANCISCO
PUBLIC LIBRARY

AGENDA

1. Call to Order -

2. Pledge of Allegiance -

3. Roll Call:
   President Foster
   Vice President Paretchan
   Commissioner Deignan
   Commissioner Heldfond
   Commissioner Hsieh
   Commissioner Krueger
   Commissioner Zvanski

4. Minutes of Regular Meeting of May 9, 1996 and Special Meeting of June 4, 1996 submitted for approval -

   Board Action:

5. Actuarial Consultant's Report -

   Board Action:

6. Old Business -

   a. Open Enrollment Report - (continued from 5/9/96) -

      Board Action:

   b. Consideration of Long Term Disability Contract for Municipal Executives Association and Associated Management Groups (continued from 6/4/96) -

      Board Action:

7. New Business -

   a. Consideration of Resolution Exempting Transit Operators from Chemical Rehabilitation Coverage and Delegating Responsibility for Conduct and Administration of Chemical Rehabilitation Benefits for Transit Operators to the Transport Workers Union -

      Board Action:

   b. Amendment to Section 125 Cafeteria Plan Documents (City and SFUSD) and to Rules and Regulations Part II Section F-Section 125 Cafeteria Plan to Provide for A Health Care Reimbursement Plan Effective July 1, 1996 -

      Board Action:

NOTE: THE MEETING WILL START AT 3:00 P.M.

7. New Business - (cont'd.)

   c. Resolution Providing for Assumption of Contingent Financial Liability for the Medical Reimbursement Account -

      Board Action:

   d. Consideration of Resolution Waiving 1996-97 Administrative Costs for the Dependent Care Reimbursement Plan and Health Care Reimbursement Plan -

      Board Action:

   e. Consideration of Fee Increase Request from Health Care Evaluation, Inc. -

      Board Action:

   f. Consideration of Amendment to Rules of Coverage, Section to Expand Coverage for Newborns Who are Adopted or Whose Natural Mother is not Covered by the City Health Plan -

      Board Action:

   g. Consideration of Rules of Coverage Adjusting Usual and Customary Charges for 1996-97 Benefit Year -

      Board Action:

   h. Election of Officers for 1996-97 Fiscal Year -

      Board Action:

8. Consent Calendar (Appeals) -

   All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or an Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff)

   a) Appeal of Denial To Retroactively Cancel Spouse's Medical Coverage And To Be Refunded Premiums - (continued from 5/9/96)

      HSS No. 72416

      Board Action:

   b) Appeal of Denial To Lift Exemption - (continued from 5/9/96)

      HSS No. 83666

      Board Action:

8. Consent Calendar (Appeals) - (cont'.d)

   c) Late Open Enrollment Request To Change Medical Plans -

      HSS No. 53577

      Board Action:

   d) Late Open Enrollment Request To Cancel Dental Coverage -

      HSS No. 77247

      Board Action:

   e) Appeal of Denial for Coverage of a C-Tract Cervical Traction Unit -

      HSS No. 00610

      Board Action:

   f) Appeal of Denial for Coverage of MAST Testing -

      HSS No. 11939

      Board Action:

9. Consideration of Rehearing A Denied Appeal to Add a Baby Born Over 90 days Ago -

   HSS No. 47571

   Board Action:

10. Executive Director's Report/Communications -

11. Announcements/Other Public Comment -

12. Adjournment -

ACCESSIBLE MEETING POLICY

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/13/96

HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

DOCUMENTS DEPT.
AUG - 6 1996
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PUBLIC LIBRARY

THURSDAY, JUNE 13, 1996 - 3:00 P.M.

A G E N D A - Action Taken

1. Call to Order - 3:10 P.M.

2. Pledge of Allegiance -

3. Roll Call:
   Present:
   President Foster
   Vice President Paretchan
   Commissioner Heldfond
   Commissioner Krueger
   Commissioner Zvanski
   Absent:
   Commissioner Deignan
   Commissioner Hsieh

4. Minutes of Regular Meeting of May 9, 1996 and Special Meeting of June 4, 1996 submitted for approval -

   Board Action: Approved (5-0 vote).

5. Actuarial Consultant's Report -

   Board Action: Report Accepted. Information Item Only

6. Old Business -

   a. Open Enrollment Report - (continued from 5/9/96) -

      Board Action: Report Accepted. Information Item Only.

   b. Consideration of Long Term Disability Contract for Municipal Executives Association and Associated Management Groups (continued from 6/4/96) -

      Board Action: Aproved Cigna Insurance Co. (5-0 vote).

7. New Business -

   a. Consideration of Resolution Exempting Transit Operators from Chemical Rehabilitation Coverage to Preserve the Existing Rehabilitation Benefits Coverage for Transit Operators Pending Negotiations on the City Contract -

      Board Action: Continued to Special Meeting on June 20, 1996.

   b. Amendment to Section 125 Cafeteria Plan Documents (City and SFUSD) and to Rules and Regulations Part II Section F-Section 125 Cafeteria Plan to Provide for A Health Care Reimbursement Plan Effective July 1, 1996 -

      Board Action: Approved (5-0 vote).

NOTE: THE MEETING WILL START AT 3:00 P.M.

7. New Business - (cont'd.)

c. Resolution Providing for Assumption of Contingent Financial Liability for the Medical Reimbursement Account -

Board Action: Approved (5-0 vote).

d. Consideration of Resolution Waiving 1996-97 Administrative Costs for the Dependent Care Reimbursement Plan and Health Care Reimbursement Plan -

Board Action: Approved (5-0 vote).

e. Consideration of Fee Increase Request from Health Care Evaluation, Inc. -

Board Action: Appoved (5-0 vote).

f. Consideration of Amendment to Rules of Coverage, Section 6h to Expand Coverage for Newborns Who are Adopted or Whose Natural Mother is not Covered by the City Health Plan -

Board Action: Approved (5-0 vote).

g. Consideration of Amendment to Rules of Coverage Adjusting Usual and Customary Charges for 1996-97 Benefit Year -

Board Action: Approved (5-0 vote).

h. Election of Officers for 1996-97 Fiscal Year -

Board Action: Elected Sidney E. Foster, M.D., President (4-0 vote).
Elected Harry Paretchan, Vice President (4-0 vote).

8. Consent Calendar (Appeals) -

All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or an Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff)

a) Appeal of Denial To Retroactively Cancel Spouse's Medical Coverage And To Be Refunded Premiums - (continued from 5/9/96)

HSS No. 72416

Board Action: Approved Appellant's Appeal (5-0 vote).

b) Appeal of Denial To Lift Exemption - (continued from 5/9/96)

HSS No. 83666

Board Action: Tabled.

8. Consent Calendar (Appeals) - (cont'.d)

c) Late Open Enrollment Request To Change Medical Plans -

HSS No. 53577

Board Action: Continued

d) Late Open Enrollment Request To Cancel Dental Coverage -

HSS No. 77247

Board Action: Continued

e) Appeal of Denial for Coverage of a C-Tract Cervical Traction Unit -

HSS No. 00610

Board Action: Continued

f) Appeal of Denial for Coverage of MAST Testing -

HSS No. 11939

Board Action: Denied (5-0 vote)

9. Consideration of Rehearing A Denied Appeal to Add a Baby Born Over 90 days Ago -

HSS No. 47571

Board Action: Tabled (lack of motion to reconsider)

10. Executive Director's Report/Communications -

11. Announcements/Other Public Comment -

12. Adjournment - 5:53 P.M.

HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

THURSDAY - JUNE 13, 1996 - 3:00 P. M.

1. CALL TO ORDER - President Foster called the meeting to order at 3:10 P.M.

2. PLEDGE OF ALLEGIANCE -

3. ROLL CALL -
Present:
President Foster
Vice President Paretchan
Commissioner Heldfond
Commissioner Krueger
Commissioner Zvanski
Absent:
Commissioner Deignan
Commissioner Hsieh

4. MINUTES OF REGULAR MEETING OF MAY 9, 1996 AND SPECIAL MEETING OF JUNE 4, 1996 SUBMITTED FOR APPROVAL -

Commissioner Zvanski moved to approve the minutes of the Regular Meeting of May 9, 1996 and the Special Meeting of June 4, 1996. The motion was seconded and approved 5-0 vote.

5. ACTUARIAL CONSULTANT'S REPORT - RAEL & LETSON

Mr. Rael, Rael & Letson, submitted the May City Health Plan experience report (Exhibit 'A').

The May experience reflected a loss ratio for medical benefits of 110% (104% year-to-date), 107% for prescription drugs (108% year-to-date), 139% for vision (116% year-to-date) and 110% for all benefits (105% year-to-date).

After discussion, the actuarial report was accepted. Information item only.

6. OLD BUSINESS -

a. Open Enrollment Report -

Mr. Smith reported that a total of 6,616 applications were received during the Open Enrollment. A decrease of about 22% from the 8,459 filed in 1995.

2,117 applications were received by U.S. mail or interoffice mail, 1,689 by office visits, and 2,810 collected by Colonial representatives. A report on the Open Enrollment (Exhibit 'B'-'B-13') was provided to the Board. The most significant trends were the increase in City Plan lives (1,921) and the decrease in Aetna lives (571).

The dental plan open enrollment reflected a continued movement toward Delta Dental from the prepaid plans.

Overall lives covered surpassed 100,000 for the first time in history. Information item only.

b. Consideration of Long Term Disability Contract for Municipal Executives Association and Associated Management Groups (continued from 6/4/96)

Mr. Smith submitted a letter from MEA and reported the results of the consultation with MEA leadership on the LTD plan.

Commissioner Heldfond made a motion, which was seconded, to authorize a contract with Cigna Insurance Co. The motion was adopted 5-0 vote.

7. NEW BUSINESS -

a. Consideration of Resolution Exempting Transit Operators from Chemical Rehabilitation Coverage to Preserve the Existing Rehabilitation Benefits Coverage for Transit Operators Pending Negotiations on the City Contract -

A proposed resolution based on a request by the Transport Workers Union to continue their chemical rehabilitation benefit with their current contractor was discussed.

After extensive discussion and comment by Mr. Joe Barnes, President of TWU, Mr. Bill Jung, Secretary-Treasurer of TWU, and Mr. Wendell Pryor, Human Resources Director, the item was continued to a Special Meeting set for June 20, 1996 at 10:00 A.M.

7. NEW BUSINESS - (cont'd.)

b. Amendment to Section 125 Cafeteria Plan Documents (City and SFUSD) and to Rules and Regulations Part II Section F-Section 125 Cafeteria Plan to Provide for a Health Care Reimbursement Plan Effective July 1, 1996 -

An amendment (Exhibit 'C') to the Section 125 Plans of the City and School District and to the Rules and Regulations of the Health Service System to provide for a Health Care Reimbursement Plan were presented to the Board.

Commissioner Zvanski made a motion, which was seconded, to approve the amendments to the Section 125 Plans and the Rules and Regulations. The motion was adopted 5-0 vote.

c. Resolution Providing for Assumption of Contingent Financial Liability for the Medical Reimbursement Account -

A resolution (Exhibit 'D') was submitted to the Board providing for assumption of financial liability in the event that reimbursement must be advanced for the Medical Reimbursement Account Plan.

Commissioner Heldfond made a motion, which was seconded, to approve the resolution as submitted. The motion was adopted 5-0 vote.

d. Consideration of Resolution Waiving 1996-97 Administrative Costs for the Dependent Care Reimbursement Plan and Health Care Reimbursement Plan -

A resolution (Exhibit 'E') was submitted to the Board waiving 1996-97 administrative costs for the Dependent Care and Medical Reimbursement Plans at an estimated annual cost of $27,500.

Commissioner Zvanski made a motion, which was seconded, to approve the resolution as submitted. The motion was adopted 5-0 vote.

e. Consideration of Fee Increase Request from Health Care Evaluation, Inc. -

HCE requested a fee increase for various programs effective July 1, 1996.

After discussion, Commissioner Krueger made a motion, which was seconded, to approve the requested increase contingent on HCE's agreement to a two-year rate freeze. The motion was adopted 5-0 vote.

7. NEW BUSINESS - (cont'd.)

f. Consideration of amendment to Rules of Coverage, Section 6h to Expand Coverage for Newborns Who are Adopted or Whose Natural Mother is not Covered by the City Health Plan -

After a discussion of the Rule change, Commissioner Krueger made a motion, which was seconded to approve the amendment (Exhibit 'F') to the Rules of Coverage (based on the City Attorney's opinion). The motion was adopted 5-0 vote.

g. Consideration of Amendment to Rules of Coverage Adjusting Usual and Customary Charges for 1996-97 Benefit Year -

Commissioner Zvanski made a motion, which was seconded, to approve the Rule change (Exhibit 'G') as submitted. The motion was adopted 5-0 vote.

h. Election of Officers for 1996-97 Fiscal Year -

Commissioner Paretchan made a motion, which was seconded, nominating President Foster for President for the 1996-97 Fiscal Year. There being no other nominations, the nominations were closed. The motion was adopted 4-0 vote (President Foster abstained).

Commissioner Zvanski made a motion, which was seconded, nominating Commissioner Paretchan for Vice President for the 1996-97 Fiscal Year. There being no other nominations, the nominations were closed. The motion was then adopted 4-0 vote (Commissioner Paretchan abstained).

8. CONSENT CALENDAR -

All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or an Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff)

a. Appeal of Denial to Retroactively Cancel Spouse's Medical Coverage and To Be Refunded Premiums - (continued from 5/9/96)

HSS No. 72416-00

Commissioner Paretchan provided an update on this appeal. Kaiser did not have the spouse covered under the City group.

Commissioner Heldfond made a motion, which was seconded to grant the appeal. The motion was adopted 5-0 vote.

8. CONSENT CALENDAR - (cont'd.)

b. Appeal of Denial Lift Exemption - (continued from 5/9/96)

HSS No. 83666-00

Mr. Smith explained the current status of this appellant. Staff will be working on reconciling her account. She will have coverage effective July 1st with coverage prior to that date determined by reconciliation of her account.

c. Late Open Enrollment Request to Change Medical Plans -

HSS No. 53577-00

The item was continued.

d. Late Open Enrollment Request to Cancel Dental Coverage -

HSS No. 77247

This item was continued.

e. Appeal of Denial for Coverage of a C-Tract Cervical Traction Unit -

HSS No. 00610

This item was continued at the request of the appellant.

f. Appeal of Denial for Coverage of MAST Testing -

HSS No. 11939

President Foster provided an overview on the appeal. The appellant then presented his case. After discussion, Commissioner Deignan made a motion, which was seconded, to approve the recommendation to deny. The motion was adopted 5-0 vote.

9. Consideration of Rehearing a Denied Appeal to Add a Baby Born Over 90 days Ago -

HSS No. 47571

There being no motion for reconsideration of this appeal, the denial of the appeal was sustained for lack of a motion to reconsider the appeal.

Note: Commissioner Heldfond left the meeting during discussion of this item.

10. EXECUTIVE DIRECTOR'S REPORT /COMMUNICATIONS -

Mr. Smith reported the following items:

a. As of the end of May, the outstanding claim count stood at 11,218 versus 14,997 at the end of April. Staffing was at 91% for the month and 80% for the year (Exhibit H').

b. Advised Board of an active employee with a dependent who has exceeded the $1 million lifetime maximum under the City Health Plan. The employee will be allowed to transfer to another health plan.

c. UCSF Medical Center has disseminated an announcement to its physicians regarding the City Health Plan contract effective July 1st.

d. A payment to the System of $63,430 was made in May under the PCS Manufacturer's Rebate Program.

e. A Chemical Dependency benefit announcement will be mailed out to all eligibles under both USBH and Kaiser.

f. A copy of a letter from CapitalAmerican to the City Attorney in regards to accessibility to the worksite was provided to the Board.

g. A response to Supervisor Leal regarding disability coverage for domestic partners was provided to the Board.

h. A high case report was provided to the Board by HCE.

i. Kaiser Annual Report for 1995 was provided to the Board.

11. ANNOUNCEMENT/PUBLIC COMMENT -

12. ADJOURNMENT - There being no further business, the meeting was adjourned at 5:53 P.M.

Randall B. Smith

Randall B. Smith
Executive Director

rbs:map/96

REPORT BY ACTUARY ON CASH BASIS FOR THE JUNE 13, 1996 MEETING OF THE HEALTH SERVICE BOARD

PLAN I

Experience for the period July 1, 1995 through May 31, 1996

	CONTRIBUTIONS	CLAIMS	LOSS RATIO FOR MONTH	LOSS RATIO CUMULATIVE
(1) MEDICAL BENEFITS				
Active Employees	$ 13,897,062	$ 12,420,026	112%	89%
Retired Employees (NM)	5,690,145	5,758,819	80	101
Retired Employees (M)	3,427,382	4,350,855	132	127
Adult Dependents (NM)	6,031,348	6,093,572	111	101
Adult Dependents (M)	613,789	881,507	137	144
Minor Dependents	2,568,840	4,070,644	130	158
TOTAL	$ 32,228,566	$ 33,575,423	110%	104%
(2) PRESCRIPTION DRUG BENEFIT				
Active Employees	$ 2,734,868	$ 3,084,886	118%	113%
Retired Employees (NM)	976,390	1,015,522	99	104
Retired Employees (M)	3,787,618	4,005,349	100	106
TOTAL	$ 7,498,876	$ 8,105,757	107%	108%
(3) VISION CARE BENEFIT				
Active Employees	$ 360,432	$ 429,298	144%	119%
Retired Employees (NM)	82,933	102,206	153	123
Retired Employees (M)	263,319	285,370	127	108
TOTAL	$ 706,684	$ 816,874	139%	116%
(4) ALL COVERAGES				
Active Employees	$ 16,992,362	$ 15,934,210	113%	94%
Retired Employees (NM)	6,749,468	6,876,547	84	102
Retired Employees (M)	7,478,319	8,641,574	116	116
Adult Dependents (NM)	6,031,348	6,093,572	111	101
Adult Dependents (M)	613,789	881,507	137	144
Minor Dependents	2,568,840	4,070,644	130	158
TOTAL	$ 40,434,126	$ 42,498,054	110%	105%

SF
H25
#2
6/20/96
Special
Corrected

PLEASE NOTE: CORRECTED DAY

HEALTH SERVICE SYSTEM
SPECIAL MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, SECOND FLOOR
SAN FRANCISCO, CALIFORNIA

THURSDAY, JUNE 20, 1996 - 10:00 A.M.

DOCUMENTS DEPT.
JUN 19 1996
SAN FRANCISCO
PUBLIC LIBRARY

AGENDA

1. Call to Order -

2. Pledge of Allegiance.

3. Roll Call:

   President Foster
   Vice President Paretchan
   Commissioner Deignan
   Commissioner Heldfond
   Commissioner Hsieh
   Commissioner Krueger
   Commissioner Zvanski

4. Special Order Of Business -

   a. Consideration of Resolution Exempting Transit Operators from Chemical Rehabilitation Coverage to Preserve the Existing Rehabilitation Benefits Coverage for Transit Operators Pending Negotiations on the City Contract -

      Board Action:

   b. Late Open Enrollment Request To Change Medical Plans -

      HSS No. 53577

      Board Action:

   c. Late Open Enrollment Request To Cancel Dental Coverage -

      HSS No. 77247

      Board Action:

5. Adjournment:

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HEALTH SERVICE BOARD

June 20, 1996

The Minutes of this meeting are missing.

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HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

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THURSDAY, JULY 11, 1996 - 4:00 P.M.

AGENDA

1. Call to Order -

2. Pledge of Allegiance

3. Roll Call:

   President Foster
   Vice President Paretchan
   Commissioner Deignan
   Commissioner Heldfond
   Commissioner Hsieh
   Commissioner Krueger
   Commissioner Zvanski

4. Minutes of Regular Meeting of June 13, 1996 submitted for approval -

5. Actuarial Consultant's Report -

   Board Action:

6. Old Business -

   a. Consideration of Resolution Exempting Transit Operators from Chemical Rehabilitation Coverage to Preserve the Existing Rehabilitation Benefits Coverage for Transit Operators Pending Negotiations on the City Contract

      Board Action: **For Purpose of Tabling**

   b. Consideration of fee Increase Request from Health Care Evaluation, Inc. -

      Board Action: Approved on contingent basis (5-0 vote)

7. New Business -

   a. Consideration of Rate Increase Request from Physical Therapy Provider Network (PTPN) -

      Board Action:

ACCESSIBLE MEETING POLICY

The meeting will be held at 1155 Market St., 4th Floor. The closest accessible BART station is located at Market St./Civic Center. Accessible MUNI lines serving this location are J, K, L, M, 6, 7, 8 and 21. For information about MUNI accessible services call 923-6142.

There is accessible parking available at the following locations:

Market and 8th Streets.

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The following services are available upon request:

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In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE
(Chapter 67 of the San Francisco Administrative Code)

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8. Consent Calendar (Appeals) -
All items listed hereunder constitute a Consent Calendar, are considerred to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or an Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff)

a. Late Open Enrollment Request To Change Medical Plans -

HSS No. 53577

Board Action: Continued from 6/13/96

b. Late Open Enrollment Request To Cancel Dental Coverage -

HSS No. 77247

Board Action: Continued from 6/13/96

c. Appeal of Denial for Coverage of a C-Tract Cervical Traction Unit -

HSS No. 00610

Board Action: Continued from 6/13/96

d. Late Open Enrollment Request to Add Dependent Child -

HSS No. 12350

Board Action:

e. Appeal to Continue Coverage After Expiration of Group Continuation Coverage (COBRA) -

HSS No. 38567

Board Action:

9. Executive Director's Report/Communications -

10. Announcements/Other Public Comment -

11. Adjournment -

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7/11/96

HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

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THURSDAY, JULY 11, 1996 - 4:00 P.M.

AGENDA Action Taken

1. Call to Order - 4:00 P. M.

2. Pledge of Allegiance.

3. Roll Call:
   Present:
   Vice President Paretchan
   Commissioner Deignan
   Commissioner Heldfond
   Commissioner Krueger
   Commissioner Zvanski
   Absent:
   President Foster (Excused)
   Commissioner Hsieh

4. Minutes of Regular Meeting of June 13, 1996 submitted for approval -

   Board Action: Approved (5-0 vote)

5. Actuarial Consultant's Report -

   Board Action: Report Filed.

6. Old Business -

   a. Consideration of Resolution Exempting Transit Operators from Chemical Rehabilitation Coverage to Preserve the Existing Rehabilitation Benefits Coverage for Transit Operators Pending Negotiations on the City Contract -

      Board Action: Tabled (5-0 vote)

   b. Consideration of Fee Increase Request from Health Care Evaluation, Inc. -

      Board Action: Information Item Only.

7. New Business -

a. Consideration of Rate Increase Request from Physical Therapy Provider Network (PTPN) -

Board Action: Approved Rate Increase to $6.85 Per Unit (5-0 vote).

b. Consideration of University of California Medical Center (SF) and its Physicians Request to be Participating Preferred Provider -

Board Action: Continued (5-0 vote)

8. Consent Calendar -
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a. Late Open Enrollment Request To Change Medical Plans -

HSS No. 53577

Board Action: Appeal Denied (5-0 vote)

b. Late Open Enrollment Request To Cancel Dental Coverage -

HSS No. 77247

Board Action: Appeal Denied (5-0 vote)

c. Appeal of Denial for Coverage of a C-Tract Cervical Traction Unit -

HSS No. 00610

Board Action: Tabled

d. Late Open Enrollment Request to Add Dependent Child -

Board Action: Appeal Denied (5-0 vote)

e. Appeal to Continue Coverage After Expiration of Group Continuation Coverage (COBRA) -

Board Action: Appeal Denied (5-0 vote)

9. Executive Director's Report/Communications -

10. Announcements/Other Public Comment -

11. Adjournment - 4:50 P.M.

HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

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THURSDAY - JULY 11, 1996 - 4:00 P. M.

1. CALL TO ORDER - President Pro-Tem Paretchan called the meeting to order at 4:00 P.M.

2. PLEDGE OF ALLEGIANCE -

3. ROLL CALL -
Present:
Vice President Paretchan
Commissioner Deignan
Commissioner Heldfond
Commissioner Krueger
Commissioner Zvanski
Absent:
President Foster (Excused)
Commissioner Hsieh

4. MINUTES OF REGULAR MEETING OF JUNE 13, 1996 SUBMITTED FOR APPROVAL -

Commissioner Zvanski moved to approve the minutes of the Regular Meeting of June 13, 1996 The motion was seconded and approved 5-0 vote.

5. ACTUARIAL CONSULTANT'S REPORT - RAEL & LETSON

Mr. Rael, Rael & Letson, submitted the June City Health Plan experience report (Exhibit 'A').

The June experience reflected a loss ratio for medical benefits of 100% (104% year-to-date), 157% for prescription drugs (113% year-to-date), 117% for vision (116% year-to-date) and 110% for all benefits (106% year-to-date).

He also presented the quarterly Comparison of Monthly Claim Costs (Exhibit 'B').

After discussion, the actuarial report was accepted. Information item only.

6. OLD BUSINESS -

a. Consideration of Resolution Exempting Transit Operators from Chemical Rehabilitation Coverage to Preserve the Existing Rehabilitation Benefits Coverage for Transit Operators Pending Negotiations on the City Contract -

Commissioner Zvanski made a motion, which was seconded to table the proposed resolution (The TWU request has been withdrawn). The motion was adopted 5-0 vote.

b. Consideration of Fee Increase Request from Health Care Evaluation, Inc. -

Mr. Smith reported and provided a letter from HCE indicating their agreement on a two-year rate guarantee for those programs proposed for increase on July 1, 1996. No action taken. Information item only.

7. NEW BUSINESS -

a. Consideration of Rate Increase Request from Physical Therapy Provider Network (PTPN) -

The request for a rate increase by PTPN was presented to the Board.

After discussion, Commissioner Heldfond made a motion, which was seconded, to authorize a rate increase to $6.85 per unit for a two-year period. The motion was adopted unanimously 5-0 vote.

8. CONSENT CALENDAR -

All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or an Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff)

a. Late Open Enrollment Request To Change Medical Plans -

HSS No. 53577

b. Late Open Enrollment Request To Cancel Dental Coverage -

HSS No. 77247

Commissioner Deignan made a motion, which was seconded, to deny the appeals. The motion was adopted 5-0 vote.

Note: These items were carried over from the June 13, 1996 meeting.

8. CONSENT CALENDAR - (cont'd.)

c. Appeal of Denial for Coverage of a C-Tract Cervical Traction Unit -

HSS No. 00610

Commissioner Deignan made a motion, which was seconded, to table this appeal. The motion was adopted 5-0 vote.

Note: Appellant feels that she has not exhausted her appeal process with health plan.

d. Late Open Enrollment Request to Add Dependent Child -

HSS No. 12350

After extensive discussion on the issue of eligibility requirements for children under 19 years of age, Commissioner Deignan made a motion, which was seconded, to deny the appeal. The motion was adopted 5-0 vote.

e. Appeal to Continue Coverage After Expiration of Group Continuation Coverage (COBRA) -

HSS No. 38567

Commissioner Deignan made a motion, which was seconded, to deny the appeal. The motion was adopted 5-0 vote.

10. EXECUTIVE DIRECTOR'S REPORT /COMMUNICATIONS -

Mr. Smith reported the following items:

a. As of the end of June, the outstanding claim count stood at 7,445 versus 11,218 at the end of May. Staffing was at 86% for the month and 81% for the year (Exhibit 'C').

b. Advised Board that the new City Health Plan Member Identification card was in the mail.

c. Advised Board that the USBH and Kaiser pamphlets announcing the new chemical rehabilitation benefit were being mailed.

d. A copy of the 1994-95 KPMG financial audit was presented to the Board.

e. A copy of the 4th draft of the proposed Charter amendment on labor bargaining rights was presented to the Board.

10. EXECUTIVE DIRECTOR'S REPORT /COMMUNICATIONS - (cont'd.)

f. The 'Total Wellness' publication will have an announcement on the inclusion of UCSF, Seton and Saint Francis Hospitals in PPO network effective July 1, 1996.

g. Andrea Gourdine has been appointed the new Human Resources Director by Mayor Brown. She was sworn in yesterday.

11. ANNOUNCEMENT/PUBLIC COMMENT -

President Pro-Tem Paretchan recognized the following:

a) Dennis Kruger, Firefighters Local 798, who commented on the issue of dependent children under 19 years and the workload on staff.

b) Louis Roulette, retired employee, commented on the City Health Plan card holder error.

12. ADJOURNMENT - There being no further business, President Pro-Tem Paretchan adjourned the meeting at 4:50 P.M.

Randall B. Smith
Executive Director

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REPORT BY ACTUARY ON CASH BASIS FOR THE JULY 11, 1996 MEETING OF THE HEALTH SERVICE BOARD

PLAN I

Experience for the period July 1, 1995 through June 30, 1996

	CONTRIBUTIONS	CLAIMS	LOSS RATIO FOR MONTH	LOSS RATIO CUMULATIVE
(1) MEDICAL BENEFITS				
Active Employees	$ 15,647,277	$ 13,779,496	78%	88%
Retired Employees (NM)	6,185,832	6,551,009	159	106
Retired Employees (M)	3,722,296	4,825,595	162	130
Adult Dependents (NM)	6,747,281	6,639,203	76	98
Adult Dependents (M)	668,803	972,703	166	145
Minor Dependents	2,879,599	4,418,507	112	153
TOTAL	$ 35,851,088	$ 37,186,513	100%	104%
(2) PRESCRIPTION DRUG BENEFIT				
Active Employees	$ 3,079,665	$ 3,554,755	136%	115%
Retired Employees (NM)	1,061,225	1,173,378	186	111
Retired Employees (M)	4,116,655	4,565,957	170	111
TOTAL	$ 8,257,545	$ 9,294,090	157%	113%
(3) VISION CARE BENEFIT				
Active Employees	$ 405,862	$ 471,140	92%	116%
Retired Employees (NM)	90,145	113,717	160	126
Retired Employees (M)	286,114	320,024	152	112
TOTAL	$ 782,121	$ 904,881	117%	116%
(4) ALL COVERAGES				
Active Employees	$ 19,132,804	$ 17,805,391	87%	93%
Retired Employees (NM)	7,337,202	7,838,104	163	107
Retired Employees (M)	8,125,065	9,711,576	166	120
Adult Dependents (NM)	6,747,281	6,639,203	76	98
Adult Dependents (M)	668,803	972,703	166	145
Minor Dependents	2,879,599	4,418,507	112	153
TOTAL	$ 44,890,754	$ 47,385,484	110%	106%

HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

THURSDAY, AUGUST 8, 1996 - 4:00 P.M.

AGENDA

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1. Call to Order -

2. Pledge of Allegiance

3. Roll Call:

President Foster	Commissioner Hsieh
Vice President Paretchan	Commissioner Krueger
Commissioner Deignan	Commissioner Zvanski
Commissioner Heldfond	

4. Minutes of Regular Meeting of July 11, 1996 submitted for approval -

   Board Action:

5. Actuarial Consultant's Report -

   Board Action:

6. Old Business -

7. New Business -

   a. Review of Safehealth Life Claim Experience -

      Board Action:

   b. Consideration of Confirmation of Eligibility Status on Children Qualifying Under Rule IIB1e of Rules and Regulations -

      Board Action:

8. Executive Director's Report/Communications -

9. Announcements/Other Public Comment -

10. Adjournment -

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ACCESSIBLE MEETING POLICY

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HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

THURSDAY, AUGUST 8, 1996 - 4:00 P.M.

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PUBLIC LIBRARY

AGENDA Actions Taken

1. Call to Order - 4:02 P. M.

2. Pledge of Allegiance.

3. Roll Call:
   Present:
   President Foster — Commissioner Heldfond
   Vice President Paretchan — CommissionerZvanski
   Commissioner Deignan
   Absent:
   Commissioner Hsieh
   Commissioner Krueger (vacation)

4. Minutes of Regular Meeting of July 11, 1996 submitted for approval -

   Board Action: Approved (5-0 vote)

5. Actuarial Consultant's Report -

   Board Action: Report Accepted (5-0 vote)

6. Old Business - None

7. New Business -

   a. Review of Safehealth Life Claim Experience -

      Board Action: Continued

   b. Consideration of Confirmation of Eligibility Status on Children Qualifying Under Rule IIB1e of the Rules and Regulations -

      Board Action: Continued

8. Executive Director's Report/Communications -

9. Announcements/Other Public Comment -

10. Adjournment - 4:49 P.M.

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8/8/96

HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

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PUBLIC LIBRARY

THURSDAY - AUGUST 8, 1996 - 4:00 P. M.

1. CALL TO ORDER - President Foster called the meeting to order at 4.02 P.M.

2. PLEDGE OF ALLEGIANCE -

3. ROLL CALL -
Present:
President Foster
Vice President Paretchan
Commissioner Deignan
Commissioner Heldfond
CommissionerZvanski
Absent:
Commissioner Krueger (vacation)
Commissioner Hsieh

4. MINUTES OF REGULAR MEETING OF JULY 11, 1996 SUBMITTED FOR APPROVAL -

Commissioner Paretchan moved to approve the minutes of the Regular Meeting of July 11, 1996. The motion was seconded and approved 5-0 vote.

5. ACTUARIAL CONSULTANT'S REPORT - RAEL & LETSON

Mr. Rael, Rael & Letson, submitted the July City Health Plan experience report (Exhibit 'A').

The July experience reflected a loss ratio for medical benefits of 73% (73% year-to-date), 110% for prescription drugs (110% year-to-date), 114% for vision (114% year-to- date) and 81% for all benefits (81% year-to-date).

After discussion, the actuarial report was accepted. Information item only.

6. OLD BUSINESS - None

7. NEW BUSINESS -

a. Review of Safehealth Life Claim Experience -

Safehealth requested that this item be put over to the September meeting because Mr. Wayne Butts, Vice President, was not available for this meeting date.

After a brief discussion and without objection, President Foster continued the item.

b. Consideration of Confirmation of Eligibility Status on Children Qualifying Under Rule 11B1e of the Rules and Regulations -

Ms. Jayne Lee, Deputy City Attorney, presented a verbal review of her analysis of whether there were any legal issues that could arise should the Board proceed with requiring documentation of dependency. Ms. Lee advised that a written opinion will follow.

After a brief discussion, President Foster continued the item pending receipt of the written opinion.

8. EXECUTIVE DIRECTOR'S REPORT /COMMUNICATIONS -

Mr. Smith reported the following items:

a. As of the end of July, the outstanding claim count stood at 9,832 versus 7,445 at the end of June. Staffing was at 75% for the month and 75% for the year to date (Exhibit 'B').

b. The Statement of Premiums Collected and Disbursed for the 1995-96 Fiscal Year (Exhibit 'C') was presented to the Board.

c. The Preferred Health Network Cost Savings Report (Exhibit 'D') was presented to the Board.

d. The PCS Formulary Rebate Report (Exhibit 'E') was presented to the Board.

e. The final Charter amendment on labor bargaining rights was presented to the Board.

f. The Board was advised that the 'Total Wellness' satisfaction survey will be presented at the September meeting.

g. Advised Board and received approval to mail out a notification giving City Health Plan non-Medicare participants living outside the PPO service area an opportunity to utilize PHN affiliated providers and receive the same preferred benefits that individuals residing in the service area receive.

8. EXECUTIVE DIRECTOR'S REPORT /COMMUNICATIONS - (cont'd)

h. A Benefit Analyst in the Membership Division has gone on a six months leave of absence.

i. Andrea Gourdine has indicated that she will be contacting each Board member in the near future to set up an initial orientation meeting.

9. ANNOUNCEMENT/PUBLIC COMMENT -

President Foster recognized Mr. Smith who introduced the following :

a) Pamela Wimp, the new Safeguard/Safehealth Life representative, and

b) Dena Allchin, the representative from DentiCare.

10. ADJOURNMENT - There being no further business, President Foster adjourned the meeting at 4:49 P.M.

Randall B. Smith
Executive Director

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REPORT BY ACTUARY ON CASH BASIS FOR THE AUGUST 8, 1996

MEETING OF THE HEALTH SERVICE BOARD

PLAN I

Experience for the period July 1, 1996 through July 31, 1996

	CONTRIBUTIONS	CLAIMS	LOSS RATIO FOR MONTH	LOSS RATIO CUMULATIVE
(1) MEDICAL BENEFITS				
Active Employees	$ 1,233,470	$ 1,016,870	82%	82%
Retired Employees (NM)	578,711	355,092	61	61
Retired Employees (M)	383,901	252,533	66	66
Adult Dependents (NM)	565,192	449,894	80	80
Adult Dependents (M)	82,666	53,371	65	65
Minor Dependents	308,752	164,131	53	53
TOTAL	$ 3,152,692	$ 2,291,891	73%	73%
(2) PRESCRIPTION DRUG BENEFIT				
Active Employees	$ 289,515	$ 346,925	120%	120%
Retired Employees (NM)	94,207	94,256	100	100
Retired Employees (M)	369,857	388,905	105	105
TOTAL	$ 753,579	$ 830,086	110%	110%
(3) VISION CARE BENEFIT				
Active Employees	$ 40,790	$ 45,656	112%	112%
Retired Employees (NM)	8,827	10,687	121	121
Retired Employees (M)	27,983	31,913	114	114
TOTAL	$ 77,600	$ 88,256	114%	114%
(4) ALL COVERAGES				
Active Employees	$ 1,563,775	$ 1,409,451	90%	90%
Retired Employees (NM)	681,745	460,035	67	67
Retired Employees (M)	781,741	673,351	86	86
Adult Dependents (NM)	565,192	449,894	80	80
Adult Dependents (M)	82,666	53,371	65	65
Minor Dependents	308,752	164,131	53	53
TOTAL	$ 3,983,871	$ 3,210,233	81%	81%

HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

THURSDAY, SEPTEMBER 12, 1996 - 4:00 P.M.

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PUBLIC LIBRARY

AGENDA

1. Call to Order -

2. Pledge of Allegiance

3. Roll Call:

President Foster	Commissioner Hsieh
Vice President Paretchan	Commissioner Krueger
Commissioner Deignan	Commissioner Zvanski
Commissioner Heldfond	

4. Minutes of Regular Meeting of August 8, 1996 submitted for approval -

   Board Action:

5. Actuarial Consultant's Report -

   Board Action:

6. Old Business -

   a. Review of Safehealth Life Claim Experience -

      Board Action:

   b. Consideration of Confirmation of Eligibility Status on Children Qualifying Under Rule IIB1e of Rules and Regulations -

7. New Business -

   a. Amendment to Rules and Regulations Part IIA6 Medicare to Add a New Subsection Codifying Policy on Mandatory Participation in the Medicare Managed Care Programs -

      Board Action:

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b. Amendment to Rules and Regulations Part II-C Exemptions (Non-Coverage) to Add a Subsection 1b to Provide for Transfer to Exempt Status for Individuals Unable to Utilize Their Medicare Risk Plan -

Board Action:

c. Report on 'Total Wellness' Member Satisfaction Survey -

Board Action:

8. Consent Calendar:

All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff)

a. Appeal of Denial to Cancel Dental Coverage -

HSS No. 94323

Board Action:

b. Appeal of Denial to Cancel Dental Coverage -

HSS No. 91540

Board Action:

c. Appeal of Denial to Change Open Enrollment Request to Enroll in DentiCare -

Board Action:

d. Appeal of Denial for Late Open Enrollment Request to Add Dependents to Medical -

Board Action:

9. Executive Director's Report/Communications -

10. Announcements/Other Public Comment -

11. Adjournment -

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Minutes

HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

DOCUMENTS DEPT
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THURSDAY, SEPTEMBER 12, 1996 - 4:00 P.M.

AGENDA - Action Taken

1. Call to Order - 4:07 P.M.

2. Pledge of Allegiance

3. Roll Call:
Present:
President Foster
Vice President Paretchan
Commissioner Heldfond
Commissioner Krueger
Commissioner Zvanski

Absent:
Commissioner Deignan (Excused)
Commissioner Hsieh

4. Minutes of Regular Meeting of August 8, 1996 submitted for approval -

Board Action: Approved (5-0 vote)

5. Actuarial Consultant's Report -

Board Action: Report Filed.

6. Old Business -

a. Review of Safehealth Life Claim Experience -

Board Action: Information Item Only

b. Consideration of Confirmation of Eligibility Status on Children Qualifying Under Rule IIB1e of Rules and Regulations -

Board Action: Proceed with Audit (5-0 vote)

7. New Business -

a. Amendment to Rules and Regulations Part IIA6 Medicare to Add a New Subsection Codifying Policy on Mandatory Participation in the Medicare Managed Care Programs -

Board Action: Approved (5-0 vote)

b. Amendment to Rules and Regulations Part II-C Exemptions (Non-Coverage) to Add a Subsection 1b to Provide for Transfer to Exempt Status for Individuals Unable to Utilize Their Medicare Risk Plan -

Board Action: Approved (5-0 vote)

c. Report on 'Total Wellness' Member Satisfaction Survey -

Board Action: Continued

8. Consent Calendar:

All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff)

a. Appeal of Denial to Cancel Dental Coverage -

HSS No. 94323

Board Action: Approved Recommendation to Deny (4-0 vote)

b. Appeal of Denial to Cancel Dental Coverage -

HSS No. 91540

Board Action: Approved Appellant's Appeal (5-0 vote)

c. Appeal of Denial to Change Open Enrollment Request to Enroll in DentiCare -

HSS No. 78067

Board Action: Approved Recommendation to Deny (5-0 vote)

8. Consent Calendar: (cont'd.)

   d. Appeal of Denial for Late Open Enrollment Request to Add Dependents to Medical -

      HSS No. 00920

      Board Action: Tabled

9. Executive Director's Report/Communications -

10. Announcements/Other Public Comment -

11. Adjournment - 5:58 P.M.

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Minutes

HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD OF THE CITY AND COUNTY OF SAN FRANCISCO HELD IN THE BOARD MEETING ROOM 1155 MARKET STREET, FOURTH FLOOR SAN FRANCISCO, CALIFORNIA

THURSDAY - SEPTEMBER 12, 1996 - 4:00 P. M.

1. CALL TO ORDER - President Foster called the meeting to order at 4:07 P.M.

2. PLEDGE OF ALLEGIANCE -

3. ROLL CALL -
   Present:
   - President Foster
   - Vice President Paretchan
   - Commissioner Heldfond
   - Commissioner Krueger
   - Commissioner Zvanski

   Absent:
   - Commissioner Deignan (Excused)
   - Commissioner Hsieh

4. MINUTES OF REGULAR MEETING OF AUGUST 8, 1996 SUBMITTED FOR APPROVAL -

   Commissioner Paretchan moved to approve the minutes of the Regular Meeting of August 8, 1996. The motion was seconded and approved 5-0 vote.

5. ACTUARIAL CONSULTANT'S REPORT - RAEL & LETSON

   Mr. Rael, Rael & Letson, submitted the August City Health Plan experience report (Exhibit 'A').

   The August experience reflected a loss ratio for medical benefits of 98% (86% year-to-date), 110% for prescription drugs (110% year-to-date), 117% for vision (115% year-to- date) and 101% for all benefits (91% year-to-date).

   After discussion, the actuarial report was accepted. Information item only.

6 OLD BUSINESS -

a. Review of Safehealth Life Claim Experience -

Mr. Wayne Butts, Vice President and Mr. Ferrera, Safehealth Life, presented the claim experience (Exhibit 'B'- 'B-3') of Safehealth Life since July 1, 1995 and answered questions regarding the data. Information Item Only.

b. Consideration of Confirmation of Eligibility Status on Children Qualifying Under Rule IIB1e of the Rules and Regulations -

Ms. Jayne Lee, Deputy City Attorney, again presented a review of her written analysis of whether there were any legal issues that could arise should the Board proceed with requiring documentation of dependency.

After discussion, Commissioner Heldfond made a motion, which was seconded, to proceed with an audit of eligibility to be completed prior to the end of the benefit year. The motion was adopted 5-0 vote.

7. NEW BUSINESS -

a. Amendment To Rules and Regulations Part IIA6 Medicare to Add a New Subsection Codifying Policy on Mandatory Participation in the Medicare Managed Care Programs -

A rule amendment was presented which would codify the Board's policy adopted at its February, 1994 meeting on mandatory Medicare managed care participation.

Commissioner Heldfond made a motion, which was seconded, to adopt the rule amendment as presented (Exhibit 'C'- 'C-1'). The motion was adopted 5-0 vote.

b. Amendment to Rules and Regulations Part II-C Exemptions (Non-Coverage) to Add a Subsection 1b to Provide for Transfer to Exempt Status for Individuals Unable to Utilize Their Medicare Risk Plan -

A rule amendment was presented which would allow transfer to exempt status for individuals unable to utilize their health plans and Medicare coverage because of confinement in a convalescent facility or its equivalent.

After a brief discussion, Commissioner Heldfond made a motion, which was seconded, to approve the rule amendment as presented (Exhibit 'D'). The motion was adopted 5-0 vote.

c. Report on 'Total Wellness' Member Satisfaction Survey -

Mr. Smith presented and reported on the 'Total Wellness' member survey (Exhibit 'E'). After discussion, the item was continued for one month to allow time for review of the survey and a determination as to its continuance. Information Item Only.

8. CONSENT CALENDAR -

All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff):

a. Appeal of Denial to Cancel Dental Coverage -

HSS No. 94323

Commissioner Krueger made a motion, which was seconded, to deny the appeal. The motion was adopted 4-0 vote. Note: Commissioner Heldfond was not present during this vote.

b. Appeal of Denial to Cancel Dental Coverage -

HSS No. 91540

The Appellant presented his case. After questioning of the appellant and staff, Commissioner Heldfond made a motion, which was seconded, to deny the appeal. The motion was defeated 1-4 vote (Foster, Krueger, Paretchan, Zvanski).

A motion was made by Commissioner Paretchan, which was seconded, to grant the appeal. The motion was adopted 5-0 vote.

c. Appeal of Denial to Change Open Enrollment Request to Enroll in Safehealth -

HSS No. 78067

The Appellant presented her appeal. After questioning, Commissioner Zvanski made a motion, which was seconded, to deny the appellant's appeal. The motion was adopted 5-0 vote.

d. Appeal of Denial for Late Open Enrollment Request to Add Dependents to Medical -

HSS No. 00920

The appellant presented her appeal. During the course of questioning, new information was provided by the appellant which would allow approval of her appeal under existing rules and regulations. Therefore, President Foster, without objection, tabled the appeal.

9 EXECUTIVE DIRECTOR'S REPORT /COMMUNICATIONS -

Mr Smith reported the following items:

a. As of the end of August, the outstanding claim count stood at 9,124 versus 9,832 at the end of July. Staffing was at 88% for the month and 81% for the year to date (Exhibit 'F').

b. The PCS Formulary Rebate Report (Exhibit 'G') was presented to the Board.

c. A letter was presented from the chair of the Human Rights Commission recommending the elimination of exclusions for coverage of transsexual treatments and surgery.

d. Benefit America has moved its Southern California office back to the Colonial home office in South Carolina. Member Services are not expected to be impacted.

e. Advised Board that the System is being forced to move from 1155 Market Street because the building owner has reneged on entering into a new lease. 1145 Market Street, 2nd Floor is the projected move site.

10. ANNOUNCEMENT/PUBLIC COMMENT -

President Foster recognized the following :

a) David Chapman, a member who grieved his frustration with the Health Net Seniority Plus program.

b) Susann Rodriguez-Corns, a HSS staff member, who advised the Board that the System is short staffed and in need of additional personnel.

11. ADJOURNMENT - There being no further business, President Foster adjourned the meeting at 5:58 P.M.

Randall B. Smith
Executive Director

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REPORT BY ACTUARY ON CASH BASIS FOR THE SEPTEMBER 12, 1996

MEETING OF THE HEALTH SERVICE BOARD

PLAN I

Experience for the period July 1, 1996 through August 31, 1996

	CONTRIBUTIONS	CLAIMS	LOSS RATIO FOR MONTH	LOSS RATIO CUMULATIVE
(1) MEDICAL BENEFITS				
Active Employees	$ 2,505,804	$ 2,432,459	111%	97%
Retired Employees (NM)	1,161,839	840,637	83	72
Retired Employees (M)	771,070	636,880	99	83
Adult Dependents (NM)	1,149,302	1,001,901	95	87
Adult Dependents (M)	167,658	116,639	74	70
Minor Dependents	634,543	442,046	85	70
TOTAL	$ 6,390,216	$ 5,470,562	98%	86%
(2) PRESCRIPTION DRUG BENEFIT				
Active Employees	$ 590,056	$ 704,047	119%	119%
Retired Employees (NM)	189,592	201,680	113	106
Retired Employees (M)	743,421	770,318	102	104
TOTAL	$ 1,523,069	$ 1,676,045	110%	110%
(3) VISION CARE BENEFIT				
Active Employees	$ 83,149	$ 103,337	136%	124%
Retired Employees (NM)	17,842	21,620	121	121
Retired Employees (M)	56,291	56,280	86	100
TOTAL	$ 157,282	$ 181,237	117%	115%
(4) ALL COVERAGES				
Active Employees	$ 3,179,009	$ 3,239,843	113%	102%
Retired Employees (NM)	1,369,273	1,063,937	88	78
Retired Employees (M)	1,570,782	1,463,478	100	93
Adult Dependents (NM)	1,149,302	1,001,901	95	87
Adult Dependents (M)	167,658	116,639	74	70
Minor Dependents	634,543	442,046	85	70
TOTAL	$ 8.070.567	$ 7.327,844	101%	91%

HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

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THURSDAY, OCTOBER 10, 1996 - 4:00 P.M.

AGENDA

1. Call to Order -

2. Pledge of Allegiance

3. Roll Call:

President Foster	Commissioner Hsieh
Vice President Paretchan	Commissioner Krueger
Commissioner Deignan	Commissioner Zvanski
Commissioner Heldfond	

4. Minutes of Regular Meeting of September 12, 1996 submitted for approval -

   Board Action:

5. Actuarial Consultant's Report -

   Board Action:

6. Old Business -

   a. Report on 'Total Wellness' Member Satisfaction Survey -

      Board Action: Continued from 9/12/96

7. New Business -

   a. Request to Provide Annual Eye Examinations for Superior Court and SEIU 790 Employees who are Required to Use Video Display Equipment -

      Board Action:

8. Consent Calendar:

All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff):

a. Late Open Enrollment Request to Transfer Medical Plans -

HSS No. 28170

Board Action:

9. Executive Director's Report/Communications -

10. Announcements/Other Public Comment -

11. Adjournment -

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HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

THURSDAY, OCTOBER 10, 1996 - 4:00 P.M.

AGENDA

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1. Call to Order - 4:09 P.M.

2. Pledge of Allegiance

3. Roll Call:
   Present:

President Foster	Commissioner Heldfond
Vice President Paretchan	Commissioner Krueger
Commissioner Deignan	Commissioner Zvanski

   Absent: Commissioner Hsieh

4. Minutes of Regular Meeting of September 12, 1996 submitted for approval -

   Board Action: Approved (6-0 vote)

5. Actuarial Consultant's Report -

   Board Action: Report Accepted (6-0 vote)

6. Old Business -

   a. Report on 'Total Wellness' Member Satisfaction Survey -

      Board Action: Approved Continuance of Total Wellness (6-0 vote)

7. New Business -

   a. Request to Provide Annual Eye Examinations for Superior Court and SEIU 790 Employees who are Required to Use Video Display Equipment -

      Board Action: Continued

8 Consent Calendar:

All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff):

a. Late Open Enrollment Request to Transfer Medical Plans -

HSS No. 28170

Board Action: Approved Appellant's Appeal (5-1 Paretchan)

9. Executive Director's Report/Communications -

10. Announcements/Other Public Comment -

11. Adjournment - . 4:58 P.M.

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Minutes

HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

DOCUMENTS DEPT.
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SAN FRANCISCO
PUBLIC LIBRARY

THURSDAY - OCTOBER 10, 1996 - 4:00 P. M.

1. CALL TO ORDER - President Foster called the meeting to order at 4:09 P.M.

2. PLEDGE OF ALLEGIANCE -

3. ROLL CALL -
Present:

President Foster	Commissioner Heldfond
Vice President Paretchan	Commissioner Krueger
Commissioner Deignan	Commissioner Zvanski

Absent:
Commissioner Hsieh

4. MINUTES OF REGULAR MEETING OF SEPTEMBER 12, 1996 SUBMITTED FOR APPROVAL -

Commissioner Zvanski moved to approve the minutes of the Regular Meeting of September 12, 1996 as amended. The motion was seconded and approved 6-0 vote.

5. ACTUARIAL CONSULTANT'S REPORT - RAEL & LETSON

Mr. Rael, Rael & Letson, submitted the September City Health Plan experience report (Exhibit 'A').

The September experience reflected a loss ratio for medical benefits of 120% (97% year-to-date), 114% for prescription drugs (111% year-to-date), 107% for vision (113% year-to-date) and 118% for all benefits (100% year-to-date).

Mr. Rael also presented the quarterly Comparison of Claim Costs (Exhibit 'B'). The composite cost for the 1st three months was down 6.4% over 1995-96 with minor dependents showing the greatest decrease at 42.2%.

After discussion, the actuarial report was accepted. Information item only.

6. OLD BUSINESS -

a. Report on 'Total Wellness' Member Satisfaction Survey -

Staff recommended the continuance of 'Total Wellness' since the survey showed an 82% satisfaction level with the publication and no viable alternative exists at this time. Commissioner Heldfond made a motion, which was seconded to continue the publication. The motion was adopted 6-0 vote.

7. NEW BUSINESS -

a. Request to Provide Annual Eye Examinations for Superior Court and SEIU 790 Employees who are Required to Use Video Display Equipment -

The letter from Employee Relations requesting the status of eye examinations for employees using video display equipment was discussed.

Commissioner Zvanski provided information on her involvement with the City-wide VDT Advisory Committee.

After discussion of the issue, Commissioner Deignan made a motion, which was seconded, to request Employee Relations to make a presentation to elaborate on what they are asking for and have a VSP representative present. The motion was adopted 6-0 vote. The item was continued.

8. CONSENT CALENDAR -

All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff):

a. Late Open Enrollment Request to Transfer Medical Plans -

HSS No. 28170

The Appellant presented her case. After questioning of the appellant and staff, Commissioner Deignan made a motion, which was seconded, to approve the appeal. The motion was adopted 5-1 vote (Paretchan).

9. EXECUTIVE DIRECTOR'S REPORT COMMUNICATIONS -

Mr. Smith reported the following items:

a. As of the end of September, the outstanding claim count stood at 7,944 versus 9,124 at the end of August. 67,369 claims have been received in the 1st three months compared to 61,669 last year. Staffing was at 91% for the month and 84% for the year to date (Exhibit 'C').

b. The PHN monthly cost savings report (Exhibit 'D') was presented to the Board.

c. The PCS Formulary Rebate Report (Exhibit 'E') was presented to the Board.

d. The suit brought by sales agents of AFLAC has been dismissed by the U.S. District Court.

e. Updated Board on the move from 1155 Market to 1145 Market Street, 2nd floor. The lease was approved by the Government Efficiency and Labor Committee on October 8th.

f. Advised the Board that the annual survey and renewal proposals will be sent shortly.

10. ANNOUNCEMENT/PUBLIC COMMENT -

President Foster recognized the following :

a) Tito Rael, who commented that the IFEB Annual Conference will conclude one day before the next meeting and suggested that the Board might want to move the next meeting date. The consensus of the Board was to move the November meeting to Wednesday, November 20th at 4:00 P.M.

b) Dr. Ronald Inge, Vice President of Provider Relations for DentiCare introduced himself to the Board.

11. ADJOURNMENT - There being no further business, President Foster adjourned the meeting at 4:58 P.M.

Randall B. Smith
Executive Director

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REPORT BY ACTUARY ON CASH BASIS FOR THE OCTOBER 10, 1996

MEETING OF THE HEALTH SERVICE BOARD

PLAN I

Experience for the period July 1, 1996 through September 30, 1996

	CONTRIBUTIONS	CLAIMS	LOSS RATIO FOR MONTH	LOSS RATIO CUMULATIVE
(1) MEDICAL BENEFITS				
Active Employees	$ 3,781,796	$ 3,884,169	114%	103%
Retired Employees (NM)	1,752,618	1,559,850	122	89
Retired Employees (M)	1,157,418	1,113,902	124	96
Adult Dependents (NM)	1,736,696	1,808,764	139	104
Adult Dependents (M)	252,157	202,946	103	80
Minor Dependents	963,170	772,600	101	80
TOTAL	$ 9,643,855	$ 9,342,231	120%	97%
(2) PRESCRIPTION DRUG BENEFIT				
Active Employees	$ 892,363	$ 1,068,266	120%	120%
Retired Employees (NM)	285,719	311,060	114	109
Retired Employees (M)	1,116,423	1,176,945	109	105
TOTAL	$ 2,294,505	$ 2,556,271	114%	111%
(3) VISION CARE BENEFIT				
Active Employees	$ 125,828	$ 152,922	116%	122%
Retired Employees (NM)	26,893	29,616	88	110
Retired Employees (M)	84,558	84,637	100	100
TOTAL	$ 237,279	$ 267,175	107%	113%
(4) ALL COVERAGES				
Active Employees	$ 4,799,987	$ 5,105,357	115%	106%
Retired Employees (NM)	2,065,230	1,900,526	120	92
Retired Employees (M)	2,358,399	2,375,484	116	101
Adult Dependents (NM)	1,736,696	1,808,764	139	104
Adult Dependents (M)	252,157	202,946	103	80
Minor Dependents	963,170	772,600	101	80
TOTAL	$ 12,175,639	$ 12,165,677	118%	100%

HEALTH SERVICE SYSTEM
RESCHEDULED REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, EIGHTH FLOOR
SAN FRANCISCO, CALIFORNIA

WEDNESDAY, NOVEMBER 20, 1996 - 4:00 P.M.

AGENDA

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PUBLIC LIBRARY

1. Call to Order -

2. Pledge of Allegiance

3. Roll Call:

President Foster	Commissioner Hsieh
Vice President Paretchan	Commissioner Krueger
Commissioner Deignan	Commissioner Zvanski
Commissioner Heldfond	

4. Minutes of Regular Meeting of October 10, 1996 submitted for approval -

   Board Action:

5. Actuarial Consultant's Report -

   Board Action:

6. Old Business -

   a. Request to Provide Annual Eye Examinations for Superior Court and SEIU 790 Employees who are Required to Use Video Display Equipment -

      Board Action: Continued from 10/10/96

7. New Business -

   a. Authorization to Enter into Agreement with Comprehensive Home Health and Hospice for the Provision of Home Health Services -

      Board Action:

Note: Rescheduled Meeting Date and 8th Floor Site

7. New Business - (cont'd.)

   b. Consideration of Additional Proposals for the 1997-98 Fiscal Year -

      Board Action:

8. Consent Calendar:

   All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff):

   a. Appeal of Denial to Cancel Dental Coverage -

      HSS No. 63629

      Board Action:

   b. Appeal to Provide Coverage under Durable Medical Equipment Benefit -

      HSS No. 41782

      Board Action:

9. Reconsideration of Previously Denied Appeal to Continue COBRA Coverage -

   HSS No. 38567

   Board Action:

10. Executive Director's Report/Communications -

11. Announcements/Other Public Comment -

12. Adjournment -

HEALTH SERVICE SYSTEM
RESCHEDULED REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, EIGHTH FLOOR
SAN FRANCISCO, CALIFORNIA

WEDNESDAY, NOVEMBER 20, 1996 - 4:00 P.M.

AGENDA

Actions Taken

DOCUMENTS DEPT
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SAN FRANCISCO
PUBLIC LIBRARY

1. Call to Order - 4:08 P.M.

2. Pledge of Allegiance

3. Roll Call:

   Present:

President Foster	CommissionerHeldfond
Vice President Paretchan	Commissioner Krueger
Commissioner Deignan	Commissioner Zvanski

   Absent:
   Commissioner Hsieh

4. Minutes of Regular Meeting of October 10, 1996 submitted for approval -

   Board Action: Approved (6-0 vote)

5. Actuarial Consultant's Report -

   Board Action: Report Accepted. Information Item Only.

6. Old Business -

   a. Request to Provide Annual Eye Examinations for Superior Court and SEIU 790 Employees who are Required to Use Video Display Equipment -

      Board Action: Denied Request (6-0 vote)

7. New Business -

   a. Authorization to Enter into Agreement with Comprehensive Home Health and Hospice for the Provision of Home Health Services -

      Board Action: Continued (6-0 vote)

Note: Rescheduled Meeting Date and 8th Floor Site

7. New Business - (cont'd.)

   b. Consideration of Additional Proposals for the 1997-98 Fiscal Year -

      Board Action: Discussion Item Only.

8. Consent Calendar:

   All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff):

   a. Appeal of Denial to Cancel Dental Coverage -

      HSS No. 63629

      Board Action: Denied (6-0 vote)

   b. Appeal to Provide Coverage under Durable Medical Equipment Benefit -

      HSS No. 41782

      Board Action: Continued (6-0 vote)

9. Reconsideration of Previously Denied Appeal to Continue COBRA Coverage -

      HSS No. 38567

      Board Action: Tabled

10. Executive Director's Report/Communications -

11. Announcements/Other Public Comment -

12. Adjournment - 6:14 P.M.

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HEALTH SERVICE SYSTEM
RESCHEDULED REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, EIGHTH FLOOR
SAN FRANCISCO, CALIFORNIA

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JAN 16 1997
SAN FRANCISCO
PUBLIC LIBRARY

WEDNESDAY - NOVEMBER 20, 1996 - 4:00 P. M.

1. CALL TO ORDER - President Foster called the meeting to order at 4:08 P.M.

2. PLEDGE OF ALLEGIANCE -

3. ROLL CALL -
Present:

President Foster	Commissioner Heldfond
Vice President Paretchan	Commissioner Krueger
Commissioner Deignan	Commissioner Zvanski

Absent:
Commissioner Hsieh

4. MINUTES OF REGULAR MEETING OF OCTOBER 10, 1996 SUBMITTED FOR APPROVAL -

Commissioner Paretchan moved to approve the minutes of the Regular Meeting of October 10, 1996. The motion was seconded and approved 6-0 vote.

5. ACTUARIAL CONSULTANT'S REPORT - RAEL & LETSON

Mr. Rael, Rael & Letson, submitted the October City Health Plan experience report (Exhibit 'A').

The September experience reflected a loss ratio for medical benefits of 99% (97% year-to-date), 113% for prescription drugs (112% year-to-date), 113% for vision (113% year-to-date) and 102% for all benefits (100% year-to-date).

After discussion, the actuarial report was accepted. Information item only.

6. OLD BUSINESS -

a. Request to Provide Annual Eye Examinations for Superior Court and SEIU 790 Employees who are required to Use Video Display Equipment -

A discussion of the contract provisions for VDT eye examinations took place between Geoff Rothman, Employee Relations Director, Janet Findley and Walter Williams of VSP, the Board and staff. The consensus of the Board was that this contract provision was a health and safety issue and jurisdiction belonged to either workers compensation or risk management.

Commissioner Heldfond made a motion, which was seconded, to deny the request to provide annual eye examinations for SEIU video display users under the Health Service System. The motion was adopted 6-0 vote. Commissioner Heldfond also added that the Board stands willing to assist Employee Relations in its efforts to implement this contract provision.

7. NEW BUSINESS -

a. Authorization to Enter into Agreement with Comprehensive Home Health and Hospice for the Provision of Home Health Services -

Mr. Smith presented the proposal from Comprehensive Home Health. President Foster had questions on the cost of the extended service hour rates which could not be answered immediately by staff.

Commissioner Deignan made a motion, which was seconded, to continue the item to obtain additional information. The motion was adopted 6-0 vote.

b. Consideration of Additional Proposals for the 1997-98 Fiscal Year -

A brief discussion was undertaken on whether to consider additional proposals for 1997-98. Mr. Smith provided an overview on what the System has done in recent years in the areas of health, dental, disability, vision, and prescription drug.

Commissioner Zvanski indicated interest in pursuing long term care as a benefit. Other Commissioners expressed their views.

President Foster asked that this item be put on a Rates and Benefits Committee meeting to be held in early December. Discussion item only.

8. CONSENT CALENDAR -

All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff):

a. Appeal of Denial to Cancel Dental Coverage -

HSS No. 63629

Commissioner Paretchan made a motion, which was seconded, to sustain staff's denial. The motion was adopted 6-0 vote.

b. Appeal to Provide Coverage under Durable Medical Equipment Benefit -

HSS No. 41782

The appellant presented her case. After extensive discussion and questioning, Commissioner Krueger requested that HCE attend the next meeting to more fully detail their finding of not medically necessary.

Commissioner Paretchan made a motion, which was seconded, 1) to have HCE give their justification for their determination in this particular case and under these specific circumstances; 2) to ask the health plans what they would do if a case such as this presented itself; and 3) determine what is uniform in the insurance industry. The motion was adopted 6-0 vote.

9. Reconsideration of Previously Denied Appeal to Continue COBRA Coverage -

HSS No. 38567

There being no motion to reconsider, President Foster ordered the item tabled.

10. EXECUTIVE DIRECTOR'S REPORT /COMMUNICATIONS -

Mr. Smith reported the following items:

a. As of the end of October, the outstanding claim count stood at 7,633 versus 7,944 at the end of September. 89,075 claims have been received in the 1st four months compared to 81,916 last year. Staffing was at 86% for the month and 84% for the year to date (Exhibit 'B'). It is expected that the claim count outstanding will increase because of two personnel out 1 and 1 1/2 months respectively.

b. The PHN monthly cost savings report (Exhibit 'C') was presented to the Board.

c. The PCS Formulary Rebate Report (Exhibit 'D') was presented to the Board.

d. The lease at 1145 Market St., 2nd Floor has been delayed by City requirements on the building owner. The lease is now back on track but it is unlikely that we will move by year's end..

e. The new Transport Workers Union contract provides that the transit workers dental benefits will be covered under the Health Service System effective 12/28/96. They also will begin receiving up to $225 per month health subsidy effective 1/11/97. Staff is working to transition these benefits as seamlessly as possible.

f. The Police Officers Association has requested that the Board amend the rule on dual coverage. It was recommended that the Board consider this request during the 1997-98 benefit deliberations. There was no objection to this recommendation.

g. SysteMed, our mail order drug administrator, has been purchased by MEDCO. There will be a transition period from SysteMed to National Pharmacies (MEDCO) commencing April 1st. Systemed has assured us that the transition should go smoothly.

h. The Health Insurance and Portability Act of 1996 has some requirements which we may be required to comply with. We have already notified COBRA participants of certain requirements as of November 1st. We are awaiting Department of Labor regulations on subsequent provisions of the law. An overview of the law was provided to the Board.

i. There is a new ordinance which requires City contractors to provide the same benefits to domestic partners as are provided to spouses of employees. It is unclear at this time what impact it will have on our contractors.

j. We will be sending out member satisfaction surveys on the City Health Plan and the Colonial Disability program shortly. Copies of the survey were provided to the Board.

11. ANNOUNCEMENT/PUBLIC COMMENT -

President Foster recognized the following :

a) Mr. Tony Pina, a member representative with FHP/TakeCare introduced himself.

12. ADJOURNMENT - There being no further business, President Foster adjourned the meeting at 6:14 P.M.

Randall B. Smith
Executive Director

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REPORT BY ACTUARY ON CASH BASIS FOR THE NOVEMBER 20, 1996 MEETING OF THE HEALTH SERVICE BOARD

PLAN I

Experience for the period July 1, 1996 through October 31, 1996

	CONTRIBUTIONS	CLAIMS	LOSS RATIO FOR MONTH	LOSS RATIO CUMULATIVE
1) MEDICAL BENEFITS				
Active Employees	$ 5,092,585	$ 5,252,443	104%	103%
Retired Employees (NM)	2,332,212	2,092,122	92	90
Retired Employees (M)	1,541,726	1,501,688	101	97
Adult Dependents (NM)	2,332,752	2,462,886	110	106
Adult Dependents (M)	336,113	276,820	88	82
Minor Dependents	1,292,934	1,018,775	75	79
TOTAL	$ 12,928,322	$ 12,604,734	99%	97%
) PRESCRIPTION DRUG BENEFIT				
Active Employees	$ 1,201,786	$ 1,438,007	119%	120%
Retired Employees (NM)	380,560	413,677	108	109
Retired Employees (M)	1,486,831	1,580,973	109	106
TOTAL	$ 3,069,177	$ 3,432,657	113%	112%
VISION CARE BENEFIT				
Active Employees	$ 169,438	$ 208,393	127%	123%
Retired Employees (NM)	35,871	39,013	105	109
Retired Employees (M)	112,656	110,866	93	98
TOTAL	$ 317,965	$ 358,272	113%	113%
ALL COVERAGES				
Active Employees	$ 6,463,809	$ 6,898,843	108%	107%
Retired Employees (NM)	2,748,643	2,544,812	94	93
Retired Employees (M)	3,141,213	3,193,527	105	102
Adult Dependents (NM)	2,332,752	2,462,886	110	106
Adult Dependents (M)	336,113	276,820	88	82
Minor Dependents	1,292,934	1,018,775	75	79
TOTAL	$ 16,315,464	$ 16,395,663	102%	100%

HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD OF THE CITY AND COUNTY OF SAN FRANCISCO HELD IN THE BOARD MEETING ROOM 1155 MARKET STREET, FOURTH FLOOR SAN FRANCISCO, CALIFORNIA

THURSDAY, DECEMBER 12, 1996 - 4:00 P.M.

AGENDA

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1. Call to Order -

2. Pledge of Allegiance

3. Roll Call:

President Foster	Commissioner Hsieh
Vice President Paretchan	Commissioner Krueger
Commissioner Deignan	Commissioner Zvanski
Commissioner Heldfond	

4. Minutes of Regular Meeting of November 20, 1996 submitted for approval -

   Board Action:

5. Actuarial Consultant's Report -

   Board Action:

6. Report of Rates and Benefits Committee -

   a. Consideration of Additional Vendor Proposals for the 1997-98 Fiscal Year

      Board Action:

7. Old Business -

   a. Authorization to Enter into Agreement with Comprehensive Home Health and Hospice for the Provision of Home Health Services -

      Board Action: Continued from 11/20/96

8. New Business -

   a. Approval to Amend Petaluma Valley Hospital District Contract to Assign the Contract to Petaluma Valley Hospital-

      Board Action:

9. Consent Calendar:

   All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff):

   a. Appeal to Provide Coverage under Durable Medical Equipment Benefit -

      HSS No. 41782

      Board Action: Continued from 11/20/96

10. Executive Director's Report/Communications -

11. Announcements/Other Public Comment -

12. Adjournment -

HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD OF THE CITY AND COUNTY OF SAN FRANCISCO HELD IN THE BOARD MEETING ROOM 1155 MARKET STREET, FOURTH FLOOR SAN FRANCISCO, CALIFORNIA

THURSDAY, DECEMBER 12, 1996 - 4:00 P.M.

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PUBLIC LIBRARY

AGENDA

1. Call to Order - 4:15 P.M.

2. Pledge of Allegiance

3. Roll Call:

   Present:
   President Foster
   Commissioner Deignan
   Commissioner Heldfond
   Commissioner Krueger
   Commissioner Zvanski

   Absent:
   Vice President Paretchan (Excused)
   Commissioner Hsieh

4. Minutes of Regular Meeting of November 20, 1996 submitted for approval -

   Board Action: Approved (5-0 vote)

5. Actuarial Consultant's Report -

   Board Action: Report Accepted. Information Item Only

6. Report of Rates and Benefits Committee -

   a. Consideration of Additional Vendor Proposals for the 1997-98 Fiscal Year

      Board Action: Adopted Recommendations of Rates and Benefits Committee (5-0 vote)

7. Old Business -

   a. Authorization to Enter into Agreement with Comprehensive Home Health and Hospice for the Provision of Home Health Services -

      Board Action: Tabled (5-0 vote)

8. New Business -

   a. Approval to Amend Petaluma Valley Hospital District Contract to Assign the Contract to Petaluma Valley Hospital-

      Board Action: Approved (5-0 vote)

9. Consent Calendar:

   All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff):

   a. Appeal to Provide Coverage under Durable Medical Equipment Benefit -

      HSS No. 41782

      Board Action: Approved Appellant's Appeal (5-0 vote)

10. Executive Director's Report/Communications -

11. Announcements/Other Public Comment -

12. Adjournment - 4:59 P.M.

12/96

HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

THURSDAY - DECEMBER 12, 1996 - 4:00 P. M.

1. CALL TO ORDER - President Foster called the meeting to order at 4:15 P.M.

2. PLEDGE OF ALLEGIANCE -

3. ROLL CALL -
Present:

President Foster
Commissioner Deignan
Commissioner Heldfond
Commissioner Krueger
Commissioner Zvanski

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Absent:
Vice President Paretchan (Excused)
Commissioner Hsieh

4. MINUTES OF REGULAR MEETING OF NOVEMBER 20, 1996 SUBMITTED FOR APPROVAL -

Commissioner Zvanski moved to approve the minutes of the Regular Meeting of November 20, 1996. The motion was seconded and approved 5-0 vote.

5. ACTUARIAL CONSULTANT'S REPORT - RAEL & LETSON

Mr. Rael, Rael & Letson, submitted the November City Health Plan experience report (Exhibit 'A').

The November experience reflected a loss ratio for medical benefits of 97% (97% year-to-date), 109% for prescription drugs (111% year-to-date), 88% for vision (108% year-to-date) and 99% for all benefits (100% year-to-date).

After discussion, the actuarial report was accepted. Information item only.

Note: President Foster to[illegible]tem number 9 out of order.

9. CONSENT CALENDAR -

All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff):

a. Appeal To Provide Coverage Under Durable Medical Equipment Benefit -

HSS No. 41782

President Foster reviewed the comments of Kaiser and Health Net Health Plans on this case. He also asked Health Care Evaluation (Jackie Grove) for their assessment on this case.

After several comments by Board members, Commissioner Krueger made a motion, which was seconded, to approve the appellant's appeal. The motion was adopted 5-0 vote.

President Foster indicated that the facts in this case called for the action taken by the Board and does not set a precedent for future cases.

6. REPORT OF RATES AND BENEFITS COMMITTEE -

Commissioner Zvanski reported on the Committee meeting held earlier in the day:

1) The Committee heard a presentation on long term care and will be obtaining additional information on the PERS program and other presentations will be forthcoming;

2) The Committee will be obtaining additional information in the health plan area to determine whether to entertain additional proposals and to review the managed care programs for the self-funded plan;

3) It will also be looking at additional dental plans and evaluate the feasibility of self-funding the retiree dental plan;

4) It will be hearing from the prescription drug administrator on the mail order program and other potential cost saving measures; and

5) The Comittee requested the President to write the School District regarding their intentions on separation from the Health Service System.

Commissioner Heldfond made a motion, which was seconded, accepting the recommendation and action of the Rates and Benefits Committee. The motion was adopted 5-0 vote.

7. OLD BUSINESS -

a. Authorization to Enter into Agreement with Comprehensive Home Health and Hospice for the Provision of Home Health Services -

Health Care Evaluation reported on their findings on the San Francisco Nurses Registry. Commissioner Heldfond expressed concern about Comprehensive being the only provider we are proposing to contract with when there are several home health agencies available through HCE.

After further discussion, Commissioner Zvanski made a motion, which was seconded, to refer the item to the Rates and Benefits Committee for further review. The motion was adopted 5-0 vote.

8. NEW BUSINESS -

a. Approval to Amend Petaluma Valley Hospital District Contract to Assign the Contract to Petaluma Valley Hospital -

This action would authorize the assignment of the Petaluma Valley Hospital contract from Petaluma Healthcare District to SRM Alliance Hospital Services, d.b.a. Petaluma Valley Hospital effective January 1, 1997.

Commissioner Krueger made a motion, which was seconded, to authorize the assignment of the contract. The motion was adopted 5-0 vote.

10. EXECUTIVE DIRECTOR'S REPORT /COMMUNICATIONS -

Mr. Smith reported the following items:

a. As of the end of November, the outstanding claim count stood at 14,758 versus 7,633 at the end of October. Staffing was at 72% for the month and 81% for the year to date (Exhibit 'B')

b. The Preferred Health Network November Cost Savings Report (Exhibit 'C') was presented to the Board.

c. The PCS Formulary Rebate Report (Exhibit 'D') was presented to the Board.

d. The Health Service System portion of the DHR Annual Report was distributed to the Board.

e. A Memorandum from the City Attorney's office on the delay in implementation of the domestic partners benefits ordinance was provided to the Board.

f. An update on the lawsuit on retiree dental benefits was provided to the Board.

10. EXECUTIVE DIRECTOR'S REPORT /COMMUNICATIONS - (con't.)

g. The move to 1145 Market has been delayed by City requirements on the building owner. The move is now expected sometime between the 14th and 17th of February, 1997.

11. ANNOUNCEMENT/PUBLIC COMMENT -

a) President Foster recognized the following :

Dennis Kruger, Firefighters Local 798, who inquired about the federal law on safety officers retired health benefits. Mr. Smith indicated the City Attorney's office has been asked to evaluate the legislation.

b) President Foster also provided an update on Commissioner Paretchan's health status and his expectation that he will be back for the next meeting.

12. ADJOURNMENT - There being no further business, President Foster adjourned the meeting at 4:59 P.M.

Randall B. Smith
Executive Director

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REPORT BY ACTUARY ON CASH BASIS FOR THE DECEMBER 12, 1996

MEETING OF THE HEALTH SERVICE BOARD

PLAN I

Experience for the period July 1, 1996 through November 30, 1996

	CONTRIBUTIONS	CLAIMS	LOSS RATIO FOR MONTH	LOSS RATIO CUMULATIVE
(1) MEDICAL BENEFITS				
Active Employees	$ 6,424,457	$ 6,588,147	100%	103%
Retired Employees (NM)	2,907,761	2,643,546	96	91
Retired Employees (M)	1,928,915	1,918,974	108	99
Adult Dependents (NM)	2,927,731	3,034,439	96	104
Adult Dependents (M)	418,311	350,153	89	84
Minor Dependents	1,625,246	1,284,383	80	79
TOTAL	$ 16,233,421	$ 15,819,642	97%	97%
(2) PRESCRIPTION DRUG BENEFIT				
Active Employees	$ 1,515,255	$ 1,788,372	112%	118%
Retired Employees (NM)	474,876	521,040	114	110
Retired Employees (M)	1,858,365	1,974,290	106	106
TOTAL	$ 3,848,496	$ 4,283,702	109%	111%
(3) VISION CARE BENEFIT				
Active Employees	$ 213,519	$ 248,809	92%	117%
Retired Employees (NM)	44,816	48,315	104	108
Retired Employees (M)	140,836	132,951	78	94
TOTAL	$ 399,171	$ 430,075	88%	108%
(4) ALL COVERAGES				
Active Employees	$ 8,154,231	$ 8,625,328	102%	106%
Retired Employees (NM)	3,427,453	3,212,901	98	94
Retired Employees (M)	3,928,116	4,026,215	106	102
Adult Dependents (NM)	2,927,731	3,034,439	96	104
Adult Dependents (M)	418,311	350,153	89	84
Minor Dependents	1,625,246	1,284,383	80	79
TOTAL	$ 20,481,088	$ 20,533,419	99%	100%

HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

THURSDAY, JANUARY 9, 1997 - 4:00 P.M.

AGENDA

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PUBLIC LIBRARY

1. Call to Order -

2. Pledge of Allegiance

3. Roll Call:

President Foster	Commissioner Hsieh
Vice President Paretchan	Commissioner Krueger
Commissioner Deignan	Commissioner Zvanski
Commissioner Heldfond	

4. Minutes of Regular Meeting of December 12, 1996 submitted for approval -

   Board Action:

5. Actuarial Consultant's Report -

   Board Action:

6. Report of Rates and Benefits Committee -

   Board Action:

7. Old Business - None

8. New Business -

   a. Resolution Certifying the Average Contribution of Ten Most Populous Counties Pursuant to Charter Section A.8423 -

      Board Action:

   b. Authorization to Amend Contract with Delta Dental Plan of California To Add Represented Employees of Transport Workers Union Local 250A -

      Board Action:

   c. Authorization to Amend Contract with Safeguard Dental Plans to add Represented Employees of Transport Workers Union Local 250A -

      Board Action:

   d. Resolution Authorizing Attendance at 1997 IFEB Conferences -

      Board Action:

9. Consent Calendar:

   All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff):

   a. Appeal of Denial to Add a Dependent to Kaiser -

      HSS No. 18297

      Board Action:

10. Executive Director's Report/Communications -

11. Announcements/Other Public Comment -

12. Adjournment -

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HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

THURSDAY, JANUARY 9, 1997 - 4:00 P.M.

AGENDA Action Taken

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PUBLIC LIBRARY

1. Call to Order - 4:02 P.M.

2. Pledge of Allegiance

3. Roll Call:

Present:	
President Foster	Commissioner Heldfond
Vice President Paretchan	Commissioner Krueger
Commissioner Deignan	Commissioner Zvanski

4. Minutes of Regular Meeting of December 12, 1996 submitted for approval -

   Board Action: Approved (6-0 vote)

5. Actuarial Consultant's Report -

   Board Action: Report Filed. Information Item Only

6. Report of Rates and Benefits Committee -

   Board Action: Information Item Only

7. Old Business - None

8. New Business -

   a. Resolution Certifying the Average Contribution of Ten Most Populous Counties Pursuant to Charter Section A.8423 -

      Board Action: Approved Resolution (6-0 vote)

   b. Authorization to Amend Contract with Delta Dental Plan of California To Add Represented Employees of Transport Workers Union Local 250A -

      Board Action: Approved (6-0 vote)

   c. Authorization to Amend Contract with Safeguard Dental Plans to add Represented Employees of Transport Workers Union Local 250A -

      Board Action: Approved (6-0 vote)

   d. Resolution Authorizing Attendance at 1997 IFEB Conferences -

      Board Action: Approved (6-0 vote)

9. Consent Calendar:

   All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff):

   a. Appeal of Denial to Add a Dependent to Kaiser -

      HSS No. 18297

      Board Action: Approved Staff Recommendation (6-0 vote)

10. Executive Director's Report/Communications -

11. Announcements/Other Public Comment -

12. Adjournment - 4:41 P.M.

HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

MINUTES

THURSDAY - JANUARY 9, 1997 - 4:00 P. M.

1. CALL TO ORDER - President Foster called the meeting to order at 4:15 P.M.

2. PLEDGE OF ALLEGIANCE -

3. ROLL CALL -
Present:

President Foster	Commissioner Heldfond
Vice President Paretchan	Commissioner Krueger
Commissioner Deignan	Commissioner Zvanski

4. MINUTES OF REGULAR MEETING OF DECEMBER 12, 1996 SUBMITTED FOR APPROVAL -

Commissioner Deignan moved to approve the minutes of the Regular Meeting of December 12, 1996. The motion was seconded and approved 6-0 vote.

5. ACTUARIAL CONSULTANT'S REPORT - RAEL & LETSON

Mr. Rael, Rael & Letson, submitted the December City Health Plan experience report (Exhibit 'A').

The December experience reflected a loss ratio for medical benefits of 79% (92% year-to-date), 155% for prescription drugs (120% year-to-date), 69% for vision (100% year-to-date) and 92% for all benefits (98% year-to-date).

Mr. Rael also reported on the quarterly Monthly Claim Cost Report (Exhibit 'B').

After discussion, the actuarial report was accepted. Information item only.

6. REPORT OF RATES AND BENEFITS COMMITTEE -

Commissioner Zvanski reported on the Committee meeting held on January 7th. There were no actions taken by the Committee. Information Item Only.

7 OLD BUSINESS - None

8. NEW BUSINESS -

a. Resolution Certifying the Average Contribution of Ten Most Populous Counties Pursuant to Charter Section A.8423 -

Mr. Smith presented the annual survey on the ten most populous counties.

Commissioner Paretchan made a motion, which was seconded, to adopt the Resolution (Exhibit 'C'-'C-2') certifying $170.59 per month as the amount to be contributed by the City, School District and Community College District for the 1997-98 Fiscal Year.

b. Authorization to Amend Contract with Delta Dental Plan of California To Add Represented Employees of Transport Workers Union Local 250A -

A request to amend the contract with Delta Dental to add employees of the Transport Workers Union effective December 28, 1996 pursuant to an MOU between the City and TWU was presented to the Board. This amendment provides for a composite rate of $77.12 per member per month on an administrative services only basis.

Commissioner Deignan made a motion, which was seconded, to authorize amendment of the contract. The motion was adopted 6-0 vote.

c. Authorization to Amend Contract with Safeguard Dental Plans to Add Represented Employees of Transport Workers Union Local 250A -

A request to amend the contract with Safeguard Dental Plan to add employees of the Transport Workers Union effective December 28, 1996 pursuant to an MOU between the City and TWU was presented to the Board. This amendment provides for a composite rate of $38.32 per member per month.

Commissioner Paretchan made a motion, which was seconded, to authorize amendment of the contract. The motion was adopted 6-0 vote.

d. Resolution Authorizing Attendance at 1997 IFEB Conferences -

Commissioner Paretchan made a motion, which was seconded, to approve a Resolution (Exhibit 'D') authorizing attendance at IFEB Conferences. The motion was adopted 6-0 vote.

9. CONSENT CALENDAR -

All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff):

a. Appeal of Denial to Add a Dependent to Kaiser-

HSS No. 18297

After comments by Board members, Commissioner Zvanski made a motion, which was seconded, to approve staff's recommendation to deny the appeal. The motion was adopted 6-0 vote.

10. EXECUTIVE DIRECTOR'S REPORT /COMMUNICATIONS -

Mr. Smith reported the following items:

a. As of the end of December, the outstanding claim count stood at 14,635 versus 14,758 at the end of November. Staffing was at 76% for the month and 81% for the year to date (Exhibit 'E').

b. The Preferred Health Network December Cost Savings Report (Exhibit 'F') was presented to the Board.

c. UNUM Life has notified the System that Commercial Life, the life insurance carrier on the Municipal Attorneys Association life insurance, has been merged into UNUM effective December 31, 1996.

d. The Annual Meeting was set for Wednesday, January 15, 1997 at 4:00 P.M.

11. ANNOUNCEMENT/PUBLIC COMMENT -

a) President Foster recognized the following :

Dennis Kruger, Firefighters Local 798, who inquired about the federal law on safety officers retired health benefits. Mr. Smith indicated the City Attorney's office has not responded yet.

12. ADJOURNMENT - There being no further business, President Foster adjourned the meeting at 4:41 P.M.

Randall B. Smith
Executive Director

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REPORT BY ACTUARY ON CASH BASIS FOR THE JANUARY 9, 1997

MEETING OF THE HEALTH SERVICE BOARD

PLAN I

Experience for the period July 1, 1996 through December 31, 1996

	CONTRIBUTIONS	CLAIMS	LOSS RATIO FOR MONTH	LOSS RATIO CUMULATIVE
(1) MEDICAL BENEFITS				
Active Employees	$ 8,314,063	$ 7,788,548	70%	94%
Retired Employees (NM)	3,489,654	3,116,005	90	89
Retired Employees (M)	2,312,942	2,189,602	81	95
Adult Dependents (NM)	3,749,246	3,873,800	107	103
Adult Dependents (M)	502,175	397,422	72	79
Minor Dependents	2,094,446	1,518,361	53	72
TOTAL	$ 20,462,526	$ 18,883,738	79%	92%
(2) PRESCRIPTION DRUG BENEFIT				
Active Employees	$ 1,962,930	$ 2,397,308	136%	122%
Retired Employees (NM)	570,276	684,458	171	120
Retired Employees (M)	2,228,731	2,620,860	175	118
TOTAL	$ 4,761,937	$ 5,702,626	155%	120%
(3) VISION CARE BENEFIT				
Active Employees	$ 276,758	$ 290,882	67%	105%
Retired Employees (NM)	53,856	56,927	95	106
Retired Employees (M)	168,945	151,979	68	90
TOTAL	$ 499,559	$ 499,788	69%	100%
(4) ALL COVERAGES				
Active Employees	$ 10,553,751	$ 10,476,738	82%	99%
Retired Employees (NM)	4,113,786	3,857,390	101	94
Retired Employees (M)	4,710,618	4,962,441	125	105
Adult Dependents (NM)	3,749,246	3,873,800	107	103
Adult Dependents (M)	502,175	397,422	72	79
Minor Dependents	2,094,446	1,518,361	53	72
TOTAL	$ 25,724,022	$ 25,086,152	92%	98%

HEALTH SERVICE SYSTEM
ANNUAL MEETING
OF THE HEALTH SERVICE BOARD

HELD AT

1155 MARKET STREET - EIGHTH FLOOR CONFERENCE ROOM
SAN FRANCISCO, CALIFORNIA

WEDNESDAY, JANUARY 15, 1997 - 4:00 P.M.

AGENDA

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1. Call to Order -
2. Pledge of Allegiance -
3. Roll Call:

President Foster	Commissioner Heldfond
Vice President Paretchan	Commissioner Krueger
Commissioner Deignan	Commissioner Zvanski

4. Report of Rates and Benefits Committee -
5. President's Remarks -
6. Commissioner's Remarks -
7. Actuary Remarks -
8. Executive Director's Remarks -
9. Public Comment -
10. Adjournment -

ACCESSIBLE MEETING POLICY

The meeting will be held at 1155 Market St., 4th Floor. The closest accessible BART station is located at Market St./Civic Center. Accessible MUNI lines serving this location are J, K, L, M, 6, 7, 8 and 21. For information about MUNI accessible services call 923-6142.

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KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE
(Chapter 67 of the San Francisco Administrative Code)

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HEALTH SERVICE BOARD

January 15, 1997

The Minutes of this meeting are missing.

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HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

THURSDAY, FEBRUARY 13, 1996 - 4:00 P.M.

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PUBLIC LIBRARY

AGENDA

1. Call to Order -

2. Pledge of Allegiance

3. Roll Call:

President Foster	Commissioner Leal
Vice President Paretchan	Commissioner Krueger
Commissioner Deignan	Commissioner Zvanski
Commissioner Heldfond	

4. Minutes of Regular Meeting of January 9, 1997 and Annual Meeting of January 16, 1997 submitted for approval -

   Board Action:

5. Actuarial Consultant's Report -

   Board Action:

6. Report of Rates and Benefits Committee -

   a. Consideration of Health Plans, Benefits and Rates for the 1997-98 Fiscal Year

      1) Kaiser Foundation Health Plan and 'Senior Advantage'
      2) FHP/Healthcare and 'Retiree Gold'
      3) Aetna US Healthcare and 'Senior Choice'
      4) Health Net and 'Seniority Plus'
      5) Pacificare 'Secure Horizons'
      6) City Health Plan

   Board Action:

b. Consideration of Dental Plans, Rates and Benefits for for the 1997-98 Fiscal Year -

1) Prepaid Dental Plans

a) DentiCare Dental Plan
b) Safeguard Dental Plan
c) Pacific Union Dental
d) Private Medical-Care (PMI)/DeltaCare

Board Action:

2) Indemnity Dental Plans

a) Safehealth Life
b) Delta Dental Plan
c) Delta Preferred Option

Board Action:

c. Consideration of Other Programs for 1997-98 Fiscal Year -

1) Short Term Disability Plan (Colonial Life Ins. Co.)
2) Dependent Care Reimbursement Plan (Benefit America)
3) Medical Reimbursement Plan (Benefit America)
4) Chemical Rehabilitation Plan (UBH/Kaiser)

Board Action:

7. Old Business -

8. New Business -

a. Consideration of Change to Membership Rules and Regulations, Section II, Subsection A2 - to Allow Dual coverage in Same Benefit Plan (Effective 7-1-97) -

Board Action:

9. Consent Calendar:

All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff):

a. Appeal of Denial to Retroactively Cancel Medical Coverage and to be Refunded Premiums -

HSS No. 51444

Board Action:

b. Appeal of Denial to Add Baby Born Over Ninety (90) Days Ago -

HSS No. 26864

Board Action:

10. Executive Director's Report/Communications -

a. Medical Claims Report
b. Premiums Collected and Disbursed Report
c. PCS Mfg. Rebate Report
d. PHN Cost Savings Report
e. Status of 1145 Market Street Move
f. School District Response to Board's Inquiry on Termination of HSS Membership

11. Announcements/Other Public Comment -

12. Adjournment -

ACCESSIBLE MEETING POLICY

The meeting will be held at 1155 Market St., 4th Floor. The closest accessible BART station is located at Market St./Civic Center. Accessible MUNI lines serving this location are J, K, L, M, 6, 7, 8 and 21. For information about MUNI accessible services call 923-6142.

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HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

THURSDAY, FEBRUARY 13, 1996 - 4:00 P.M.

AGENDA

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1. Call to Order - 4:30 P.M.

2. Pledge of Allegiance

3. Roll Call:

   Present:
   President Foster
   Vice President Paretchan
   Commissioner Deignan
   Commissioner Krueger
   Commissioner Zvanski

   Absent:
   Commissioner Heldfond
   Commissioner Leal

4. Minutes of Regular Meeting of January 9, 1997 and Annual Meeting of January 16, 1997 submitted for approval -

   Board Action: Approved (5-0 vote)

5. Actuarial Consultant's Report -

   Board Action: Report Accepted. Information Item Only

6. Report of Rates and Benefits Committee -

   a. Consideration of Health Plans, Benefits and Rates for the 1997-98 Fiscal Year

      1) Kaiser Foundation Health Plan and 'Senior Advantage'
      2) FHP/Healthcare and 'Retiree Gold'
      3) Aetna US Healthcare and 'Senior Choice'
      4) Health Net and 'Seniority Plus'
      5) Pacificare 'Secure Horizons'
      6) City Health Plan

   Board Action: Continued

b. Consideration of Dental Plans, Rates and Benefits for for the 1997-98 Fiscal Year -

1) Prepaid Dental Plans

a) DentiCare Dental Plan
b) Safeguard Dental Plan
c) Pacific Union Dental
d) Private Medical-Care (PMI)/DeltaCare

Board Action: Continued

2) Indemnity Dental Plans

a) Safehealth Life
b) Delta Dental Plan
c) Delta Preferred Option

Board Action: Continued

c. Consideration of Other Programs for 1997-98 Fiscal Year -

1) Short Term Disability Plan (Colonial Life Ins. Co.)
2) Dependent Care Reimbursement Plan (Benefit America)
3) Medical Reimbursement Plan (Benefit America)
4) Chemical Rehabilitation Plan (UBH/Kaiser)

Board Action: Continued

7. Old Business - None

8. New Business -

a. Consideration of Change to Membership Rules and Regulations, Section II, Subsection A2 - to Allow Dual coverage in Same Benefit Plan (Effective 7-1-97) -

Board Action: Continued. No Action Taken.

9. Consent Calendar:

All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff):

a. Appeal of Denial to Retroactively Cancel Medical Coverage and to be Refunded Premiums -

HSS No. 51444

Board Action: Approved Staff Recommendation (5-0 vote)

b. Appeal of Denial to Add Baby Born Over Ninety (90) Days Ago -

HSS No. 26864

Board Action: Approved Appellant's Appeal (4-1 vote)

10. Executive Director's Report/Communications -

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a. Medical Claims Report
b. Premiums Collected and Disbursed Report
c. PCS Mfg. Rebate Report
d. PHN Cost Savings Report
e. Status of 1145 Market Street Move
f. School District Response to Board's Inquiry on Termination of HSS Membership

11. Announcements/Other Public Comment -

12. Adjournment - Adjourned at 6:28 P.M. to Wednesday, February 19, 1997 at 9:00 A.M.

Note: The adjourned meeting was subsequently canceled and a Special Meeting set for Thursday, February 20, 1997 at 10:00 A.M.

ACCESSIBLE MEETING POLICY

The meeting will be held at 1155 Market St., 4th Floor. The closest accessible BART station is located at Market St./Civic Center. Accessible MUNI lines serving this location are J, K, L, M, 6, 7, 8 and 21. For information about MUNI accessible services call 923-6142.

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HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

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MINUTES

THURSDAY - FEBRUARY 13, 1997 - 4:00 P. M.

1. CALL TO ORDER - President Foster called the meeting to order at 4:30 P.M. following a Rates and Benefits Committee meeting.

2. PLEDGE OF ALLEGIANCE -

3. ROLL CALL -

Present:

President Foster
Vice President Paretchan
Commissioner Deignan
Commissioner Krueger
Commissioner Zvanski

Absent:

Commissioner Heldfond
Commissioner Leal

Note: Commissioner Krueger introduced Sandra Schaefer who will be the City Attorney's Board designee effective March 1, 1997. Commissioner Krueger is retiring effective February 28, 1997.

4. MINUTES OF REGULAR MEETING OF JANUARY 9, 1997 AND ANNUAL MEETING OF JANUARY 16, 1997 SUBMITTED FOR APPROVAL -

Commissioner Deignan moved to approve the minutes of the Regular Meeting of January 9, 1997 and the Annual Meeting of January 16, 1997. The motion was seconded and approved 5-0 vote.

5. ACTUARIAL CONSULTANT'S REPORT - RAEL & LETSON

Mr. Rael, Rael & Letson, submitted the January City Health Plan experience report (Exhibit 'A').

The January experience reflected a loss ratio for medical benefits of 81% (91% year-to-date), 116% for prescription drugs (119% year-to-date), 92% for vision (99% year-to-date) and 88% for all benefits (96% year-to-date).

After discussion, the actuarial report was accepted. Information item only.

Note: President Foster, without objection, took Item No. 9 out of order.

9. CONSENT CALENDAR -

All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff):

a. Appeal of Denial to Retroactively Cancel Medical Coverage and to be Refunded Premiums -
HSS No. 51444

After comments by Board members, Commissioner Krueger made a motion, which was seconded, to approve staff's recommendation to deny the appeal. The motion was adopted 5-0 vote.

b. Appeal of Denial to Add Baby Born Over Ninety (90) Days Ago -
HSS No. 26864

Commissioner Paretchan reviewed the appeal. The appellant presented her case and responded to questions by the Board. After discussion and questioning, Commissioner Deignan made a motion, which was seconded, to approve the appellant's appeal effective the next pay period. The motion was adopted 4-1 vote (Paretchan).

Note: President Foster then returned to the regular order of the agenda.

6. REPORT OF RATES AND BENEFITS COMMITTEE -

Recommendations of the Committee were postponed to a continuation of the Board meeting set for February 19th. A review of the City Health Plan rates and benefits for 1997-98 was discussed. There were no actions taken by the Board. Information Item Only.

7. OLD BUSINESS - None

8. NEW BUSINESS -

a. Consideration Change to Membership Rules and Regulations, Section II, Subsection A2 - To Allow Dual Coverage in Same Benefit Plan (Effective 7-1- 97) -

The policy issue as to whether the Board should allow dual health and/or dental coverage for City employees was discussed. No decision was reached and the item was continued.

10. EXECUTIVE DIRECTOR'S REPORT /COMMUNICATIONS -

This item was continued to the adjourned meeting of February 19, 1997.

11. ANNOUNCEMENT/PUBLIC COMMENTS -

President Foster recognized the following:

Dennis Kruger, Firefighters Local 798, inquired again about the federal law on safety officers retired health benefits. Mr. Smith indicated the City Attorney's office has responded verbally that the City is in compliance with the law which will sunset September 30, 1997.

12. ADJOURNMENT - There being no further business, President Foster adjourned the meeting at 6:28 P.M. to Wednesday, February 19, 1997 at 9:00 A.M.

Note: The adjourned meeting was subsequently canceled.

Randall B. Smith
Executive Director

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REPORT BY ACTUARY ON CASH BASIS FOR THE FEBRUARY 13, 1997
MEETING OF THE HEALTH SERVICE BOARD
PLAN I

Experience for the period July 1, 1996 through January 31, 1997

	CONTRIBUTIONS	CLAIMS	LOSS RATIO FOR MONTH	LOSS RATIO CUMULATIVE
(1) MEDICAL BENEFITS				
Active Employees	$ 9,633,621	$ 9,052,196	95%	94%
Retired Employees (NM)	4,050,799	3,415,714	54	84
Retired Employees (M)	2,703,385	2,521,541	85	93
Adult Dependents (NM)	4,334,975	4,336,568	79	100
Adult Dependents (M)	586,821	455,637	69	78
Minor Dependents	2,425,992	1,761,899	73	73
TOTAL	$ 23,735,593	$ 21,543,555	81%	91%
(2) PRESCRIPTION DRUG BENEFIT				
Active Employees	$ 2,273,277	$ 2,787,929	126%	123%
Retired Employees (NM)	662,646	795,320	120	120
Retired Employees (M)	2,604,185	3,025,903	108	116
TOTAL	$ 5,540,108	$ 6,609,152	116%	119%
(3) VISION CARE BENEFIT				
Active Employees	$ 320,370	$ 340,453	114%	106%
Retired Employees (NM)	62,616	64,534	87	103
Retired Employees (M)	197,398	169,175	60	86
TOTAL	$ 580,384	$ 574,162	92%	99%
(4) ALL COVERAGES				
Active Employees	$ 12,227,268	$ 12,180,578	102%	100%
Retired Employees (NM)	4,776,061	4,275,568	64	90
Retired Employees (M)	5,504,968	5,716,619	95	104
Adult Dependents (NM)	4,334,975	4,336,568	79	100
Adult Dependents (M)	586,821	455,637	69	78
Minor Dependents	2,425,992	1,761,899	73	73
TOTAL	$ 29,856,085	$ 28,726,869	88%	96%

HEALTH SERVICE SYSTEM

SPECIAL MEETING OF THE HEALTH SERVICE BOARD

OF THE CITY AND COUNTY OF SAN FRANCISCO

HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, SECOND FLOOR
SAN FRANCISCO, CALIFORNIA

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THURSDAY, FEBRUARY 20, 1997 - 10:00 A.M.

AGENDA

1. Call to Order -

2. Pledge of Allegiance

3. Roll Call:

President Foster	Commissioner Krueger
Vice President Paretchan	Commissioner Leal
Commissioner Deignan	Commissioner Zvanski
Commissioner Heldfond	

4. Report of Rates and Benefits Committee -

   a. Consideration of Health Plans, Benefits and Rates for the 1997-98 Fiscal Year

      1) Kaiser Foundation Health Plan and 'Senior Advantage'
      2) FHP/Healthcare and 'Retiree Gold'
      3) Aetna US Healthcare and 'Senior Choice'
      4) Health Net and 'Seniority Plus'
      5) Pacificare 'Secure Horizons'
      6) City Health Plan

      Board Action:

NOTE: MEETING WILL BE HELD ON 2ND FLOOR

4. Report of Rates and Benefits Committee - (cont'd.)

b. Consideration of Dental Plans, Rates and Benefits for for the 1997-98 Fiscal Year -

1) Prepaid Dental Plans

a) DentiCare Dental Plan
b) Safeguard Dental Plan
c) Pacific Union Dental
d) Private Medical-Care (PMI)/DeltaCare

Board Action:

2) Indemnity Dental Plans

a) Safehealth Life
b) Delta Dental Plan
c) Delta Preferred Option

Board Action:

c. Consideration of Other Programs for 1997-98 Fiscal Year -

1) Short Term Disability Plan (Colonial Life Ins. Co.)
2) Dependent Care Reimbursement Plan (Benefit America)
3) Medical Reimbursement Plan (Benefit America)
4) Chemical Rehabilitation Plan (UBH/Kaiser)

Board Action:

5. Executive Director's Report/Communications -

6. Announcements/Other Public Comment -

7. Adjournment -

HEALTH SERVICE SYSTEM

SPECIAL MEETING OF THE HEALTH SERVICE BOARD

OF THE CITY AND COUNTY OF SAN FRANCISCO

HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, SECOND FLOOR
SAN FRANCISCO, CALIFORNIA

THURSDAY, FEBRUARY 20, 1997 - 10:00 A.M.

AGENDA

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1. Call to Order - 10:10 A.M

2. Pledge of Allegiance

3. Roll Call:

   Present:

President Foster	Commissioner Krueger
Commissioner Deignan	Commissioner Leal
Commissioner Heldfond	Commissioner Zvanski

   Absent:
   Vice President Paretchan

4. Report of Rates and Benefits Committee -

   a. Consideration of Health Plans, Benefits and Rates for the 1997-98 Fiscal Year

      1) Kaiser Foundation Health Plan and 'Senior Advantage'
      2) FHP/Healthcare and 'Retiree Gold'
      3) Aetna US Healthcare and 'Senior Choice'
      4) Health Net and 'Seniority Plus'
      5) Pacificare 'Secure Horizons'
      6) City Health Plan

      Board Action: Approved Continuation of Kaiser, FHP, Health Net, Pacificare 'Secure Horizon', and City Health Plans (6-0 vote)

4. Report of Rates and Benefits Committee - (cont'd.)

b. Consideration of Dental Plans, Rates and Benefits for for the 1997-98 Fiscal Year -

1) Prepaid Dental Plans
   a) DentiCare Dental Plan
   b) Safeguard Dental Plan
   c) Pacific Union Dental
   d) Private Medical-Care (PMI)/DeltaCare

Board Action: Approved Pacific Union Dental and Private Medical-Care (PMI) for 1997-98 Fiscal Year (6-0 vote)

2) Indemnity Dental Plans
   a) Safehealth Life
   b) Delta Dental Plan
   c) Delta Preferred Option

Board Action: Approved Delta Dental and Delta Preferred Option for 1997-98 Fiscal Year (6-0 vote)

c. Consideration of Other Programs for 1997-98 Fiscal Year -

1) Short Term Disability Plan (Colonial Life Ins. Co.)
2) Dependent Care Reimbursement Plan (Benefit America)
3) Medical Reimbursement Plan (Benefit America)
4) Chemical Rehabilitation Plan (UBH/Kaiser)

Board Action: Approved All Other Programs for 1997-98 Fiscal Year (6-0 vote)

5. Executive Director's Report/Communications - Information Item Only

6. Announcements/Other Public Comment -

7. Adjournment - 11:06 A.M.

HEALTH SERVICE SYSTEM
SPECIAL MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, SECOND FLOOR
SAN FRANCISCO, CALIFORNIA

MINUTES

THURSDAY - FEBRUARY 20, 1997 - 10:00 A. M.

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1. CALL TO ORDER - President Foster called the meeting to order at 10:10 a.m.

2. PLEDGE OF ALLEGIANCE -

3. ROLL CALL -

Present:

President Foster	Commissioner Krueger
Commissioner Deignan	Commissioner Leal
Commissioner Heldfond	Commissioner Zvanski

Absent:
Vice President Paretchan

Note: Item No. 5 was taken first.

5. EXECUTIVE DIRECTOR'S REPORT/COMMUNICATIONS -

a. As of the end of January, the outstanding claim count stood at 14,747 versus 14,635 at the end of December. Staffing was at 86% for the month and 81% for the year to date (Exhibit '5-A').

b. The Premium Collected and Disbursed Report (Exhibit '5-B') was presented to the Board.

c. The PCS Manufacturer's Rebate Report (Exhibit '5-C') was presented to the Board.

d. The Preferred Health Network January Cost Savings Report (Exhibit '5-D') was presented to the Board.

5. EXECUTIVE DIRECTOR'S REPORT/COMMUNICATIONS - (cont'd.)

e. The 1145 Market Street move is set for the weekend of February 22-23rd.

f. The Superintendent of Schools has responded that the School District has no intention of withdrawing from the Health Service System on July 1, 1997.

g. The KPMG 1995-96 Financial Audit was provided to the Board.

h. The Resolution establishing the 1997-98 Employer contribution was passed by the Board of Supervisors on February 10th.

i. The audit letter on other dependents under age 18 should be sent out by the end of the month.

Note: Commissioner Leal arrived during discussion of this item.

4. REPORT OF RATES AND BENEFITS COMMITTEE -

President Foster provided an overview of the Committee's various meetings and processes. After discussion of the provision of domestic partner insurance benefits for small employers, President Foster then proceeded with Item 4a on the Committee's health insurance recommendations as reflected on Exhibits 'A' to 'E':

* Commissioner Deignan made a motion, which was seconded, to discontinue the Aetna Health Plan. The motion was adopted 6-0 vote.

* Commissioner Zvanski made a motion, which was seconded, to adopt the contract rates on Exhibits 'A', 'A-1' and 'A-2'. The motion was adopted 6-0 vote.

* Commissioner Zvanski made a motion, which was seconded, to adopt the contribution rates for active employees and retired employees with no Medicare on Exhibit 'B'. The motion was adopted 6-0 vote.

* Commissioner Zvanski made a motion, which was seconded, to adopt the Medicare contribution rates on Exhibit 'C'. The motion was adopted 6-0 vote.

* Commissioner Zvanski made a motion, which was seconded, to adopt the City Health Plan resigned rates on Exhibit 'D'. The motion was adopted 6-0 vote.

* Commissioner Zvanski made a motion, which was seconded, to adopt Retired No Medicare surcharge rates on Exhibit 'E'. The motion was adopted 6-0 vote.

* Commissioner Leal made a motion, which was seconded, to move the City Health Plan mail order program to PCS. The motion was adopted 6-0 vote.

4. REPORT OF RATES AND BENEFITS COMMITTEE - (cont'd.)

* Commissioner Deignan made a motion, which was seconded, to increase the City Health Plan retail prescription drug copayment for active employees from $5 to $7 for generic drugs and $10 to $14 for brand drugs. The motion was adopted 6-0 vote.

* Commissioner Zvanski made a motion, which was seconded, subjecting all plans to the requirements of the Domestic Partner Benefits Ordinance. The motion was adopted 6-0 vote.

President Foster then reported item 4b on the recommendations for Dental Plans:

* Commissioner Zvanski made a motion, which was seconded, to approve Delta Dental to replace Safehealth Life on an Administrative Services Only basis for the employee paid dental plan. The motion was adopted 6-0 vote.

* Commissioner Zvanski made a motion, which was seconded, to approve renewal of Delta Dental on the employer paid plan at an ASO rate of $3.74 per member per month. The motion was adopted 6-0 vote.

* Commissioner Zvanski made a motion, which was seconded, to approve Pacific Union's no copay program to replace Safeguard on the employer paid plan and to replace Safeguard on the existing Safeguard employee paid plan. The motion was adopted 6-0 vote.

* Commissioner Heldfond made a motion, which was seconded, to approve PMI's no copay employer paid program to replace DentiCare and to replace DentiCare on the employee paid program with the PMI employee paid program. The motion was adopted 6-0 vote.

* Without objection, the motion to subject all plans to the Domestic Partner Benefits Ordinance was adopted (6-0 vote).

President Foster then proceeded to item 4C on the recommendations for Other Programs:

* Commissioner Deignan made a motion, which was seconded, to continue the Colonial Life & Accident short term disability plan. The motion was adopted 6-0 vote.

* Commissioner Zvanski made a motion, which was seconded, to continue the Dependent Care and Medical Care Reimbursement Plans. The motion was adopted 6-0 vote.

* Commissioner Zvanski made a motion, which was seconded, to continue the Kaiser chemical rehabilitation program. The motion was adopted 6-0 vote.

* Commissioner Deignan made a motion, which was seconded, to continue the United Behavioral Health chemical rehabilitation program with the stipulation that the contract will contain language requiring the contractor's compliance with the Domestic Partners Ordinance. The motion was adopted 6-0 vote.

* Without objection, the motion to subject all plans to compliance with the Domestic Partners Benefits Ordinance was adopted (6-0 vote).

6. ANNOUNCEMENT/PUBLIC COMMENT -

President Foster recognized Commissioner Heldfond and Commissioner Zvanski who both thanked all vendors for their past efforts and cooperation.

7. ADJOURNMENT - There being no further business, President Foster adjourned the meeting at 11:06 AM

Randall B. Smith
Executive Director

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HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

THURSDAY, MARCH 13, 1997 - 4:00 P.M.

AGENDA

DOCUMENTS DEPT.
MAR 10 1997
SAN FRANCISCO
PUBLIC LIBRARY

1. Call to Order -

2. Pledge of Allegiance.

3. Roll Call:

President Foster	Commissioner Leal
Vice President Paretchan	Commissioner Schaefer
Commissioner Deignan	Commissioner Zvanski
Commissioner Heldfond	

4. Minutes of Regular Meeting of February 13, 1997 and Special Meeting of February 20, 1997 submitted for approval -

   Board Action:

5. Actuarial Consultant's Report -

   Board Action:

6. Old Business -

   a. Consideration of Change to Membership Rules and Regulations, Section II, Subsection A2 - To Allow Dual Coverage in Same Benefit Plan (Effective 7-1-97) -

      Board Action: Continued from 2/13/97

7. New Business -

   a. Consideration of Suspension of Rules and Regulations Section IIA-4 Open Enrollment Period for the Purpose of Changing the Dates of the 1997 Open Enrollment Period -

      Board Action:

7. New Business - (cont'd.)

b. Resolution of Commendation on the Retirement of Commissioner George Krueger -

Board Action:

c. Resolution of Commendation for Rob Leadbeater and Lynne Nelson on the Successful Move of the Health Service System and Workers' Compensation to 1145 Market Street -

Board Action:

d. Consideration of Implementing Policy Requiring Submission of Marriage Certificate During Open Enrollment -

Board Action:

e. Resolution Approving Staff Attendance at 1997 American Compensation Association Compensation & Benefits Exposition -

Board Action:

8. Consent Calendar:

All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff):

a. Appeal of Denial of Dual Delta Dental Coverage -

HSS No. 41823 and 86554

Board Action:

9. Executive Director's Report/Communications -

   a. Medical Claims Report
   b. PCS Mfg. Rebate Report
   c. PHN Cost Savings Report
   d. Status of 1145 Market Street Move

10. Announcements/Other Public Comment -

11. Adjournment -

ACCESSIBLE MEETING POLICY

The meeting will be held at 1155 Market St., 4th Floor. The closest accessible BART station is located at Market St./Civic Center. Accessible MUNI lines serving this location are J, K, L, M, 6, 7, 8 and 21. For information about MUNI accessible services call 923-6142.

There is accessible parking available at the following locations:

Market and 8th Streets.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available.

The following services are available upon request:

- American sign language interpreters will be available upon request.

- A sound enhancement system will be available upon request at the meeting.
- Minutes of the meeting or hearing are available in alternative formats.

If you require the use of any of these services, please contact Mila A. Palarca at (415) 554-1700 at least 72 hours prior to the meeting.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, Boards, Councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION O F THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE AT 554-6075.

HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

THURSDAY, MARCH 13, 1997 - 4:00 P.M.

3/97

AGENDA Actions Taken

DOCUMENTS DEPT.
MAY 05 1997
SAN FRANCISCO
PUBLIC LIBRARY

1. Call to Order - 4:07 P.M.

2. Pledge of Allegiance.

3. Roll Call:

   Present:

   Vice President Paretchan — Commissioner Schaefer
   Commissioner Deignan — Commissioner Zvanski
   Commissioner Leal

   Absent:

   President Foster (Excused)
   Commissioner Heldfond

4. Minutes of Regular Meeting of February 13, 1997 and Special Meeting of February 20, 1997 submitted for approval -

   Board Action: Approved (4-0 vote)

5. Actuarial Consultant's Report -

   Board Action: Report Accepted. Information Item Only.

6. Old Business -

   a. Consideration of Change to Membership Rules and Regulations, Section II, Subsection A2 - To Allow Dual Coverage in Same Benefit Plan (Effective 7-1-97) -

      Board Action: Tabled.

7. New Business -

   a. Consideration of Suspension of Rules and Regulations Section IIA-4 Open Enrollment Period for the Purpose of Changing the Dates of the 1997 Open Enrollment Period -

      Board Action: Approved (5-0 vote)

7. New Business - (cont'd.)

b. Resolution of Commendation on the Retirement of Commissioner George Krueger -

Board Action: Approved (5-0 vote)

c. Resolution of Commendation for Rob Leadbeater and Lynne Nelson on the Successful Move of the Health Service System and Workers' Compensation to 1145 Market Street -

Board Action: Approved (5-0 vote)

d. Consideration of Implementing Policy Requiring Submission of Marriage Certificate During Open Enrollment -

Board Action: Approved (5-0 vote)

e. Resolution Approving Staff Attendance at 1997 American Compensation Association Compensation & Benefits Exposition -

Board Action: Approved (5-0 vote)

8. Consent Calendar:

All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff):

a. Appeal of Denial of Dual Delta Dental Coverage -

HSS No. 41823 and 86554

Board Action: Approved Staff Recommendation (5-0 vote)

9. Executive Director's Report/Communications - Information Item Only.

   a. Medical Claims Report
   b. PCS Mfg. Rebate Report
   c. PHN Cost Savings Report
   d. Status of 1145 Market Street Move

10. Announcements/Other Public Comment - Information Item Only.

11. Adjournment - 5:39 P.M.

5

3/97

HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

MINUTES

DOCUMENTS DEPT
MAY 05 1997
SAN FRANCISCO
PUBLIC LIBRARY

THURSDAY - MARCH 13, 1997 - 4:00 P. M.

1. CALL TO ORDER - President Pro Tem Paretchan called the meeting to order at 4:07 P.M.

2. PLEDGE OF ALLEGIANCE -

3. ROLL CALL -

Present:
Vice President Paretchan
Commissioner Deignan
Commissioner Leal
Commissioner Schaefer
Commissioner Zvanski

Absent:
President Foster (Excused)
Commissioner Heldfond

4. MINUTES OF REGULAR MEETING OF FEBRUARY 13, 1997 AND SPECIAL MEETING OF FEBRUARY 20, 1997 SUBMITTED FOR APPROVAL -

Commissioner Zvanski moved to approve the minutes of the Regular Meeting of February 13, 1997 and the Special Meeting of February 20, 1997. The motion was seconded and approved 4-0 vote.

5. ACTUARIAL CONSULTANT'S REPORT - RAEL & LETSON

Mr. Rael, Rael & Letson, submitted the February City Health Plan experience report (Exhibit 'A').

The February experience reflected a loss ratio for medical benefits of 95% (91% year-to-date), 115% for prescription drugs (119% year-to-date), 85% for vision (97% year-to-date) and 98% for all benefits (96% year-to-date).

The Board also discussed Long Term Care after a comparison of PERS and UNUM rates were presented. After discussion, the actuarial report was accepted. Information item only.

Note: Commissioner Leal arrived during discussion of this item.

6. OLD BUSINESS -

a. Consideration of Change to Membership Rules and Regulations, Section II, Subsection A2 - To Allow Dual coverage in Same Benefit Plan (effective 7-1-97) -

The policy issue as to whether the Board should allow dual health and/or dental coverage for City employees was discussed. Michael Hebel, representing the Police Officers Association presented the basis for their request for a change in policy.

After further discussion, Commissioner Deignan made a motion, to allow dual coverage for dental coverage. There being no second, the motion died and the item was tabled.

7. NEW BUSINESS -

a. Consideration of Suspension of Rules and Regulations Section IIA-4 Open Enrollment Period for the Purpose of Changing the Dates of the 1997 Open Enrollment Period -

The Director presented the logistical constraints involved with getting materials out to employees by April 1st. After discussion, Commissioner Leal made a motion, which was seconded, to approve suspension of the Rules and set the open enrollment to run from April 28 to May 31, 1997. The motion was adopted 5-0 vote.

Note: President Pro Tem Paretchan without objection took Item No. 8 out of order.

8. CONSENT CALENDAR -

All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff):

a. Appeal of Denial of Dual Delta Dental Coverage -

HSS No. 41823 and 86554

President Pro Tem Paretchan reviewed the appeal. The appellant and appellant's representative, Michael Hebel, Welfare Officer of POA, presented his case. After discussion and questioning, Commissioner Zvanski made a motion, which was seconded, to approve the recommendation to deny the appeal. The motion was adopted 4-1 vote (Deignan).

Note: President Pro Tem returned to the next regular agenda item.

7. NEW BUSINESS - (cont'd.)

b. Resolution of Commendation on the Retirement of Commissioner George Krueger -

Commissioner Zvanski made a motion, which was seconded, to approve the Resolution of Commendation (Exhibit 'B') on the retirement of Commissioner Krueger. The motion was adopted 5-0 vote.

c. Resolution of Commendation for Rob Leadbeater and Lynne Nelson on the Successful Move of the Health Service System and Workers' Compensation to 1145 Market Street -

Commissioner Zvanski made a motion, which was seconded, to approve the Resolutions of Commendation (Exhibits 'C' and 'D') for Rob Leadbeater and Lynne Nelson. The motion was adopted 5-0 vote.

d. Consideration of Implementing Policy Requiring Submission of Marriage Certificate During Open Enrollment -

The Board was presented an inquiry from the Human Rights Commission on the policy of requiring a domestic partnership affidavit during open enrollment but not requiring a marriage certificate. The reason for this policy being the administrative requirement to enforce it with limited resources.

7. NEW BUSINESS - (cont'd.)

After discussion, Commissioner Deignan made a motion, which was seconded, to require a marriage certificate for spouses being added during the open enrollment period. The motion was adopted 5-0 vote.

e. Resolution approving Staff Attendance at 1997 American Compensation Association Compensation & Benefits Exposition -

Commissioner Deignan made a motion, which was seconded, to approve a Resolution (Exhibit 'E') authorizing attendance of staff at the 1997 American Compensation Association's Compensation & Benefit Exposition. The motion was adopted 5-0 vote.

9. EXECUTIVE DIRECTOR'S REPORT /COMMUNICATIONS -

a. As of the end of February, the outstanding claim count stood at 14,409 versus 14,747 at the end of January. Staffing was at 89% for the month and 81% for the year to date (Exhibit 'F').

b. The PCS Manufacturer's Rebate Report (Exhibit 'G') was presented to the Board.

c. The Preferred Health Network February Cost Savings Report (Exhibit 'H') was presented to the Board.

d. The move to 1145 Market Street is completed and the move went smoothly the weekend of February 22nd and 23rd.

e. The Statement of Economic Interest Form 700 is due to the Ethics Commission by April 1st.

f. The Human Rights Commission is holding workshops on the Domestic Partner Benefits Ordinance on March 11, 14 and 19th.

g. The audit for other dependent children under 18 was mailed last week and must be completed and returned by April 30th.

h. PacifiCare has advised us that they will reduce the Secure Horizon rate proposal for July 1st. This item will be on the April agenda for action.

Note: Commissioner Leal left the meeting during this item.

10. ANNOUNCEMENT/PUBLIC COMMENTS -

President Pro Tem Paretchan recognized the following:

Mr. Bill Miles, Colonial Life who encouraged the Board to support efforts for employees to access the benefit plans at 1145 and 1155 Market Street.

11. ADJOURNMENT - There being no further business, President Pro Tem Paretchan adjourned the meeting at 5:39 P.M.

Randall B. Smith
Executive Director

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REPORT BY ACTUARY ON CASH BASIS FOR THE MARCH 13, 1997

MEETING OF THE HEALTH SERVICE BOARD

PLAN I

Experience for the period July 1, 1996 through February 28, 1997

		CONTRIBUTIONS	CLAIMS	LOSS RATIO FOR MONTH	LOSS RATIO CUMULATIVE
(1)	MEDICAL BENEFITS				
	Active Employees	$ 10,967,836	$ 10,418,230	102%	95%
	Retired Employees (NM)	4,609,675	3,878,506	83	84
	Retired Employees (M)	3,092,579	2,841,601	82	92
	Adult Dependents (NM)	4,928,657	4,961,952	105	101
	Adult Dependents (M)	669,447	521,059	79	78
	Minor Dependents	2,760,649	2,037,402	82	74
	TOTAL	$ 27,028,843	$ 24,658,750	95%	91%
(2)	PRESCRIPTION DRUG BENEFIT				
	Active Employees	$ 2,587,638	$ 3,163,175	119%	122%
	Retired Employees (NM)	754,199	903,890	119	120
	Retired Employees (M)	2,977,155	3,437,296	110	115
	TOTAL	$ 6,318,992	$ 7,504,361	115%	119%
(3)	VISION CARE BENEFIT				
	Active Employees	$ 364,604	$ 384,082	99%	105%
	Retired Employees (NM)	71,290	70,631	70	99
	Retired Employees (M)	225,643	188,355	68	83
	TOTAL	$ 661,537	$ 643,068	85%	97%
(4)	ALL COVERAGES				
	Active Employees	$ 13,920,078	$ 13,965,487	105%	100%
	Retired Employees (NM)	5,435,164	4,853,027	88	89
	Retired Employees (M)	6,295,377	6,467,252	95	103
	Adult Dependents (NM)	4,928,657	4,961,952	105	101
	Adult Dependents (M)	669,447	521,059	79	78
	Minor Dependents	2,760,649	2,037,402	82	74
	TOTAL	$ 34,009,372	$ 32,806,179	98%	96%

HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

THURSDAY, APRIL 10, 1997 - 4:00 P.M.

AGENDA

DOCUMENTS DEPT.
APR 07 1997
SAN FRANCISCO
PUBLIC LIBRARY

1. Call to Order -

2. Pledge of Allegiance

3. Roll Call:

President Foster	Commissioner Leal
Vice President Paretchan	Commissioner Schaefer
Commissioner Deignan	Commissioner Zvanski
Commissioner Heldfond	

4. Minutes of Regular Meeting of March 13, 1997 submitted for approval -

   Board Action:

5. Actuarial Consultant's Report -

   Board Action:

6. Old Business -

   a. Reconsideration of Notification to Membership on PERS Long Term Care Benefit (Zvanski) -

      Board Action:

7. New Business -

   a. Acceptance of PacifiCare 'Secure Horizon' Rate Reduction in 1997-98 -

      Board Action:

7. New Business - (cont'd.)

   b. Policy on Other Vendors Participation in Health Service System Open Enrollment -

      Board Action:

   c. Status of Municipal Executives Association Flexible Benefit Plan -

      Board Action:

   d. Resolution Authorizing Communication Costs for 1997 Open Enrollment -

      Board Action:

8. Consent Calendar:

   All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff):

   a. Appeal of -

      HSS No.

      Board Action:

9. Executive Director's Report/Communications -

   a. Medical Claims Report
   b. PHN Cost Savings Report
   c. HCE Data Analyst for 1996
   d. Status Report on City Health Plan and Colonial Disability Member Surveys
   e. Delta Experience Report

11. Announcements/Other Public Comment -

12. Adjournment -

HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

THURSDAY, APRIL 10, 1997 - 4:00 P.M.

AGENDA

Action Item

DOCUMENTS DEPT.

JUN 06 1997

SAN FRANCISCO
PUBLIC LIBRARY

1. Call to Order - 4:04 P.M.

2. Pledge of Allegiance

3. Roll Call:

   Present:

   President Foster
   Vice President Paretchan
   Commissioner Deignan
   Commissioner Heldfond
   Commissioner Leal
   Commissioner Schaefer
   Commissioner Zvanski

4. Minutes of Regular Meeting of March 13, 1997 submitted for approval -

   Board Action: Approved 6-0 vote.

5. Actuarial Consultant's Report -

   Board Action: Report Accepted 6-0 vote.

6. Old Business -

   a. Reconsideration of Notification to Membership on PERS Long Term Care Benefit (Zvanski) -

      Board Action: Approved Notification 5-2 vote (Leal, Zvanski)

7. New Business -

   a. Acceptance of PacifiCare 'Secure Horizon' Rate Reduction in 1997-98 -

      Board Action: Approved 6-0 vote.

7. New Business - (cont'd.)

   b. Policy on Other Vendors Participation in Health Service System Open Enrollment -

      Board Action: Information item only.

   c. Status of Municipal Executives Association Flexible Benefit Plan -

      Board Action: Information item only.

   d. Resolution Authorizing Communication Costs for 1997 Open Enrollment -

      Board Action: Approved 6-0 vote.

8. Consent Calendar: None

   All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff):

9. Executive Director's Report/Communications - Information items only.

   a. Medical Claims Report
   b. PHN Cost Savings Report
   c. HCE Data Analyst for 1996
   d. Status Report on City Health Plan and Colonial Disability Member Surveys
   e. Delta Experience Report

10. Announcements/Other Public Comment -

11. Adjournment - 5:10 P.M.

HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

DOCUMENTS DEPT.
JUN 06 1997
SAN FRANCISCO
PUBLIC LIBRARY

MINUTES

THURSDAY - APRIL 10, 1997 - 4:00 P. M.

1. CALL TO ORDER - President Foster called the meeting to order at 4:04 P.M.

2. PLEDGE OF ALLEGIANCE -

3. ROLL CALL -

Present:

President Foster	Commissioner Leal
Vice President Paretchan	Commissioner Schaefer
Commissioner Deignan	Commissioner Zvanski
Commissioner Heldfond	

4. MINUTES OF REGULAR MEETING OF MARCH 13, 1997 SUBMITTED FOR APPROVAL -

Commissioner Deignan moved to approve the minutes of the Regular Meeting of March 13, 1997. The motion was seconded and approved 6-0 vote.

5. ACTUARIAL CONSULTANT'S REPORT - RAEL & LETSON

Mr. Rael, Rael & Letson, submitted the March City Health Plan experience report (Exhibit 'A').

The March experience reflected a loss ratio for medical benefits of 114% (94% year-to-date), 132% for prescription drugs (120% year-to-date), 78% for vision (95% year-to-date) and 116% for all benefits (99% year-to-date).

Mr. Rael also presented the quarterly Average Monthly Claim Cost Report (Exhibit 'B'). After discussion, Commissioner Paretchan made a motion, which was seconded, to accept the actuarial reports. The motion was adopted 6-0 vote. Information item only.

6. OLD BUSINESS -

a. Reconsideration of Notification to Membership on PERS Long Term Care Benefit (Zvanski) -

Commissioner Zvanski presented her views on why the Board should not include the PERS Long Term Care notification in the Open Enrollment mailing. Other Board Members presented their views. After discussion, Commissioner Paretchan made a motion, which was seconded, to place an informational flyer in the Open Enrollment material on the PERS Long Term Care Plan with a disclaimer approved by the City Attorney indicating that the Plan has not been approved by the Health Service Board. The motion was approved 5-2 (Leal, Zvanski).

Note: Commissioner Leal arrived during discussion of this item.

7. NEW BUSINESS -

a. Acceptance of PacifiCare 'Secure Horizon' Rate Reduction in 1997-98 -

Commissioner Paretchan made a motion, which was seconded, to accept the revised Medicare risk rate of $26.60 per month from PacifiCare Secure Horizon for the 1997-98 Fiscal Year. The motion was adopted 6-0 vote.

Note: Commissioner Leal left during discussion of this item.

b. Policy on Other Vendors Participation in Health Service System Open Enrollment -

Mr. Smith reviewed the Board's policy on other vendors participation in the Health Service System Open Enrollment. Information item only.

c. Status of Municipal Executives Association Flexible Benefit Plan -

Mr. Smith reported that little progress has been made in discussions with MEA on an expansion of their benefit package. Staff is looking at the possibility of a third party administrator. Information item only.

d. Resolution Authorizing Communication Costs for 1997 Open Enrollment -

Commissioner Zvanski made a motion, which was seconded, to approve a Resolution (Exhibit 'C') authorizing the expenditure for communication costs for the 1997 Open Enrollment. The motion was adopted 6-0 vote.

8. CONSENT CALENDAR - NONE

All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff):

9. EXECUTIVE DIRECTOR'S REPORT /COMMUNICATIONS -

a. As of the end of March, the outstanding claim count stood at 17,891 versus 14,409 at the end of February. Staffing was at 75% for the month and 81% for the year to date (Exhibit 'D').

b. The Preferred Health Network March Cost Savings Report (Exhibit 'E') was presented to the Board.

c. The Health Care Evaluation Data Analyst and Cost Savings report for 1996 (Exhibit 'F') was presented to the Board.

d. The Delta Dental experience report through January, 1997 was presented.

e. A preliminary report on the member satisfaction surveys on City Health Plan and Colonial Disability was presented showing a 36% response rate on the City Plan and 19% response rate on Colonial.

f. The City Attorney has provided an analysis on the Health Insurance Portability and Accountability Act of 1996.

g. The Human Rights Commission is holding a hearing today on the proposed rules of procedure for the Non-Discrimination in Benefits Ordinance.

h. The Open Enrollment material is expected to be mailed by April 28th. In addition, a special mailing will be sent to Aetna, Safehealth Life, Safeguard and DentiCare members.

i. Health Net has notified us that both stockholders and the Department of Corporations have approved their merger with Foundation Health.

j. Health Net and Davies Medical Center including the physician component have completed their contract negotiations with the exception of six physicians.

10. ANNOUNCEMENT/PUBLIC COMMENTS -

President Foster recognized the following:

Mr. Bill Miles, Colonial Life who introduced two colleagues from the Home office in South Carolina.

11. ADJOURNMENT - There being no further business, President Foster adjourned the meeting at 5:10 P.M.

Randall B. Smith
Executive Director

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REPORT BY ACTUARY ON CASH BASIS FOR THE APRIL 10, 1997

MEETING OF THE HEALTH SERVICE BOARD

PLAN I

Experience for the period July 1, 1996 through March 31, 1997

	CONTRIBUTIONS	CLAIMS	LOSS RATIO FOR MONTH	LOSS RATIO CUMULATIVE
(1) MEDICAL BENEFITS				
Active Employees	$ 12,291,390	$ 12,043,588	123%	98%
Retired Employees (NM)	5,183,031	4,378,223	87	84
Retired Employees (M)	3,482,297	3,339,308	128	96
Adult Dependents (NM)	5,521,466	5,656,720	117	102
Adult Dependents (M)	753,442	614,179	111	82
Minor Dependents	3,091,710	2,372,463	101	77
TOTAL	$ 30,323,336	$ 28,404,481	114%	94%
(2) PRESCRIPTION DRUG BENEFIT				
Active Employees	$ 2,899,446	$ 3,613,177	144%	125%
Retired Employees (NM)	847,954	1,022,186	126	121
Retired Employees (M)	3,351,687	3,899,595	123	116
TOTAL	$ 7,099,087	$ 8,534,958	132%	120%
(3) VISION CARE BENEFIT				
Active Employees	$ 408,493	$ 421,563	85%	103%
Retired Employees (NM)	80,163	77,978	83	97
Retired Employees (M)	254,025	207,165	66	82
TOTAL	$ 742,681	$ 706,706	78%	95%
(4) ALL COVERAGES				
Active Employees	$ 15,599,329	$ 16,078,328	126%	103%
Retired Employees (NM)	6,111,148	5,478,387	93	90
Retired Employees (M)	7,088,009	7,446,068	123	105
Adult Dependents (NM)	5,521,466	5,656,720	117	102
Adult Dependents (M)	753,442	614,179	111	82
Minor Dependents	3,091,710	2,372,463	101	77
TOTAL	$ 38,165,104	$ 37,646,145	116%	99%

HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

THURSDAY, MAY 8, 1997 - 4:00 P.M.

AGENDA

DOCUMENTS DEPT
MAY 05 1997
SAN FRANCISCO
PUBLIC LIBRARY

1. Call to Order -

2. Pledge of Allegiance.

3. Roll Call:

President Foster	Commissioner Leal
Vice President Paretchan	Commissioner Schaefer
Commissioner Deignan	Commissioner Zvanski
Commissioner Heldfond	

4. Minutes of Regular Meeting of April 10, 1997 submitted for approval -

   Board Action:

5. Actuarial Consultant's Report -

   Board Action:

6. Old Business -

   a. Status of Municipal Executives Association Flexible Benefit Plan -

      Board Action:

7. Public Comment Regarding Matters Appearing or Not Appearing on the Agenda -

8. Discussion and Vote Pursuant to Sunshine Ordinance Section 67.11(a) on Whether to Conduct a Closed Session -

Board Action:

9. Possible Closed Session Held Pursuant to Brown Act Section 54956.9(c) and Sunshine Ordinance Section 67.11:

Conference with Legal Counsel - - Pending Litigation
Number of possible cases: 1
0 as plaintiff
1 as defendant

Board Action:

10. Discussion and Vote Pursuant to Brown Act Section 54957.1 and Sunshine Ordinance Section 67.14 on Whether to Disclose Action Taken or Discussions Held in Closed Session -

Motion: The Health Service Board finds that it is in the best interest of the public (not) to disclose its closed session deliberations re: pending litigation.

Board Action:

11. New Business -

a. Consideration of Recision of Previous Action to Include PERS Long Term Care Benefit Information in Open Enrollment Package (Zvanski) -

Board Action:

b. Policy on Health and Dental Coverage for Employees in Aetna, Safehealth Life, DentiCare and Safeguard Who do not File an Open Enrollment Application -

Board Action:

c. Status Report on 1997 Open Enrollment -

Board Action:

d. Resolution Authorizing Attendance of One Staff at Annual Voice Response User's Conference -

Board Action:

12. Executive Director's Report/Communications -

    a. Medical Claims Report

    b. PHN Cost Savings Report

13. Announcements/Other Public Comment -

14. Adjournment -

ACCESSIBLE MEETING POLICY

The meeting will be held at 1155 Market St., 4th Floor. The closest accessible BART station is located at Market St./Civic Center. Accessible MUNI lines serving this location are J, K, L, M, 6, 7, 8 and 21. For information about MUNI accessible services call 923-6142.

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Market and 8th Streets.

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The following services are available upon request:

- American sign language interpreters will be available upon request.
- A sound enhancement system will be available upon request at the meeting.

- Minutes of the meeting or hearing are available in alternative formats.

If you require the use of any of these services, please contact Mila A. Palarca at (415) 554-1737 at least 72 hours prior to the meeting.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, Boards, Councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION O F THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE AT 554-6075.

HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

THURSDAY, MAY 8, 1997 - 4:00 P.M.

AGENDA

Actions Taken

DOCUMENTS DEPT.
JUL 0 3 1997
SAN FRANCISCO
PUBLIC LIBRARY

1. Call to Order - 4:06 P.M.

2. Pledge of Allegiance.

3. Roll Call:

   Present:

President Foster	CommissionerHeldfond
Vice President Paretchan	Commissioner Schaefer
Commissioner Deignan	Commissioner Zvanski

   Absent:
   Commissioner Leal

4. Minutes of Regular Meeting of April 10, 1997 submitted for approval -

   Board Action: Approved (5-0 vote)

5. Actuarial Consultant's Report -

   Board Action: Report Accepted.

6. Old Business -

   a. Status of Municipal Executives Association Flexible Benefit Plan -

      Board Action: Information Item Only.

7. Public Comment Regarding Matters Appearing or Not Appearing on the Agenda -

8. Discussion and Vote Pursuant to Sunshine Ordinance Section 67.11(a) on Whether to Conduct a Closed Session -

Board Action: Approved Closed Session (5-1 vote)

9. Possible Closed Session Held Pursuant to Brown Act Section 54956.9(c) and Sunshine Ordinance Section 67.11:

Conference with Legal Counsel - - Pending Litigation
Number of possible cases: 1
0 as plaintiff
1 as defendant

Board Action: Approved (6-0 vote)

10. Discussion and Vote Pursuant to Brown Act Section 54957.1 and Sunshine Ordinance Section 67.14 on Whether to Disclose Action Taken or Discussions Held in Closed Session -

Motion: The Health Service Board finds that it is in the best interest of the public (not) to disclose its closed session deliberations re: pending litigation.

Board Action: Approved Disclosure and Set Special Meeting on Monday, May 12th at 9:00 A.M. (6-0 vote).

11. New Business -

a. Consideration of Recision of Previous Action to Include PERS Long Term Care Benefit Information in Open Enrollment Package (Zvanski) -

Board Action: Approved Rescinding Previous Action (6-0 vote)

b. Policy on Health and Dental Coverage for Employees in Aetna, Safehealth Life, DentiCare and Safeguard Who do not File an Open Enrollment Application -

Board Action: Approved Staff Recommendation (6-0 vote)

c. Status Report on 1997 Open Enrollment -

Board Action: Information Item Only.

d. Resolution Authorizing Attendance of One Staff at Annual Voice Response User's Conference -

Board Action: Approved (6-0 vote).

12. Executive Director's Report/Communications - Information Item Only.

    a. Medical Claims Report

    b. PHN Cost Savings Report

13. Announcements/Other Public Comment -

14. Adjournment - 5:40 P.M.

/97

HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

MINUTES

THURSDAY - MAY 8, 1997 - 4:00 P. M.

1. CALL TO ORDER - President Foster called the meeting to order at 4:06 P.M.

2. PLEDGE OF ALLEGIANCE -

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PUBLIC LIBRARY

3. ROLL CALL -

Present:

President Foster	Commissioner Heldfond
Vice President Paretchan	Commissioner Schaefer
Commissioner Deignan	Commissioner Zvanski

Absent:
Commissioner Leal

4. MINUTES OF REGULAR MEETING OFAPRIL 10, 1997 SUBMITTED FOR APPROVAL -

Commissioner Deignan moved to approve the minutes of the Regular Meeting of April 10, 1997. The motion was seconded and approved 5-0 vote.

5. ACTUARIAL CONSULTANT'S REPORT - RAEL & LETSON

Mr. Rael, Rael & Letson, submitted the April City Health Plan experience report (Exhibit 'A').

The April experience reflected a loss ratio for medical benefits of 113% (96% year-to-date), 129% for prescription drugs (121% year-to-date), 87% for vision (94% year-to-date) and 116% for all benefits (100% year-to-date).

The report was accepted. Information item only.

Note: Commissioner Zvanski arrived during presentation of this item.

6. OLD BUSINESS -

a. Status of Municipal Executives Association Flexible Benefit Plan -

Mr. Smith reviewed the MEA Flexible Benefits Plan history and reported that tentative agreement had been made in discussions with MEA on an expansion of their benefit package. Legal and taxation issues still need to be resolved with a special June enrollment period planned. Information item only.

7. PUBLIC COMMENT REGARDING MATTERS APPEARING OR NOT APPEARING ON THE AGENDA -

There was no public comment.

8. DISCUSSION AND VOTE PURSUANT TO SUNSHINE ORDINANCE SECTION 67.11(a) ON WHETHER TO CONDUCT A CLOSED SESSION -

Commissioner Heldfond made a motion which was seconded to hold a closed session. The motion was adopted 5-1vote, Deignan.

9. POSSIBLE CLOSED SESSION HELD PURSUANT TO BROWN ACT SECTION 54956.9(c) AND SUNSHINE ORDINANCE SECTION 67.11:

Conference with Legal Counsel - - - Pending Litigation
Number of possible cases: 1
0 as plaintiff
1 as defendant

10. DISCUSSION AND VOTE PURSUANT TO BROWN ACT SECTION 54957.1 AND SUNSHINE ORDINANCE SECTION 67.14 ON WHETHER TO DISCLOSE ACTION TAKEN OR DISCUSSIONS HELD IN CLOSED SESSION -

Motion: The Health Service Board finds that it is in the best interest of the public (not) to disclose its closed session deliberations re: pending litigation.

The Board finds that it was in the public's interest to disclose their deliberations. President Foster announced that a Special Meeting will be held on Monday, April 12 at 9:00 A.M. for the purpose of determining options to communicate the availability of the long term care benefits to the membership. Information item only.

11. NEW BUSINESS -

a. Consideration of Recision of Previous Action to Include PERS Long Term Care Benefit Information in Open enrollment Package (Zvanski) -

Commissioner Zvanski made a motion, which was seconded, to rescind the previous action of the Board to include PERS Long Term Care information in the Open Enrollment mailing. The motion was adopted 6-0 vote.

11. NEW BUSINESS - (cont'd.)

b. Policy on Health and Dental Coverage for Employees in Aetna, Safehealth Life, DentiCare and Safeguard Who do not File an Open Enrollment Application -

Mr. Smith presented staff's recommendation on the disposition of those individuals who do not respond after the 2nd notification letter to be sent in mid-June. After discussion, Commissioner Heldfond made a motion, which was seconded, to approve staff's recommendation. The motion was adopted 6-0 vote.

c. Status Report on 1997 Open Enrollment -

Mr. Smith reported on the first eight days of open enrollment and provided activity reports (Exhibit 'B' to 'B-4') to the Board. Information item only.

d. Resolution Authorizing Attendance of One Staff at Annual Voice Response User's Conference -

Commissioner Deignan made a motion, which was seconded, to approve the Resolution approving attendance by one staff member at the Annual Voice Response Conference. The motion was adopted 6-0 vote.

12. EXECUTIVE DIRECTOR'S REPORT /COMMUNICATIONS -

a. As of the end of April, the outstanding claim count stood at 16,525 versus 17,891 at the end of March. Staffing was at 78% for the month and 81% for the year to date. There have been 237,682 claims received to date versus 213,261 last year (Exhibit 'C').

b. The Preferred Health Network April Cost Savings Report (Exhibit 'D') was presented to the Board.

c. The PCS Manufacturer's Formulary Rebate Report (Exhibit 'E') was presented to the Board.

d. The quarterly Statement of Premiums Collected and Disbursed (Exhibit 'F') was presented to the Board.

e. The Human Rights Commission would be responded to regarding their erroneous assumption that the Health Service Board is contemplating an arrangement with PERS to offer long term care.

13. ANNOUNCEMENT/PUBLIC COMMENTS -

President Foster recognized the following:

a. Loris Roulette, retired employee who inquired about deceased employees in the System.

b. Dennis Kruger, Firefighters Local 798 who again inquired about the status letter on the Disabled Public Safety Officers Act. Staff acknowledged that a letter was promised.

14. ADJOURNMENT - There being no further business, President Foster adjourned the meeting at 5:40 P.M.

Randall B. Smith
Executive Director

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REPORT BY ACTUARY ON CASH BASIS FOR THE MAY 8, 1997

MEETING OF THE HEALTH SERVICE BOARD

PLAN I

Experience for the period July 1, 1996 through April 30, 1997

	CONTRIBUTIONS	CLAIMS	LOSS RATIO FOR MONTH	LOSS RATIO CUMULATIVE
(1) MEDICAL BENEFITS				
Active Employees	$ 13,625,969	$ 13,539,157	112%	99%
Retired Employees (NM)	5,759,162	4,893,700	89	85
Retired Employees (M)	3,874,631	3,768,913	110	97
Adult Dependents (NM)	6,137,217	6,614,814	156	108
Adult Dependents (M)	839,391	697,206	97	83
Minor Dependents	3,437,910	2,689,536	92	78
TOTAL	$ 33,674,280	$ 32,203,326	113%	96%
(2) PRESCRIPTION DRUG BENEFIT				
Active Employees	$ 3,217,018	$ 4,050,455	138%	126%
Retired Employees (NM)	942,099	1,148,394	134	122
Retired Employees (M)	3,729,824	4,353,103	120	117
TOTAL	$ 7,888,941	$ 9,551,952	129%	121%
(3) VISION CARE BENEFIT				
Active Employees	$ 453,414	$ 467,323	102%	103%
Retired Employees (NM)	89,065	84,366	72	95
Retired Employees (M)	282,677	226,977	69	80
TOTAL	$ 825,156	$ 778,666	87%	94%
(4) ALL COVERAGES				
Active Employees	$ 17,296,401	$ 18,056,935	117%	104%
Retired Employees (NM)	6,790,326	6,126,460	95	90
Retired Employees (M)	7,887,132	8,348,993	113	106
Adult Dependents (NM)	6,137,217	6,614,814	156	108
Adult Dependents (M)	839,391	697,206	97	83
Minor Dependents	3,437,910	2,689,536	92	78
TOTAL	$ 42,388,377	$ 42,533,944	116%	100%

HEALTH SERVICE BOARD

May 12, 1997

The Agenda and Minutes of this meeting are missing.

San Francisco Public Library
Government Information Center

HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

THURSDAY, JUNE 12, 1997 - 4:00 P.M.

AGENDA

DOCUMENTS DEPT.
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SAN FRANCISCO
PUBLIC LIBRARY

1. Call to Order -

2. Pledge of Allegiance

3. Roll Call:

President Foster	Commissioner Leal
Vice President Paretchan	Commissioner Schaefer
Commissioner Deignan	Commissioner Zvanski
Commissioner Heldfond	

4. Minutes of Regular Meeting of May 8, 1997 and Special Meeting of May 12, 1997 submitted for approval -

   Board Action:

5. Actuarial Consultant's Report -

   Board Action:

6. Old Business -

   a. Status of Municipal Executives Association Flexible Benefit Plan -

      Board Action:

   b. Status Report on 1997 Open Enrollment -

      Board Action:

7. New Business -

a. Consideration of Contract with Chinese Hospital and Chinese Community Health Care Association -

Board Action:

b. Consideration of Long Term Disability Vendor for SEIU Represented Employees -

Board Action:

c. Discussion of Prepaid Dental Plans Provider Base (Commissioner Paretchan) -

Board Action:

d. Discussion of Durable Medical Equipment Coverage for Health Plans (Commissioner Zvanski) -

Board Action:

e. Consideration of Formal Policy on the Release of Health Service System Member's Mailing Information (Commissioner Schaefer)

Board Action:

f. Consideration of Resolution Waiving 1997-98 Administrative Costs for the Dependent Care Reimbursement Plan and Medical Reimbursement Plan -

Board Action:

g. Election of Officers for 1997-98 Fiscal Year -

Board Action:

8. Consent Calendar:

All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff):

a. Appeal of Denial to Add a Dependent -

HSS No. 33832

Board Action:

9. Executive Director's Report/Communications - Information items only.

a. Medical Claims Report
b. PHN Cost Savings Report

10. Announcements/Other Public Comment -

11. Adjournment -

ACCESSIBLE MEETING POLICY

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HEALTH SERVICE BOARD

June 12, 1997

The Minutes of this meeting are missing.

San Francisco Public Library
Government Information Center

HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

THURSDAY, JULY 10, 1997 - 4:00 P.M.

AGENDA

DOCUMENTS DEPT.
JUL 03 1997
SAN FRANCISCO
PUBLIC LIBRARY

1. Call to Order -

2. Pledge of Allegiance.

3. Roll Call:

President Paretchan	Commissioner Leal
Vice President Heldfond	Commissioner Schaefer
Commissioner Deignan	Commissioner Zvanski
Commissioner Foster	

4. Minutes of Regular Meeting of June 12, 1997, submitted for approval -

   Board Action:

5. Actuarial Consultant's Report -

   Board Action:

6. Old Business -

   a. Status of Municipal Executives Association Flexible Benefit Plan -

      Board Action:

   b. Status Report on 1997 Open Enrollment -

      Board Action:

6. Old Business - (cont'd.)

   c. Consideration of Long Term Disability Vendor for SEIU Represented Employees

      Board Action:

   d. Discussion of Durable Medical Equipment Coverage for Health Plans - (Commissioner Zvanski)

      Board Action:

   e. Consideration of Formal Policy on the Release of Health Service System Member's Mailing Information (Commissioner Schaefer) -

      Board Action:

7. New Business -

   a. Review of Implementation Plan for Lucent Technologies Communication System and Interactive Voice Response -

      Board Action:

   b. Resolution Approving Staff Attendance at IFEBP Benefit Communication Institute Conference, August 18-20, San Diego -

      Board Action:

8. Consent Calendar: None

9. Executive Director's Report/Communications - Information Item Only.

   a. Medical Claims Report

10. Announcements/Other Public Comment -

11. Adjournment -

HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

THURSDAY, JULY 10, 1997 - 4:00 P.M.

AGENDA

Action Taken

DOCUMENTS DEPT.
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SAN FRANCISCO
PUBLIC LIBRARY

1. Call to Order - 4:09 P.M.

2. Pledge of Allegiance.

3. Roll Call:
   Present:

President Paretchan	Commissioner Foster
Vice President Heldfond	Commissioner Schaefer
Commissioner Deignan	Commissioner Zvanski

   Absent: Commissioner Leal

4. Minutes of Regular Meeting of June 12, 1997, submitted for approval -

   Board Action: Approved (6-0 vote) Deignan/Zvanski

5. Actuarial Consultant's Report -

   Board Action: Report Accepted. Deignan/Zvanski

6. Old Business -

   a. Status of Municipal Executives Association Flexible Benefit Plan -

      Board Action: Approved (6-0 vote) Deignan/Zvanski

   b. Status Report on 1997 Open Enrollment -

      Board Action: Information Item Only

6. Old Business - (cont'd.)

   c. Consideration of Long Term Disability Vendor for SEIU Represented Employees

      Board Action: Approved (6-0 vote) Zvanski/Deignan

   d. Discussion of Durable Medical Equipment Coverage for Health Plans - (Commissioner Zvanski)

      Board Action: Put to rest (6-0 vote) Zvanski/Deignan

   e. Consideration of Formal Policy on the Release of Health Service System Member's Mailing Information (Commissioner Schaefer) -

      Board Action: Approved (6-0 vote) Zvanski/Deignan

7. New Business -

   a. Review of Implementation Plan for Lucent Technologies Communication System and Interactive Voice Response -

      Board Action: Information Item Only

   b. Resolution Approving Staff Attendance at IFEBP Benefit Communication Institute Conference, August 18-20, San Diego -

      Board Action: Withdrawn by the Executive Director.

8. Consent Calendar: None

9. Executive Director's Report/Communications - Information Item Only.

   a. Medical Claims Report

10. Announcements/Other Public Comment -

11. Adjournment - 5:30 P.M.

HEALTH SERVICE SYSTEM
REGULAR MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

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PUBLIC LIBRARY

MINUTES

THURSDAY - JULY 10, 1997 - 4:00 P. M.

DOCUMENTS DEPT.
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SAN FRANCISCO
PUBLIC LIBRARY

1. CALL TO ORDER - President Paretchan called the meeting to order at 4:03 P.M.

2. PLEDGE OF ALLEGIANCE -

3. ROLL CALL -

Present:

President Paretchan	Commissioner Foster
Vice President Heldfond	Commissioner Schaefer
Commissioner Deignan	Commissioner Zvanski

Absent:
Commissioner Leal

4. MINUTES OF REGULAR MEETING OF JUNE 12, 1997, SUBMITTED FOR APPROVAL -

Commissioner Deignan moved to approve the minutes of the Regular Meeting of June 12, 1997, with the following correction at page 4, item 7g:

The nomination for Vice President of the Board was by Commissioner Schaefer instead of Zvanski. Commissioner Zvanski seconded the motion and it was approved by the vote of 6-0.

5. ACTUARIAL CONSULTANT'S REPORT - RAEL & LETSON

Mr. Tito Rael, Rael & Letson, presented the June City Health Plan experience report (Exhibit 'A').

The June experience reflected a loss ratio for medical benefits of 92% (98% year-to-date), 175% for prescription drugs (126% year-to-date), 72% for vision (92% year-to-date), and 106% for all benefits (103% year-to-date).

The report was unanimously accepted by the Board as an information item only upon motion by Commissioner Deignan and second by Commissioner Zvanski.

6. OLD BUSINESS -

a. Status of Municipal Executives Association Flexible Benefit Plan -

Following discussion regarding the time sensitivity of this item, Vice President Heldfond moved and Commissioner Deignan seconded to authorize the issuance of the Request for Proposals for the Municipal Executives' Flexible Benefits Plan Third Party Administrator.

b. Status Report on 1997 Open Enrollment -

Mr. Howell, Acting Executive Director, informed Board members that Open Enrollment is closed and that any requests for changes must be made in writing and go through the appeals process. President Paretchan discussed the June 1997 Appeals Report. the Board accepted this report without a vote because it was an information item only.

c. Consideration of Long Term Disability Vendor for SEIU Represented Employees -

Mr. Tito Rael described the activity leading to the staff recommendation. He noted that eleven carriers were invited to bid, five declined, two provided quotes and no response was received from the others. He pointed out that one of the quoting carriers did not appear to comply with the City's requirement for nondiscrimination in contracts, Chapter 12B of the Administrative Code.

Mr. Salman Khan of CIGNA explained the schedule for his company's compliance with this requirement but, upon questioning by staff, acknowledged that such compliance would not be timely.

Mr. Rael continued, stating that the recommendation to award the contract to UNUM was based upon an analysis of cost and rates, and even if CIGNA were compliant with Chapter 12B requirements, the recommendation would be the same.

Vice President Heldfond moved and Commissioner Deignan seconded to accept the staff recommendation. The motion was approved by the vote of 5-0 (Vice President Heldfond excused).

Commissioner Zvanski moved and Commissioner Deignan seconded to adopt the Resolution Approving Award of the Contract for Long Term Disability Coverage for Employees Represented by the Service Employees International Union. The motion was approved by the vote of 5-0 (Vice President Heldfond excused).

6. OLD BUSINESS - (cont'd.)

d. Discussion of Durable Medical Equipment Coverage for Health Plans (Commissioner Zvanski) -

Commissioner Zvanski stated that she was seeking a definition for standardized benefits in this area.

Commissioner Foster commented that it would be nearly impossible to standardize the benefits for all vendors and compel them to comply. He added that many different contracts are involved and trying to enforce standardized benefits would have a dramatic impact on cost.

Mr. Ed Logue of Foundation Health Plan cited the differences in a variety of coverages and enumerated the range of problems associated with standardization.

Following further discussion, the Board members determined by consensus that no further action would be taken on this item until the next applicable RFP is issued.

e. Consideration of Formal Policy on the Release of health Service System Member's Mailing Information (Commissioner Schaefer) -

Commissioner Schaefer explained the essence of the resolution. Commissioner Zvanski made a motion, which was seconded by Commissioner Deignan to adopt the Resolution Adopting Formal Policy on the Release of Health Service System Members' Mailing Information. The motion was approved by the vote of 6-0.

7. NEW BUSINESS -

a. Review of Implementation Plan for Lucent Technologies Communication System and Interactive Voice Response -

Mr. Leadbeater presented this item and responded to questions from Board member as follows:

President Paretchan regarding staffing, changes outside of open enrollment, confidentiality, and access by vendors;

Vice President Heldfond regarding data interface;

Commissioner Foster regarding updates, downloading and claims files in the future; and

7. NEW BUSINESS - (cont'd.)

Commissioner Zvanski regarding other technical problems such as addressing the needs of the hearing-impaired.

No action was required as this item was for information only.

b. Resolution Approving Staff Attendance at IFEBP Benefit Communication Institute Conference, august 18-20, San Diego -

In response to Vice President Heldfond, Mr. Howell explained the basis for withdrawing the item from consideration.

Following extensive discussion, Vice President Heldfond moved to adopt the Resolution Approving Staff Attendance at IFEBP Benefit Communication Institute Conference, August 18-20, San Diego, and to use monies from the Trust Fund as the source for this expenditure. The motion was seconded by Commissioner Foster and approved by the vote of 6-0.

8. CONSENT CALENDAR - NONE

9. EXECUTIVE DIRECTOR'S REPORT /COMMUNICATIONS -

The Medical Claims Report was presented to and accepted by the Board as an information item only.

10. ANNOUNCEMENT/PUBLIC COMMENTS -

a. Next regular meeting of Health Service Board -

Following discussion, Commissioner Deignan moved and Commissioner Zvanski seconded to hold the next regular meeting of the Board on Thursday, august 21 (instead of the 14th), at 2:00 P.M., with a closed session at that time regarding the Controller's Report for Audit Number 96073. The motion was approved by the vote of 6-0.

10. ANNOUNCEMENT/PUBLIC COMMENTS - (cont'd.)

b. Special Meeting of Health Service Board -

Following discussion, Commissioner Deignan moved and Commissioner Zvanski seconded to schedule a special meeting of the Board on Thursday, July 31, 1997, at 1:00 P.M., for the following purposes:

1. Award of Contract for Municipal Executives' Flexible Benefits Plan Third Party Administrator.

2. Policy Discussion of Trust Fund Budgeting and Use for Training and Travel.

3. Request for Commissioner Schaefer and Deputy City Attorney Stricker-Croley Travel.

The motion was approved by the vote of 6-0. President Paretchan directed staff to invite the Controller to this special meeting for discussion of the Trust Fund issue.

11. ADJOURNMENT - There being no further business, the meeting was adjourned by President Paretchan 5:30 P.M.

Frederic A. Howell
Acting Executive Director

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REPORT BY ACTUARY ON CASH BASIS FOR THE JULY 10, 1997
MEETING OF THE HEALTH SERVICE BOARD
PLAN I

Experience for the period July 1, 1996 through June 30, 1997

	CONTRIBUTIONS	CLAIMS	LOSS RATIO FOR MONTH	LOSS RATIO CUMULATIVE
(1) MEDICAL BENEFITS				
Active Employees				
Retired Employees (NM)				
Retired Employees (M)				
Adult Dependents (NM)				
Adult Dependents (M)				
Minor Dependents				
TOTAL	$ 41,200,209	$ 40,263,350	92%	98%
(2) PRESCRIPTION DRUG BENEFIT				
Active Employees	$ 3,987,785	$ 5,134,501	148%	129%
Retired Employees (NM)	1,125,483	1,443,939	211	128
Retired Employees (M)	4,453,735	5,497,963	200	123
TOTAL	$ 9,567,003	$ 12,076,403	175%	126%
(3) VISION CARE BENEFIT				
Active Employees	$ 562,294	$ 563,311	75%	100%
Retired Employees (NM)	106,427	98,188	73	92
Retired Employees (M)	337,589	265,036	64	79
TOTAL	$ 1,006,310	$ 926,535	72%	92%
(4) ALL COVERAGES				
Active Employees				
Retired Employees (NM)				
Retired Employees (M)				
Adult Dependents (NM)				
Adult Dependents (M)				
Minor Dependents				
TOTAL	$ 51,773,522	$ 53,266,288	106%	103%

HEALTH SERVICE SYSTEM
SPECIAL MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

THURSDAY - JULY 31, 1997 - 1:00 P. M.

AGENDA

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1. Call to Order:

2. Pledge of allegiance -

3. Roll Call:

President Paretchan	Commissioner Leal
Vice President Heldfond	Commissioner Schaefer
Commissioner Deignan	Commissioner Zvanski
Commissioner Foster	

4. Public Comment on Matters Appearing or Not Appearing on the Agenda -

5. Approval of Minutes of Regular Meeting of July 10, 1997 -

6. Special Order of Business -

   a. Award of Contract for Municipal Executive's Third Party Administrator Flexible Benefits Plan

      Board Action:

   b. Policy Discussion of Trust fund Budgeting and Use for Training and Travel

      Board Action:

   c. Request for Commissioner Schaefer and Deputy City Attorney Stricker-Croley Travel

      Board Action:

7. Adjournment -

ACCESSIBLE MEETING POLICY

The meeting will be held at 1155 Market St., 4th Floor. The closest accessible BART station is located at Market St./Civic Center. Accessible MUNI lines serving this location are J, K, L, M, 6, 7, 8 and 21. For information about MUNI accessible services call 923-6142.

There is accessible parking available at the following locations:

Market and 8th Streets.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available.

The following services are available upon request:

- American sign language interpreters will be available upon request.
- A sound enhancement system will be available upon request at the meeting.
- Minutes of the meeting or hearing are available in alternative formats.

If you require the use of any of these services, please contact Mila A. Palarca at (415) 554-1737 at least 72 hours prior to the meeting.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, Boards, Councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION O F THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE AT 554-6075.

HEALTH SERVICE BOARD

July 31, 1997

The Minutes of this meeting are missing.

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HEALTH SERVICE SYSTEM
SPECIAL MEETING
OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
44 GOUGH STREET, ROOMS 105 & 106
SAN FRANCISCO, CA 94102-1233

TUESDAY, AUGUST 12, 1997 - 2:00 P.M.

AGENDA

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1. **Call to Order**

2. **Pledge of Allegiance**

3. **Roll Call**

President Paretchan	**Commissioner Leal**
Vice President Heldfond	**Commissioner Schaefer**
Commissioner Deignan	**Commissioner Zvanski**
Commissioner Foster	

4. **Public Comment on all matters pertaining to the special meeting.**

5. **Vote on whether to hold closed session to confer with legal counsel regarding threatened litigation relating to the Municipal Executive Association ("MEA") Flexible Benefits Plan. (San Francisco Administrative Code section 67.11 (a).)**

   Board Action:

6. **Conference with legal counsel in closed session, pursuant to Government Code sections 54956.9(b)(1) & (b)(3)(D), and San Francisco Administrative Code section 67.11(b)(2): Anticipated litigation as defendant.**

7. Reconvene in open session:

   a. Possible report on action taken in closed session. (Government Code section 54947.1(a)(2), and San Francisco Administrative Code section 67.14(b).)

   b. Vote to elect whether to disclose any or all discussions held in closed session. (San Francisco Administrative Code section 67.14(b).)

      Board Action:

8. Special Order of Business:

   Consideration and possible award of contract or rejection of bids for third party provider for MEA Flexible Benefits Plan.

   Board Action

9. Adjournment

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AUG 12 1997

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NOTICE OF MEETING CANCELLATION

NOTICE IS HEREBY GIVEN THAT THE

SPECIAL MEETING

OF THE HEALTH SERVICE BOARD

OF THE CITY AND COUNTY OF SAN FRANCISCO

ORIGINALLY SCHEDULED FOR

TUESDAY, AUGUST 12, 1997, AT 2:00 P.M.,

IN ROOMS 105 & 106 AT 44 GOUGH STREET

IS NOW CANCELLED.

NOTICE IS ALSO HEREBY GIVEN THAT

A *SPECIAL MEETING*

OF THE HEALTH SERVICE BOARD

OF THE CITY AND COUNTY OF SAN FRANCISCO

NOW WILL BE HELD ON

WEDNESDAY, AUGUST 13, 1997, AT 2:00 P.M.

IN THE SECOND FLOOR CONFERENCE ROOM

AT 1155 MARKET STREET.

HEALTH SERVICE SYSTEM
A DIVISION OF THE DEPARTMENT OF HUMAN RESOURCES
CITY AND COUNTY OF SAN FRANCISCO

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SPECIAL MEETING
OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
1155 MARKET STREET, 2ND FLOOR CONFERENCE ROOM
SAN FRANCISCO, CA 94103-1523

WEDNESDAY, AUGUST 13, 1997 - 2:00 P.M.

AGENDA

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Roll Call**

   President Paretchan
   Vice President Heldfond
   Commissioner Deignan
   Commissioner Foster
   Commissioner Leal
   Commissioner Schaefer
   Commissioner Zvanski

4. **Public Comment on all matters pertaining to the special meeting.**

5. **Vote on whether to hold closed session to confer with legal counsel regarding threatened litigation relating to the Municipal Executive Association ("MEA") Flexible Benefits Plan. (San Francisco Administrative Code section 67.11 (a).)**

   Board Action:

6. **Conference with legal counsel in closed session, pursuant to Government Code sections 54956.9(b)(1) & (b)(3)(D), and San Francisco Administrative Code section 67.11(b)(2): Anticipated litigation as defendant; number of potential cases is unknown.**

7. Reconvene in open session:

   a. Possible report on action taken in closed session. (Government Code section 54957.1(a)(2), and San Francisco Administrative Code section 67.14(b).)

   b. Vote to elect whether to disclose any or all discussions held in closed session. (San Francisco Administrative Code section 67.14(b).)

   Board Action:

8. Special Order of Business:

   Consideration and possible award of contract or rejection of bids for third party provider for MEA Flexible Benefits Plan.

   Board Action:

9. Adjournment

SPECIAL MEETING
OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
1155 MARKET STREET, SECOND FLOOR CONFERENCE ROOM
SAN FRANCISCO, CA 94103-1523

WEDNESDAY -AUGUST 13, 1997 - 2:00 P. M.

MINUTES

1. Call to Order: 2:04 P.M.

2. Pledge of allegiance -

3. Roll Call:

   Present:

   President Paretchan — Commissioner Schaefer
   Commissioner Deignan — Commissioner Zvanski
   Commissioner Foster

   Absent:

   Vice President Heldfond (Excused)
   Commissioner Leal

4. Public Comment on Matters Pertaining to the Special Meeting -

   Mr. Vitaly Troyan, President of M.E.A., commented on the delay in implementing the Flexible Benefit Plan, pointed out that there were 650 total members in M.E.A. with 106 new members being deprived of benefits and he requested that the Board expedite its decision to award the TPA contract.

   President Paretchan stated that the Board is trying to do what is best for the M.E.A. and the System.

5. Vote on whether to hold closed session to confer with legal counsel regarding threatened litigation relating to the Municipal Executive Association ("MEA") Flexible Benefits Plan. (San Francisco Administrative Code section 67.11(a) -

   Board Action: Commissioner Foster made a motion, which was seconded by Commissioner Zvanski, to meet in closed session to discuss this matter. The motion was approved by the vote of 5-0.

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6. The Board went into Conference with Legal Counsel in Closed Session at 2:20 P.M., Pursuant to government Code Sections 54956.0(b)(1) & (b)(3)(D), and San Francisco Administrative Code Section 67.11(b)(2): anticipated litigation as Defendant; Number of Potential Cases is Unknown.

Attendees in Closed Session:

President Paretchan	Commissioner Schaefer
Commissioner Zvanski	Teresa Stricker-Croley
Commissioner Deignan	Rob Leadbeater
Commissioner Foster	Fred Howell

7. Reconvene in Open Session:

The open session was reconvened at 3:09 P.M.

a. Possible Report on Action Taken in Closed Session. (Government Code Sction 54957.1(a)(2), and San Francisco Administrative Code Section 67.14(b) -

b. Vote to Elect Whether to Disclose Any or All Discussions Held in Closed Session. (San Francisco Administrative Code Section 67.14(b) -

Board Action: Commissioner Schaefer made a motion, which was seconded by Commissioner Deignan, to not disclose any of the discussion held in closed session. The motion was approved by the vote of 5-0.

8. Special Order of Business -

a. Consideration of Possible Award of Contract or Rejection of Bids for Third Party Administrator for MEA Flexible Benefits Plan.

Board Action: Following discussion of the plan year corresponding to the fiscal year and the applicability of benefits, Commissioner Deignan made a motion, which was seconded by Commissioner Foster, to adopt Resolution No. 97-01, (Exhibit 'A') approving award of the contract to Employee Benefit Specialists for third party administrator services for the flexible benefits plan covering City employees represented by the Management Employees Association. The motion was approved by the vote of 4-1 Commissioner Zvanski opposed.

Mr. Douglas Puffenbarger, Colonial Insurance Company, said that his firm appreciated the opportunity to bid for this contract and he apologized for appearing to be cast as the spoiler in this process.

Mr. Vitaly Troyan, M.E.A., expressed deep gratitude for the Board's decision.

9. Adjournment - There being no further business, the meeting was adjourned by President Paretchan at 3:15 P.M.

Frederic A. Howell
Acting Executive Director

HEALTH SERVICE SYSTEM
A DIVISION OF THE DEPARTMENT OF HUMAN RESOURCES
CITY AND COUNTY OF SAN FRANCISCO

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SPECIAL MEETING
OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
1155 MARKET STREET, 2ND FLOOR CONFERENCE ROOM
SAN FRANCISCO, CA 94103-1523

THURSDAY, AUGUST 21, 1997 - 2:00 P.M.

AGENDA

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Please note the change of time and order of proceedings for this meeting. Immediately following the call to order, roll call and public comment on agenda items, the Board is expected to go into closed session. The Board will not reconvene in public session until the normal meeting time of 4:00 P.M.

==========

1. **Call to Order**

2. **Roll Call**

President Paretchan	Commissioner Leal
Vice President Heldfond	Commissioner Schaefer
Commissioner Deignan	Commissioner Zvanski
Commissioner Foster	

3. **Public comment on all matters on the agenda.**

4. **Vote on whether to hold closed sessions to confer with legal counsel regarding (1) potential litigation relating to the results of the Controller's audit of HSS, and (2) threatened litigation relating to the Municipal Executive Association ("MEA") Flexible Benefits Plan. (San Francisco Administrative Code section 67.11 (a).)**

   Board Action:

5. **Conference with legal counsel in closed session pursuant to Government Code sections 54956.9(b)(1), 54956.9(b)(3)(B) and 54956.9(c) and San Francisco Administrative Code Section 67.11(b)(2). The discussion will focus on the Controller's audit of the Health Service System. The City or Health Service System may be involved in potential litigation as a plaintiff or defendant. The number of potential cases is unknown.**

6. Conference with legal counsel in closed session regarding threatened litigation relating to the MEA Flexible Benefits Plan, pursuant to Government Code sections 54956.9(b)(1) & (b)(3)(D), and San Francisco Administrative Code section 67.11(b)(2): Anticipated litigation with the City or Health Service System as defendant. The number of potential cases is unknown.

7. Reconvene in open session:

   a. Pledge of Allegiance

   b. Possible report on action taken in closed sessions.
      (Government Code section 54957.1(a)(2), and San Francisco Administrative Code section 67.14(b).)

   c. Vote to elect whether to disclose any or all discussions held in closed sessions. (San Francisco Administrative Code section 67.14(b).)

      Board Action:

8. Minutes of Special Meeting of July 31, 1997, and Special Meeting of August 13, 1997, submitted for approval -

   Board Action:

9. Actuarial Consultant's Report -

   Board Action:

10. New Business -

    a. Discussion and possible approval of Rule Change to eliminate six-month waiting period for dental procedures through Delta Dental.

       Board Action:

    b. Discussion and possible approval of request to distribute long-term care information to employees and retirees.

       Board Action:

    c. Discussion and possible authorization of staff to forward to the Mayor and Board of Supervisors a supplemental appropriation request for additional staffing, underbudgeted administrative items and office improvements.

       Board Action:

10. New Business (cont'd)-

    d. Discussion of Acupuncture Provider Network (AcuNet) acquisition by Landmarkhealthcare and possible authorization for staff to amend agreement term and name of contractor.

       Board Action:

    e. Discussion of any item submitted by a Board member for future discussion.

11. Executive Director's Report and Communications - Information Only

    a. Medical Claims Report

12. Announcements and Other Public Comment on any matter falling within the Health Service Board's jurisdiction-

13. Adjournment

ACCESSIBLE MEETING POLICY

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HEALTH SERVICE SYSTEM
SPECIAL MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, SECOND FLOOR
SAN FRANCISCO, CALIFORNIA

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THURSDAY, AUGUST 21, 1997 - 2:00 P.M.

MINUTES

1. Call to Order - 2:05 P. M.

2. Roll Call:
Present:
President Paretchan — Commissioner Schaefer
Vice President Heldfond — Commissioner Zvanski
Commissioner Deignan (arrived at 2:26 P.M.)

Absent: Commissioner Leal
Excused: Commissioner Foster

3. Public comment on all matters on the agenda.

4. Vote on whether to hold closed session to confer with legal counsel regarding litigation on the following items:

   1) Potential litigation relating to the results of the Controller's audit of HSS; and

   2) Threatened litigation relating to the Municipal Executive Association ("MEA") Flexible Benefits Plan. (San Francisco Administrative Code Section 67.11 (a)).

   Board Action: Commissioner Deignan made a motion, which was seconded by Commissioner Zvanski, to meet in closed session to discuss these matters. The motion was approved by the vote of 5-0.

5. Conference with legal counsel in closed session pursuant to Government Code sections 54956.9(b)(1), 54956.9(b)(3)(B) and 54956.9(c) and San Francisco Administrative Code Section 67.11(b)(2). The discussion will focus on the Controller's audit of the Health Service System. The City or Health Service System may be involved in potential litigation as a plaintiff or defendant. The number of potential cases is unknown.

The following persons were in attendance at the closed session:

President Paretchan	John Madden
Vice President Heldfond	Fred Howell
Commissioner Deignan	Noriaki Hirasuna
Commissioner Schaefer	Elena Chiong
Commissioner Zvanski	Tito Rael
Andrea Gourdine	Teresa Stricker-Croley

6. Conference with legal counsel in closed session regarding threatening litigation relating to the MEA Flexible Benefits Plan, pursuant to Government Code sections 54956.9(b)(1) & (b)(3)(D), and San Francisco Administrative Code section 67.11(b)(2): Anticipated litigation with the City or Health Service System as defendant. The number of potential cases is unknown.

The following persons were in attendance at the closed session:

President Paretchan	Commissioner Zvanski
Vice President Heldfond	Fred Howell
Commissioner Deignan	Tito Rael
Commissioner Schaefer	Teresa Stricker-Croley

7. Reconvened in open session:

The open session was reconvened at 4:00 P.M.

a. Pledge of Allegiance -

b. Possible report on action taken in closed session.
(Government Code section 54957.1(a)(2), and San Francisco Administrative Code section 67.14(b).)

Board Action: President Paretchan stated that action taken by the Board will be reported at a future meeting.

7. Reconvened in open session: (cont'd.)

c. Vote to elect whether to disclose any or all discussions held in closed session. (San Francisco Administrative Code section 67.14(b).)

Board Action: Commissioner Deignan made a motion, which was seconded by Commissioner Zvanski, to not disclose any of the discussion held in closed session. The motion was approved by the vote of 5-0.

8. Minutes of Special Meeting of July 31, 1997, and Special Meeting of August 13, 1997, submitted for approval -

July 31st Special Meeting -
These minutes were not presented for action

August 13th Special Meeting -
Commissioner Schaefer suggested that names of attendees at the closed session should be included in the minutes. Commissioner Zvanski pointed out that the vote on Item 8a was not unanimous and that she voted "no" on this item.

Vice President Heldfond noted that those minutes should reflect award of the MEA Flexible Benefits Plan TPA contract for only the current fiscal year.

Board Action: Vice President Heldfond made a motion, which was seconded by Commissioner Schaefer, to approve the minutes of the Special Meeting of August 13, 1997, with corrections as stated above. The motion was unanimously approved.

9. Actuarial Consultant's Report -

Mr. Tito Rael explained that the regular monthly report was not available. However, he did provide a comparison of monthly claim costs and stated that additional information would be presented at the next meeting.

Board Action: None required or taken.

10. New Business -

a. Discussion and possible approval of Rule Change to eliminate six-month waiting period for dental procedures through Delta Dental -

President Paretchan presented this item and, following brief discussion, requested that it be calendared at the next regular meeting.

Board Action: By consensus, the Board agreed to continue this matter to the meeting of September 11, 1997.

10. New Business - (cont'd.)

b. Discussion and possible approval of request to distribute long-term care information to employees and retirees -

Mr. Howell presented the item and Vice President Heldfond stated that under no circumstances did the events described in the June 27 HMS letter occur. He added that US Care should be told that there is no contract for this service and that they are invited to stay in the loop for future consideration.

Board Action: Vice President Heldfond requested and by consensus, the Board directed that staff respond to letters from HMS of June 27, 1997, and from Sam Kaplan of July 16, 1997.

c. Discussion and possible authorization of staff to forward to the Mayor and Board of Supervisors a supplemental appropriation request for additional staffing, underbudgeted administrative items and office improvements -

Commissioner Zvanski expressed concern over the state of the Division's financial condition and stated that her intent was to ensure support for a supplemental appropriation request. She suggested that a general request be forwarded for regular processing and a special request forwarded for immediate processing.

Board Action: Following further discussion, Vice President Heldfond recommended that staff be directed to prepare a supplemental appropriation request as quickly as possible and return to the Board's Budget Committee for review prior to submitting it for processing. By consensus, the Board supported this recommendation.

d. Discussion of Acupuncture Provider Network (AcuNet) acquisition by Landmark Healthcare and possible authorization for staff to amend agreement term and name of contract -

Mr. Howell presented this item and explained the basis for the request.

Board Action: By consensus, the Board directed staff to prepare the agreement modifications and to invite the new owners to appear before the Health Service Board.

10. New Business - (cont'd.)

e. Discussion of any item submitted by a Board member for future discussion -

The following items were raised by Commissioners and discussed:

1. Sitting on the board of directors for Health Care Evaluation and a Pension Fund (Vice President Heldfond).

2. Status of the Davies contract and related merger (Commissioner Zvanski). Ed Logue, Pacific Care, stated that he was uncertain about the Davies contract, but that there would be no Foundation Health Plan as of October 1, and a written response would be provided.

3. President Paretchan stated that:

a) he would like some follow-up to the July 20th suggestion to offer E-mail access to health Services;

b) the Appeals Report is not yet complete and a great deal of additional work is involved; and

c) enrollment changes will be allowed in Health Net for members affected by the Mills Peninsula situation until a signed letter from Health Net is received.

Board Action: Following discussion, Vice President Heldfond moved and Commissioner Zvanski seconded that staff place on the agenda for the September meeting the discussion and possible approval of policy for Health Service dealings with insurance agents and brokers. The motion was unanimously approved.

11. Executive Director's Report and Communications - Information only.

a. Medical Claims Report -

Mr. Howell stated that the monthly report was unavailable at this time and that reports for two months will be presented at the September meeting.

12. Adjournment -

There being no further business, the meeting was adjourned upon motion by Commissioner Deignan, second by Commissioner Zvanski and a unanimous vote at 4:55 P.M.

Respectfully submitted,

Frederic A. Howell
Acting Executive Director

HEALTH SERVICE SYSTEM
A DIVISION OF THE DEPARTMENT OF HUMAN RESOURCES
CITY AND COUNTY OF SAN FRANCISCO

REGULAR MEETING
OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
1155 MARKET STREET, 4TH FLOOR CONFERENCE ROOM
SAN FRANCISCO, CA 94103-1523

THURSDAY, SEPTEMBER 11, 1997 - 4:00 P.M.

AGENDA

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

President Paretchan	**Commissioner Leal**
Vice President Heldfond	**Commissioner Schaefer**
Commissioner Deignan	**Commissioner Zvanski**
Commissioner Foster	

4. Public comment on any agenda item -

5. Minutes of Special Meeting of July 31, 1997, and Special Meeting of August 21, 1997, submitted for approval -

   Board Action:

6. Actuarial Consultant's Report -

   Board Action:

7. Old Business -

   a. Discussion and possible approval of Rule Change to eliminate six-month waiting period for dental procedures through Delta Dental -

      Board Action:

   b. Discussion and possible approval of policy for Health Service System dealings with insurance agents and brokers -

      Board Action:

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8. New Business

(This item is to allow commissioners to introduce new subjects for discusson at future meetings) -

9. Consent Calendar

All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff)

a. Appeal of Denial of Request for Full Payment of Durable Medical Equipment -

HSS Number 41782

Board Action:

b. Appeal of Denial of Benefits Considered Not to be Medically Necessary -

HSS Number 49740

Board Action:

c. Appeals of Denials for Late Open Enrollment Request to Change Medical Plans

1. HSS Number 27958
2. HSS Number 35352

Board Action:

d. Appeal of Denial for Retroactive Reinstatement in City Plan -

HSS Number 17177

Board Action:

e. Appeal of Denial for Extended Inpatient Psychiatric Benefits -

HSS Number 47438

Board Action:

10. Executive Director's Report and Communications - Information Item Only.

Medical Claims Report

11. Announcements and Other Public Comment on any matter within the Board's jurisdiction-

12. Adjournment

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HEALTH SERVICE SYSTEM
MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, FOURTH FLOOR
SAN FRANCISCO, CALIFORNIA

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MINUTES

THURSDAY - SEPTEMBER 11, 1997 - 4:00 P. M.

1. CALL TO ORDER - President Paretchan called the meeting to order at 4:00 P.M.

2. PLEDGE OF ALLEGIANCE -

3. ROLL CALL -

   Present:

President Paretchan	Commissioner Leal (arrived at 4:09 P.M.)
Vice President Heldfond	Commissioner Schaefer
Commissioner Deignan	Commissioner Zvanski

   Excused:
   Commissioner Foster

4. PUBLIC COMMENT ON ANY AGENDA ITEM -

   None

5. MINUTES OF SPECIAL MEETING OF JULY 31, 1997, AND SPECIAL MEETING OF AUGUST 21, 1997, SUBMITTED FOR APPROVAL -

   Board Action: By consensus, this item was continued to the regular meeting in October.

6. ACTUARIAL CONSULTANT'S REPORT - RAEL & LETSON

   Mr. Howell explained the reason for unavailability of this report and added that he'll see to it this does not happen in the future.

   Board Action: None.

7. OLD BUSINESS -

a. Discussion and Possible Approval of Rule Change to Eliminate Six-month Waiting Period For Dental Procedures Through Delta Dental -

President Paretchan presented this item and requested information on comparable programs. Mr. Jonathan Schilling, Delta Dental, described the waiting periods in different plans.

Board Action: It was determined that no further discussion on action is necessary.

b. Discussion and Possible Approval of Policy for Health Service System Dealings with Insurance Agents and Brokers -

Commissioner Heldfond requested that this item be continued to the next Board meeting.

Board Action: By consensus, this item was continued to the regular meeting in October.

8. NEW BUSINESS - NONE

9. CONSENT CALENDAR -

All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff)

a. Appeal of Denial of Request for Full Payment of Durable Medical Equipment -

HSS # 41782

The appellant appeared before the Board and explained the appeal.

Mr. Howell and Mr. Rob Leadbeater explained options that were considered by staff.

The Health Net and FHP/TakeCare representatives explained their respective procedures for benefits in this area.

9. CONSENT CALENDAR - (cont'd.)

Mr. Rael further explained various price and procurement options for motorized wheelchairs.

Board Action: Following extensive discussion, Commissioner Leal made a motion, seconded by Commissioner Deignan, to accept the appeal for full payment at the rate of 100% PPO cost. The action on this appeal does not set a precedent for any future appeal of this type. The motion was approved by the vote of 6-0.

b. Appeal of Denial of Benefits Considered Not to be Medically Necessary -

HSS # 49740

Board Action: Vice President Heldfond moved and Commissioner Deignan seconded, to accept staff recommendation to deny this appeal. The motion was approved by the vote of 6-0.

c. Appeals of Denials for Late Open Enrollment Request to Change Medical Plans -

1) HSS #27958

Board Action: Commissioner Deignan made a motion, seconded by Commissioner Zvanski, to accept Staff Recommendation to deny. The motion was approved by the vote of 6-0.

2) HSS # 35352

The member appeared before the Board and explained details of the appeal.

Board Action: Following discussion, Commissioner Deignan made a motion, seconded by Commissioner Zvanski, to continue this item to the meeting of October 9, 1997. the motion was approved by the vote of 6-0.

d. Appeal of Denial for Retroactive Reinstatement in City Plan -

HSS # 17177

Board Action: Commissioner Deignan moved and Commissioner Zvanski seconded to accept the staff recommendation to deny this appeal. The motion was approved by the vote of 6-0.

9. CONSENT CALENDAR - (cont'd.)

e. Appeal of Denial for Extended Inpatient Psychiatric Benefits -

HSS # 47438

Board Action: Commissioner Zvanski moved and Commissioner Leal seconded to extend in-patient psychiatric benefits for 21 days. The motion was approved by the vote of 6-0.

10. EXECUTIVE DIRECTOR'S REPORT AND COMMUNICATIONS -

a. Medical Claims Activity Report -

Mr. Howell provided the Board with the Medical Claims Activity report for the week ended August 29, 1997. Information item only. (Exhibit "A")

11. ANNOUNCEMENT/PUBLIC COMMENTS

President Paretchan informed the audience that Dr. Foster's wife passed away on August 14th.

12. ADJOURNMENT - There being no further business, the meeting was adjourned by President Paretchan at 5:25 P.M. in memory of Dr. Foster's wife, Sandra.

Frederic A. Howell
Acting Executive Director

1996-97 MEDICAL CLAIMS ACTIVITY

		No. Wk Days YTD	Claims Received YTD	Avg. Claims Received Per Work Day	Potential Processor Days	Actual Processor Days	Pct. Staffing This Mo/Wk	Pct. Staffing YTD	Claims Outstanding	Working Days Outstanding	Claim Turnaround Time YTD
Month Ended	01/31/97	146	166,218	1,138	1,513	1237.5	86%	81%	14,747	12.95	15.40
	02/28/97	165	189,402	1,148	1,711	1414.5	89%	82%	14,409	12.55	15.86
	03/28/97	185	214,361	1,159	1,920	1572.3	74%	81%	17,891	15.43	16.30
	04/25/97	205	237,862	1,160	2,130	1737.8	78%	81%	16,525	14.24	16.88
	05/30/97	229	266,202	1,162	2,380	1927.5	76%	80%	19,040	16.38	16.40
	06/27/97	249	291,687	1,171	2,588	2082.0	73%	80%	20,254	17.29	
	07/25/97	19	22,151	1,166	198	145.8	91%	73%	24,517	21.02	
Week Ended	08/01/97	24	28,250	1,177	248	186.7	81%	75%	26,849	22.81	
	08/08/97	29	34,652	1,195	302	234.1	87%	77%	27,046	22.63	
	08/22/97	34	48,257	1,419	354	267.1	63%	75%	28,679	20.21	
	08/29/97	39	54,712	1,403	406	305.1	73%	75%	30,787	21.94	

1995-96 MEDICAL CLAIMS ACTIVITY

Month Ending	07/28/95	19	19,153	1,008	190	142.0	74%	74%	6,918	6.86	11.47
	09/01/95	44	42,452	964	440	325.4	73%	73%	8,045	8.34	13.09
	09/29/95	63	61,669	978	630	473.8	78%	75%	9,190	9.39	13.94
	10/27/95	82	81,916	998	820	632.6	83%	77%	10,054	10.07	14.97
	12/01/95	104	106,291	1,022	1040	804.4	78%	77%	14,131	13.82	15.78
	12/29/95	123	125,188	1,018	1230	925.0	63%	75%	20,309	19.94	15.44
	02/02/96	146	150,308	1,029	1450	1093.2	76%	75%	22,063	21.44	16.95
	03/01/96	165	170,611	1,034	1640	1262.4	89%	76%	18,229	17.62	17.20
	03/29/96	185	192,746	1,041	1842	1440.1	87%	78%	18,391	17.66	17.77
	04/26/96	205	213,261	1,040	2048	1621.4	88%	79%	14,997	14.42	18.11
	05/31/96	229	237,662	1,038	2300	1852.1	91%	80%	11,218	10.80	17.76
	06/28/96	249	258,363	1,038	2508	2030.8	86%	81%	7,445	7.18	17.06

PRIOR YEAR MEDICAL CLAIMS ACTIVITY

FY Ended	6/30/95	248	232,660	938	2490	2,059.8	75%	82%	1,511	1.61	15.13
FY Ended	7/01/94	252	217,895	865	2459	1,891.0		77%	17,358	20.06	19.01
FY Ended	6/30/93	249	219,073	880					6,946	7.89	
FY Ended	6/30/92	249	218,185	876					11,446	13.06	

HEALTH SERVICE SYSTEM
A DIVISION OF THE DEPARTMENT OF HUMAN RESOURCES
CITY AND COUNTY OF SAN FRANCISCO

9/97

REGULAR MEETING
OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
1155 MARKET STREET, 4TH FLOOR CONFERENCE ROOM
SAN FRANCISCO, CA 94103-1523

THURSDAY, OCTOBER 9, 1997- 4:00 P.M.

AGENDA

1st Posted 10/6/97

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1. Call to Order

2. Pledge of Allegiance

3. Roll Call

President Paretchan	Commissioner Leal
Vice President Heldfond	Commissioner Schaefer
Commissioner Deignan	Commissioner Zvanski
Commissioner Foster	

4. Public comment on any agenda item -

5. Minutes of Special Meeting of July 31, 1997, Special Meeting of August 21, 1997, and Regular Meeting of September 11, 1997, submitted for approval -

   Board Action:

6. Actuarial Consultant's Report -

   Board Action:

7. Old Business -

   a. Discussion and possible approval of policy for Health Service System dealings with insurance agents and brokers -

      Board Action:

   b. Discussion and possible action relating to a re-write of the City Plan Benefit Book -

      Board Action:

   c. Discussion and possible approval of policy relating to coverage of Durable Medical Equipment (DME) -

      Board Action:

7. Old Business (cont'd) -

d. Discussion and Possible Approval of Policies Relating to Provider Shortages for Pre-paid Dental Plans -

Board Action:

e. Presentation by Marla Jane Orth, Landmark Healthcare CEO, on acquisition of Acunet, a current provider (Information Item Only) -

8. New Business

(This item is to allow commissioners to introduce new subjects for discussion at future meetings) -

9. Consent Calendar

All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff)

a. Appeals of Denials for Late Open Enrollment Request to Change Medical Plans

HSS Number 35352

Board Action:

b. Appeal of Denial to add Grandchildren to Medical and Dental Plans -

HSS Number 30679

Board Action:

c. Appeal of Denial to Lift Exemption and to Enroll in a Dental Plan -

HSS Number 74256

Board Action:

d. Appeal of Denial to Lift Exemption and to Enroll in a Dental Plan -

HSS Number 66970

Board Action:

e. Appeal of Denial to Change Dental Plans -

HSS Number 97612

Board Action:

9. Consent Calendar (cont'd)

f. Appeal of Denial to Lift Exemption and to Enroll in a Dental Plan -

HSS Number 90798

Board Action:

10. Executive Director's Report and Communications -

a. Resolution of Commendation for Angelita B. Lacanlale

Board Action:

b. Medical Claims Report (Information Item Only)

c. Status Report on Supplemental Appropriation Request (Information Item Only)

11. Announcements and Other Public Comment on any matter within the Board's jurisdiction-

12. Adjournment

ACCESSIBLE MEETING POLICY

The meeting will be held at 1155 Market St., 4th Floor. The closest accessible BART station is located at Market St./Civic Center. Accessible MUNI lines serving this location are J, K, L, M, 6, 7, 8 and 21. For information about MUNI accessible services call 923-6142.

There is accessible parking available at the following locations:

Market and 8th Streets.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available.

The following services are available upon request:

- American sign language interpreters will be available upon request.
- A sound enhancement system will be available upon request at the meeting.
- Minutes of the meeting or hearing are available in alternative formats.

If you require the use of any of these services, please contact Mila A. Palarca at (415) 554-1737 at least 72 hours prior to the meeting.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, Boards, Councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION O F THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE AT 554-6075.

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9/97

HEALTH SERVICE SYSTEM
MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE BOARD MEETING ROOM
1155 MARKET STREET, SECOND FLOOR
SAN FRANCISCO, CALIFORNIA

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MINUTES

THURSDAY, OCTOBER 9, 1997 - 4:00 P.M.

1. CALL TO ORDER - President Paretchan called the meeting to order at 4:02 P.M.

2. PLEDGE OF ALLEGIANCE -

3. ROLL CALL:

Present:

President Paretchan	Commissioner Foster
Vice President Heldfond	Commissioner Schaefer
Commissioner Deignan	Commissioner Zvanski

Absent:
Commissioner Leal

4. PUBLIC COMMENT ON ANY AGENDA ITEM -

Hilary Cooper, Senior Account Manager for Labor & Trust, PacifiCare Health Systems, explained that Foundation Health Plan was recently acquired by PacifiCare, that FHP members would automatically become PacifiCare members and not experience any diminution in service as a result of the acquisition, and that the target date for full implementation of the conversion is February 1, 1998.

5. MINUTES OF SPECIAL MEETING OF JULY 31, 1997, SPECIAL MEETING OF AUGUST 21, 1997, AND REGULAR MEETING OF SEPTEMBER 11, 1997, SUBMITTED FOR APPROVAL -
Following discussion, Commissioner Deignan moved and Vice President Heldfond seconded approval of the minutes as follows:

Special Meeting of July 31, 1997, as submitted; Special Meeting of August 21, 1997, with the following correction:

> On page 3, Item 8, the second sentence under the July 31st Special Meeting should be moved to the August 13th Special Meeting paragraph.

5. MINUTES OF MEETINGS (CONTINUED) -

Regular Meeting of September 11, 1997, with the following correction:

On page 3, Item 9a, in Board Action, second paragraph, insert just before the last sentence, "The action on this appeal does not set a precedent for any future appeal of this type."

The motion was unanimously approved.

6. ACTUARIAL CONSULTANT'S REPORT -

Mr. Tito Rael, Rael & Letson, provided the Board with two (2) reports, dated July 1, 1997 through July 31, 1997, and July 1, 1997 through August 31, 1997 (Exhibits 'A'-'A1').

Board Action: Information item only. However, following extensive discussion regarding the timeliness of data and reports, Board members concluded by consensus that they would prefer to have the reports in a timely manner even if they were not 100 percent accurate at the time presented.

7. OLD BUSINESS -

a. Discussion on Possible Approval of Policy for Health Service System Dealings with Insurance Agents and Brokers -

Board Action: By consensus, this item was continued to the regular meeting in November.

b. Discussion and Possible Action Relating to a Re-write of the City Plan Benefit Book -

President Paretchan requested that this item be put over to the November meeting in order to obtain more precise language from the City Attorney.

Vice President Heldfond commented on the need for clarification in the plan's language and corresponding Summary Plan Description as well as regarding certain legal aspects of the plan.

Commissioner Zvanski requested to have calendared for a future meeting the standardization of benefits for the Benefit Year 1998 - '99.

Board Action: By consensus, this item was continued to the regular meeting in November.

7. OLD BUSINESS (CONTINUED) -

c. Discussion and Possible Approval of Policy Relating to Coverage of Durable Medical Equipment (DME) -

President Paretchan requested that HMO representatives in attendance assist by providing the Board with possible language changes based on how their organizations deal with durable medical equipment.

Board Action: By consensus, this item was continued to the regular meeting in November.

d. Discussion and Possible Approval of Policies Relating to Provider Shortages for Pre-paid Dental Plans -

President Paretchan provided the Board with a list of providers for the three (3) dental plans currently offered. Jonathan T. Schilling, Senior Account Executive, Delta Dental Plan of California, explained that the normal waiting time for service ranged from three to six weeks, but that it is also true that waits can be as much as three to four months in some instances. Following discussion, Commissioner Deignan moved and Vice President Heldfond seconded a motion to accept the expanded roster of dentists. The motion was approved by the vote of 6-0.

e. Presentation by Marla Jane Orth, Landmark Healthcare CEO, on Acquisition of Acunet, a Current Provider. (Information item only) -

Ms. Marla Jane Orth described the Acunet acquisition, the coverage of over one million lives by Landmark, and the fact that Landmark has the capability to provide telephone access 12 hours per day in ten different languages. She responded affirmatively to Commissioner Zvanski's inquiry regarding expansion of the acupuncturists network and the inclusion of bilingual providers in it Preferred Provider Organization.

8. NEW BUSINESS -

Following extensive discussion, the Board determined by consensus that there would be a meeting of the Budget Committee on November 13, at 2 P.M. and on November 22 at 9:30 A.M. Backup dates of November 7 and 12 were suggested in the event that the preferred date could not be arranged.

President Paretchan informed the Board that he received a letter from the Human Rights Commission pertaining to insurance coverage for transsexual employees and the intent to present a report on this issue at the November HSB meeting.

Commissioner Foster commented that external influences on the HSB actions was bothersome and, therefore, he requested a copy of the written HSB charge for review. He also suggested an afternoon session or possible retreat to review the Board's powers and duties. He said that the Board was now floundering and needed clarification. He also said that the Human Resources Director should be invited to participate in such a session when it is held.

Teresa Stricker-Croley, Board Counsel, clarified that any such meeting would have to be held as a public meeting. She also responded to Vice President Heldfond that the opinion regarding use of the Trust Fund is expected to be available at the regular meeting in November.

9. CONSENT CALENDAR -

All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff)

a. Appeals of Denials for Late Open Enrollment Request to Change Medical Plans -

HSS # 35352

Board Action: Commissioner Heldfond made a motion, seconded by Commissioner Zvanski, to accept the staff recommendation for denial. The motion was approved by the vote of 6-0.

b. Appeal of Denial to Add Grandchildren to Medical and Dental Plans -

HSS # 30679

Board Action: Commissioner Heldfond made a motion, seconded by Commissioner Zvanski to accept the staff recommendation for denial. The motion was approved by the vote of 6-0.

9. CONSENT CALENDAR - (CONTINUED)

c. Appeal of Denial To Lift Exemption and to Enroll in a Dental Plan -

HSS #74256

Board Action: Commissioner Heldfond made a motion, seconded by Commissioner Zvanski to accept the staff recommendation for denial. The motion was approved by the vote of 6-0.

d. Appeal of Denial To Lift Exemption and To Enroll in a Dental Plan -

HSS # 66970

Board Action: Commissioner Heldfond made a motion, seconded by Commissioner Zvanski to accept the staff recommendation for denial. The motion was approved by the vote of 6-0.

e. Appeal of Denial To Change Dental Plans -

HSS # 97612

Board Action: Commissioner Heldfond made a motion, seconded by Commissioner Zvanski to accept the staff recommendation for denial. The motion was approved by the vote of 6-0.

f. Appeal of Denial to Lift Exemption and to Enroll in a Dental Plan -

Board Action: Commissioner Heldfond made a motion, seconded by Commissioner Zvanski to accept the staff recommendation for denial. The motion was approved by the vote of 6-0.

10. EXECUTIVE DIRECTOR'S REPORT AND COMMUNICATIONS -

a. Resolution of Commendation for Angelita B. Lacanlale -

President Paretchan moved and Commissioner Deignan seconded approval of the resolution of appreciation to Angelita B. Lacanlale for dedicated service to the Health Service System and wishing her well in her retirement. The motion was unanimously approved.

10 EXECUTIVE DIRECTOR'S REPORT AND COMMUNICATIONS - (Cont'd)

b. Medical Claims Report - (Information item only)

The September Claims Activity Report was provided to the Board (see Exhibit 'B').

c. Status on Supplemental Appropriation Request. (Information item only)

Following further discussion of this item and the importance of scheduling a meeting to accommodate Commissioner Leal, the Board directed staff to schedule a meeting of the Budget Committee as described at Item 8, above.

11. ANNOUNCEMENT / PUBLIC COMMENTS -

President Paretchan recognized the following:

1) Russell Hilkinney, Human Rights Commission Intern, who described the background and an overview of the transsexual employees insurance coverage project.

2) Stephen Thorn, SFPD, spoke in support of the transsexual employees insurance coverage project.

3) Joe Godfrey, HSB staff member, commented on the fear of collapse of the employee structure, the impact of coming winter claims, oversight regarding the new HSB Executive Director and the Board's role, and the issue of staff morale.

4) Cynthia Wright, HSB staff member, inquired about when current vacancies would be filled and said that staff morale is low.

President Paretchan encouraged the HSB staff members to submit their concerns in writing.

12. ADJOURNMENT - There being no further business, the meeting was adjourned by President Paretchan at 6:10 P.M., in memory of Commissioner Zvanski's father, Alexander Zvanski.

Frederic A. Howell
Acting Executive Director

REPORT BY ACTUARY ON CASH BASIS FOR THE OCTOBER 9, 1997 MEETING OF THE HEALTH SERVICE BOARD

PLAN I

Experience for the period July 1, 1997 through July 31, 1997

	CONTRIBUTIONS	CLAIMS	LOSS RATIO FOR MONTH	LOSS RATIO CUMULATIVE
(1) MEDICAL BENEFITS				
Active Employees	$ 1,531,266	$ 1,078,848	70%	70%
Retired Employees (NM)	588,383	458,858	78	78
Retired Employees (M)	441,475	286,930	65	65
Adult Dependents (NM)	791,947	400,534	51	51
Adult Dependents (M)	61,891	56,453	91	91
Minor Dependents	496,556	201,428	41	41
TOTAL	$ 3,911,518	$ 2,483,051	63%	63%
(2) PRESCRIPTION DRUG BENEFIT				
Active Employees	$ 506,170	$ 469,490	93%	93%
Retired Employees (NM)	132,242	125,520	95	95
Retired Employees (M)	517,417	461,411	89	89
TOTAL	$ 1,155,829	$ 1,056,421	91%	91%
(3) VISION CARE BENEFIT				
Active Employees	$ 53,876	$ 56,306	105%	105%
Retired Employees (NM)	9,425	7,227	77	77
Retired Employees (M)	29,751	24,085	81	81
TOTAL	$ 93,052	$ 87,618	94%	94%
(4) ALL COVERAGES				
Active Employees	$ 2,091,312	$ 1,604,644	77%	77%
Retired Employees (NM)	730,050	591,605	81	81
Retired Employees (M)	988,643	772,426	78	78
Adult Dependents (NM)	791,947	400,534	51	51
Adult Dependents (M)	61,891	56,453	91	91
Minor Dependents	496,556	201,428	41	41
TOTAL	$ 5,160,399	$ 3,627,090	70%	70%

REPORT BY ACTUARY ON CASH BASIS FOR THE OCTOBER 9, 1997

MEETING OF THE HEALTH SERVICE BOARD

PLAN I

Experience for the period July 1, 1997 through August 31, 1997

		CONTRIBUTIONS	CLAIMS	LOSS RATIO FOR MONTH	LOSS RATIO CUMULATIVE
(1)	MEDICAL BENEFITS				
	Active Employees	$ 3,002,563	$ 2,674,302	108%	89%
	Retired Employees (NM)	1,160,083	1,200,658	130	103
	Retired Employees (M)	872,032	755,522	109	87
	Adult Dependents (NM)	1,562,953	1,205,298	104	77
	Adult Dependents (M)	124,187	134,262	125	108
	Minor Dependents	973,851	460,579	54	47
	TOTAL	$ 7,695,669	$ 6,430,621	104%	84%
(2)	PRESCRIPTION DRUG BENEFIT				
	Active Employees	$ 995,442	$ 916,542	91%	92%
	Retired Employees (NM)	263,326	255,149	99	97
	Retired Employees (M)	1,027,353	933,144	93	91
	TOTAL	$ 2,286,121	$ 2,104,835	93%	92%
(3)	VISION CARE BENEFIT				
	Active Employees	$ 105,740	$ 110,021	104%	104%
	Retired Employees (NM)	18,687	15,363	88	82
	Retired Employees (M)	58,911	50,222	90	85
	TOTAL	$ 183,338	$ 175,606	97%	96%
(4)	ALL COVERAGES				
	Active Employees	$ 4,103,745	$ 3,700,865	104%	90%
	Retired Employees (NM)	1,442,096	1,471,170	124	102
	Retired Employees (M)	1,958,296	1,738,888	100	89
	Adult Dependents (NM)	1,562,953	1,205,298	104	77
	Adult Dependents (M)	124,187	134,262	125	108
	Minor Dependents	973,851	460,579	54	47
	TOTAL	$ 10,165,128	$ 8,711,062	102%	86%

HEALTH SERVICE SYSTEM
A DIVISION OF THE DEPARTMENT OF HUMAN RESOURCES
CITY AND COUNTY OF SAN FRANCISCO

NOTICE OF CANCELLATION OF MEETING

SPECIAL MEETING

**OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
1155 MARKET STREET, 4TH FLOOR CONFERENCE ROOM
SAN FRANCISCO, CA 94103-1523**

FRIDAY - NOVEMBER 07, 1997 - 11:00 A.M.

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THE SPECIAL MEETING OF THE HEALTH SERVICE BOARD OF THE CITY AND COUNTY OF SAN FRANCISCO SCHEDULED FOR FRIDAY, NOVEMBER 7, 1997, AT 11:00 A.M. HAS BEEN CANCELED.

THE ITEMS SET FOR THIS AGENDA WILL BE TAKEN ON THE REGULAR MONTHLY BOARD MEETING OF NOVEMBER 20, 1997, AT 4:00 P.M.

HEALTH SERVICE SYSTEM
A DIVISION OF THE DEPARTMENT OF HUMAN RESOURCES
CITY AND COUNTY OF SAN FRANCISCO

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NOTICE OF CHANGE OF MEETING DATE

THE REGULAR MEETING OF THE HEALTH SERVICE BOARD OF THE CITY AND COUNTY OF SAN FRANCISCO SCHEDULED FOR THURSDAY, NOVEMBER 13, 1997, AT 4:00 P.M. HAS BEEN CHANGED.

THE NEXT REGULAR BOARD MEETING WILL BE HELD ON NOVEMBER 20, 1997, AT 4:00 P.M. FOLLOWING THE RATES AND BENEFITS COMMITTEE MEETING AT 2:30 P.M. AT 1155 MARKET STREET, 4TH FLOOR CONFERENCE ROOM, SAN FRANCISCO, CALIFORNIA.

1145 MARKET STREET SAN FRANCISCO, CA 94103-1523
Administration (415) 554-1737

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HEALTH SERVICE SYSTEM

A DIVISION OF THE DEPARTMENT OF HUMAN RESOURCES

CITY AND COUNTY OF SAN FRANCISCO

REGULAR MEETING

OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
1155 MARKET STREET, 4TH FLOOR CONFERENCE ROOM
SAN FRANCISCO, CA 94103-1523

THURSDAY, NOVEMBER 20, 1997 - 4:00 P.M.

AGENDA

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1. Call to Order
2. Pledge of Allegiance
3. Roll Call

President Paretchan	Commissioner Leal
Vice President Heldfond	Commissioner Schaefer
Commissioner Deignan	Commissioner Zvanski
Commissioner Foster	

4. Public comment on any agenda item -
5. Minutes of Regular Board Meeting of October 9, 1997, and Meeting of Budget Committee on October 22, 1997, submitted for approval -

   Board Action:
6. Actuarial Consultant's Report -

   Board Action:
7. Old Business -

   a. Discussion and possible approval of policy for Health Service System dealings with insurance agents and brokers -

      Board Action:

   b. Re-writing the City Plan Benefit Book

      Board Action:

   c. Coverage and identification of Durable Medical Equipment.

      Board Action:

   d. Discussion and possible action relating to proposed contract for Disability and Life Insurance covering employees represented by CAB Transport Workers Union Local 200 (SEAM).

      Board Action:

7. Old Business (cont'd) -

e. Discussion and possible action relating to City Attorney opinion regarding allowable expenditures from Trust Fund.

Board Action:

8. New Business

(This item is to allow commissioners to introduce new subjects for discussion at future meetings) -

9. Consent Calendar

All items listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Service Board and will be acted upon by a single roll call vote of the Board. There will be no separate discussion of these items unless a member of the Board or Appellant or his or her representative so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. (Note: Affirmative Action on the Consent Calendar is to sustain the denial of the Appeal by Staff)

a) Appeal of Denial to Change Dental Plans

1. HSS No. 02492
2. HSS No. 98645
3. HSS No. 46734

Board Action:

b) Appeal of Denial to Lift Exemption and to Enroll in a Dental Plan

1. HSS No. 85771

Appeal for a Refund

Board Action:

2. HSS No. 85771

Board Action:

c) Appeal of Denial to Lift Exemption and to Enroll in a Dental Plan

1. HSS No. 73466
2. HSS No. 35047

Board Action:

d) Appeal of Denial To Dis-enroll from Reimbursement Program

HSS No 62512

Board Action:

10. Executive Director's Report and Communications -

    a. Report on Supplemental Appropriation and Board of Supervisors Public Hearing re Claims Backlog (Information Item Only)

    b. Medical Claims Report (Information Item Only)

11. Announcements and Other Public Comment on any matter within the Board's jurisdiction-

12. Adjournment

ACCESSIBLE MEETING POLICY

The meeting will be held at 1155 Market St., 4th Floor. The closest accessible BART station is located at Market St./Civic Center. Accessible MUNI lines serving this location are J, K, L, M, 6, 7, 8 and 21. For information about MUNI accessible services call 923-6142.

There is accessible parking available at the following locations:

Market and 8th Streets.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available.

The following services are available upon request:

- American sign language interpreters will be available upon request.
- A sound enhancement system will be available upon request at the meeting.
- Minutes of the meeting or hearing are available in alternative formats.

If you require the use of any of these services, please contact Mila A. Palarca at (415) 554-1737 at least 72 hours prior to the meeting.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, Boards, Councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION O F THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE AT 554-6075.

HEALTH SERVICE BOARD

November 20, 1997

The Minutes of this meeting are missing.

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HEALTH SERVICE SYSTEM
A DIVISION OF THE DEPARTMENT OF HUMAN RESOURCES
CITY AND COUNTY OF SAN FRANCISCO

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SPECIAL MEETING
OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
1155 MARKET STREET, 4TH FLOOR CONFERENCE ROOM
SAN FRANCISCO, CA 94103-1523

WEDNESDAY, NOVEMBER 26, 1997 - 10:00 A.M.

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call

President Paretchan	Commissioner Leal
Vice President Heldfond	Commissioner Schaefer
Commissioner Deignan	Commissioner Zvanski
Commissioner Foster	

4. Public comment on the agenda item -
5. Discussion and Possible Action on Payment of Invoices for Services Associated with the Delivery of Managed and Non Managed Health Care.

   Board Action:
6. Announcements and Other Public Comment on any Matter within the Committee's jurisdiction.
7. Adjournment

ACCESSIBLE MEETING POLICY

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HEALTH SERVICE BOARD

November 26, 1997

The Minutes of this meeting are missing.

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HEALTH SERVICE SYSTEM
A DIVISION OF THE DEPARTMENT OF HUMAN RESOURCES
CITY AND COUNTY OF SAN FRANCISCO

REGULAR MEETING
OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
1155 MARKET STREET, 2nd FLOOR CONFERENCE ROOM
SAN FRANCISCO, CA 94103-1523

THURSDAY, DECEMBER 18, 1997 - 4:00 P.M.

AGENDA

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1. Call to Order

2. Pledge of Allegiance

3. Roll Call

President Paretchan	Commissioner Leal
Vice President Heldfond	Commissioner Schaefer
Commissioner Deignan	Commissioner Zvanski
Commissioner Foster	

4. Public comment on any agenda item -

5. Minutes of Regular Board Meeting of November 20, 1997, Meeting of Rates and Benefits Committee of November 20, 1997, and Minutes of Special Meeting of November 26, 1997, submitted for approval -

   Board Action:

6. Actuarial Consultant's Report -

   Board Action:

7. Old Business -

   a. Discussion and possible approval of policy for Health Service System dealings with insurance agents and brokers -

      Board Action:

   b. Discussion and possible action relating to re-writing the City Plan Benefit Book

      Board Action:

   c. Discussion and possible action relating to coverage and identification of Durable Medical Equipment.

      Board Action:

7. Old Business (cont'd) -

   d. Discussion and possible action relating to items from Special Meeting of November 26, 1997 -

      i - status report on staffing issues that impact the Health Service Board's exercise of fiduciary responsibility.

      ii - status of recruitment for Health Service System Manager.

      iii - provision of eligibility lists to providers.

      iv - 1998-99 Health Service System Budget.

      v - status of payment of claims and other bills.

      Board Action:

8. New Business

   (This item is to allow commissioners to introduce new subjects for discussion at future meetings) -

9. Executive Director's Report and Communications -

   a. Medical Claims Report (Information Item Only)

10. Announcements and Other Public Comment on any matter within the Board's jurisdiction-

11. Adjournment

HEALTH SERVICE BOARD

December 18, 1997

The Minutes of this meeting are missing.

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